

CITY OF SPRINGFIELD BOARDS AND COMMISSIONS

Airport Board - has charge of and operates all airports and other facilities for the operation and service of aircraft now owned or operated or which may hereafter be owned or operated by the City. Meets monthly, the third Thursday, 7:30 a.m. Springfield/Branson Airport Intermodal Facility, 5000 W. Kearney. **

Art Museum Board - has charge of and operates the City Art Museum for the promotion of aesthetic or artistic education. Meets monthly, the second Thursday 6:30 p.m., Art Museum Auditorium, 1111 E. Brookside Drive. **

Board of Adjustment - has authority to hear appeals, exceptions and variances to the provisions of the Zoning Ordinance relating to land improvements, in accordance with guidelines established by the Zoning Ordinance. Meets monthly, the first Tuesday 1:30 p.m., City Hall, Council Chambers, 830 Boonville Avenue. **

Board of Equalization - The City-appointed members meet with representatives from the County Board for the purpose of equalizing assessment of property within the City. Meets monthly, the second Tuesday at 9:00 a.m., at the Greene County Room 113, 940 Boonville Avenue. *

Building, Housing & Craft Appeals - has exclusive appellate jurisdiction over the building and housing codes, including the electrical, gas and plumbing codes. Meets on call. **

Building Trades Examination & Certification Board - administers the licensing of the members of various building crafts or trades. Meets monthly, the first Thursday 5:30 p.m. in First Floor Conference Room of Busch Building, 840 Boonville Avenue. **

Cable Television Advisory Commission - works with and advises the City Council, in preparing operating and the procedural rules for the public and educational television access channels and in preparing any subsequent changes in said rules. The Commission reports to City Council on the progress of the operation and recommends such changes in the franchise agreement as it may find necessary or desirable. Meets quarterly (Feb., May, Aug., Nov.), the third Tuesday, 5:30 p.m. at the Busch Municipal Building, 840 Boonville Ave. *

Center City Development Corporation - A Missouri public benefit corporation formed to assist the City by providing for the acquisition, construction, improvement, extension, repair, remodeling, renovation and financing of improvements to the center city. Meets on call, at the Busch Municipal Building, 840 Boonville. ***

Citizens Advisory Committee for Community Development - makes recommendations to City Council on the Community Development Block Grant Program. Members shall represent various population segments (minorities, elderly, handicapped) likely to benefit from CDBG funds. Meets monthly, the fourth Tuesday 7:00 p.m., First Floor Conference room, Busch Municipal Building, 840 Boonville Avenue. *

Industrial Development Authority - develops commercial, industrial, agricultural or manufacturing facilities in the City and also issues revenue bonds for industrial projects. Meets on call. **

Land Clearance for Redevelopment Authority - administers the Community Development Program for the City. Meets on call, in the Busch Municipal Building, 840 Boonville Avenue ***

Landmarks Board - advises City Council, City Planning & Zoning Commission, the Park Board and the City Manager relating to the identification, protection, retention and preservation of historical sites in the City of Springfield. This board reviews applications for building permits or for purposes of renovation within the Commercial Street Historic District, the Walnut Street Urban Conservation District and the Mid-Town Historic District. Meetings are every other Wednesday, 5:00 p.m., City Hall, Council Chambers, 830 Boonville Avenue. *

Mayor's Commission on Human Rights - fosters mutual understanding and respect among all racial, religious and ethnic groups of the City and investigates discrimination complaints. Meets monthly, the third Wednesday at 5:30 p.m. at the Missouri Career Center, 1514 S. Glenstone Avenue. ***

Mayor's Commission for Children - to act as a catalyst to mobilize and educate our community concerning the health and well being of local youth and to provide an unbiased report on community progress with respect to these issues. Meets monthly, the 1st Tuesday of the month, 8:00 AM at the Midtown Library. ***

Personnel Board - advises the City Council, City Manager and Director of Personnel concerning personnel administration and makes any investigation which it considers desirable concerning the administration of personnel in the municipal service; approves merit system rules and hears appeals from disciplinary action. Meets on call. *

Planning & Zoning Commission - makes and adopts a zoning plan for the physical development of the City and recommends or disapproves proposed changes in such plan. It exercises control over platting of subdividing land within the City. Meets every other Thursday following City Council meetings (bi-monthly) at 7:00 p.m. in City Hall, Council Chambers, 830 Boonville Ave.*

Police Civilian Review Board - to review and comment to the City Council through the City Manager and to the Chief of Police upon citizen appeals of determinations made by the Police Department about specific police conduct matters. Meets monthly, the first Tuesday at 1:00 p.m., Second Floor West Conference Room, Busch Municipal Building, 840 Boonville Avenue. * and **

Police Officers' and Fire Fighters' Retirement System Board of Trustees - oversees the benefit package, investment portfolio and criteria for granting disabilities. Citizen members are chosen from the professional community in the areas of law, accounting, financial management, investment management or actuarial analysis. Meets monthly, the second Thursday at 8:30 a.m., 4th Floor Conference room, Busch Municipal Building, 840 Boonville Avenue. **

Public Building Corporation - The not-for-profit corporation has been formed to assist in providing alternative means to finance various City projects. The Board of Directors consists of nine members with no City residency requirements. 6-year terms. Meets on call. *

Public Housing Authority - provides housing for people of low income. Meets monthly, the third Friday at 9:30 a.m., at 421 W. Madison. ***

Public Utilities Board - has the power and duty to take charge of and exercise control over any public utility owned or operated by or hereafter acquired by the City. Meets monthly, the last Thursday at 3:00 p.m., in the City Utilities Board Room, 301 E. Central Street. **Committee of the Whole** appoints those on this Board.

Springfield Convention & Visitors Bureau, Inc. - The Administrative Board of this not-for-profit corporation (as of July, 1989) promotes tourism and conventions in the City. Meets monthly, the third Thursday at 8:00 a.m., at 815 E. St. Louis. ***

Springfield/Greene County Environmental Advisory Board - makes recommendations to the various departments, boards and agencies of the City and to City Council on programs or activities which will improve, preserve and/or protect the natural environment of the community. Meets monthly, the first Tuesday at 5:15 p.m., Fourth Floor Conference Room, Busch Municipal Building, 840 Boonville Avenue. *

Springfield/Greene County Park Board - takes charge of and operates all public parks, playgrounds, and recreation facilities now owned or hereafter acquired by the City, excepting Fellows Lake, McDaniel Lake, Lake Springfield & Valley Water Mill. Meets monthly, the second Friday, at 8:30 a.m. in the Park Offices, 1923 N. Weller. **

Springfield/Greene County Public Library Board - sets and reviews policies carried out by the head librarian. Meets monthly, the third Tuesday at 4:00 p.m., the location is on a rotation of the different library branch facilities. ***

Traffic Advisory Board - advises the Traffic Engineer, Chief of Police, City Manager and City Council of ways and means for improving traffic conditions and/or enforcement of traffic regulations. Meets monthly, the fourth Tuesday at 3:30 p.m., in the Traffic Engineering conference Room, Busch Municipal Building, 840 Boonville Avenue. ***

Tree City USA Citizens Advisory Committee - advises City Council and appropriate Departments regarding the city's trees and the community's urban forest and assists in continuing to qualify Springfield as a Tree City USA community. Meets monthly, the third Thursday at 3:30 p.m., Second Floor West Conference Room, Busch Municipal Building, 840 Boonville Avenue. ***

University of Missouri Extension Council - The Mayor appoints one person to serve; makes recommendations & suggestions to the University concerning the extension programs. Meets monthly. ***

* City Council Appointed ** City Manager Appointed *** Mayor Appointed

For applications contact: City Clerk, Busch Municipal Building, 840 Boonville, Springfield, Missouri 65802

Phone: 417.864.1442 or apply online at www.springfieldmo.gov

Revised 01/20/09

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**CITY OF SPRINGFIELD
BOARDS AND COMMISSIONS**

RESIDENCY REQUIREMENTS

Airport Board** 2/0 Years*
Art Museum Board** 2 Years
Board of Adjustment** 2 Years
Board of Building, Housing and Craft Appeals** 2 Years
Board of Equalization* 5 Years
Building Trades, Examination & Certification** 2 Years
Cable Television Advisory Commission* 2 Years
Citizens' Advisory Committee for Community Development* 3 Years
Industrial Development Authority 1 Year
Land Clearance for Redevelopment*** 5 Years
Landmark's Board* 2 Years
Mayor's Commission on Human Rights*** 2 Years
Mayor's Commission for Children*** 2/0 Years*
Park Board** 2 Years
Personnel Board* 2 Years
Planning and Zoning Commission* 2 Years
Police Civilian Review Board * and ** 2 Years
Police Officers' and Fire Fighters' Retirement System Board of Trustees 0 Years*
Public Building Corporation* 0 Years*
Public Housing Authority*** 1 Year
Public Utilities Board (Appointed by Council Committee of the Whole) 2/0 Years*
Springfield Convention & Visitors Bureau, Inc. *** 0 Years*
Springfield/Greene County Environmental Advisory Board* 2 Years
Springfield/Greene County Public Library Board *** 2 Years
Traffic Advisory Board*** 2 Years
Tree City USA Citizens Advisory Committee*** 2 Years
University of Missouri Extension Council*** 0 Years*

* City Council Appointed **City Manager Appointed *** Mayor Appointed

* Those marked 0 years with an asterisk have special requirements*



APPLICATION FOR VOLUNTEER SERVICE

CITY OF SPRINGFIELD

Fill out on-line at: <http://www.springfieldmo.gov/egov/boards/index.jsp#>

Mr./Ms./Mrs. _____ Employer _____

Please check preferred mailing address:

Home _____ Business _____ Position _____

Home Address _____ Business Address _____

_____ Zip _____ Zip _____

Home Phone _____ Business Phone _____

E-mail address _____

Do you live in the Springfield City Limits? Yes _____ No _____ If yes, how long? _____

Previous employers and positions _____

Board(s)/Commission(s) on which you are interested in serving _____

Would you accept an appointment to a Board/Commission not listed above? Yes _____ No _____

If Board of Public Utilities, circle your political affiliation: Democrat Republican Independent

Special qualifications (include past board service)

Educational Background _____

Community activities and offices held _____

References _____

A resume may be attached.

(For Office Use Only)

Appointed to _____ By _____ Term Length _____ Zone _____

You will be sent an Ethics Handbook. Please read it, sign the back page, and return it to the City Clerk. A signed copy must be on file with the City Clerk prior to your appointment.