



PRJ# \_\_\_\_\_

**APPLICATION FOR COMMUNITY GARDENS**  
**Building Development Service 840 N Boonville, Springfield, MO 65801**  
**Phone Number 417-864-1044 Fax Number 417-864-1057**

Site Address: \_\_\_\_\_

**Property Owner:**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Required Information to be turned in with Application:

Property Owner required to complete application.

Site Plan with the following: Property lines and dimensions, Setbacks; Proposed Structures, Proposed Sub-Plots; Zoning Districts of Adjacent Lots; Location of Existing or Proposed Driveway or Curb Cut.

Is this for individual \_\_\_\_ or Group \_\_\_\_ (please mark appropriate use)

Total square footage of cultivated area \_\_\_\_\_

If property is used by a group a separate list of members must be attached to application and kept current by property owner.

Additional requirements could be needed based on specific property, as needed.

Zoning \_\_\_\_\_

Required Set Back for Zoning District: Front \_\_\_\_ Side \_\_\_\_ & \_\_\_\_ Rear \_\_\_\_ (Minimum 3 feet)

Description of Existing or Proposed Structures \_\_\_\_\_

\_\_\_\_\_

Sign Permit Requested Yes or No If yes sign application required with approval

I hereby certify that I and as the authorized agent of the permittee and affirm that the above statements as true and correct and agree to comply with the provisions in the building code of the City of Springfield Building Development Services and any other applicable ordinances, regulations and laws.

By signing this application I am acknowledging that I have received and agree to comply with the Standards of Community Gardens.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Permits needed: BLD \_\_\_\_ DRV \_\_\_\_ SGN \_\_\_\_

MEC \_\_\_\_ ELE \_\_\_\_ PLM \_\_\_\_ GAS \_\_\_\_

Approved for issuance by \_\_\_\_\_

City of Springfield

Date

5-3002. **Community Garden Performance Standards.** Community gardens as defined shall follow the regulations of this Article except as modified herein.

- A. The property owner shall file an application with Director of Building Development Services to establish the community garden use. A no or minimal cost permit is required to be issued. The property owner has the responsibility to follow all performance standards. Community Gardens shall adhere to all performance standards and shall not create any adverse impact on adjoining properties. The Director of Building Services is authorized to issue a cease and desist order to any party violating the performance standards listed heretofore along with any other enforcement measures available to the Director or the City.
- B. Structures utilized for community gardens shall be permitted subject to the accessory structure requirements of *Section 5-1000*. If no principal structure is located on the lot, the combined area of all structures shall not exceed forty percent (40%) of the lot area.
- C. No structures may be located in the required front and side yard setbacks as defined in each zoning district of this Article. The rear yard setback shall be a minimum of three (3) feet for structures.
- D. Retail and wholesale sales to the general public shall be prohibited on-site.
- E. The hours of operation shall be limited to ½ hour before sunrise until ½ hour after sunset daily. The use of mechanical equipment powered by gasoline is only allowed from ½ hour before sunrise until ½ hour after sunset daily.
- F. Signage shall conform to *Section 5-1400* of this Article.
- G. The City's storm water, sediment and erosion control standards shall apply.
- H. No use shall emit an odor that creates a nuisance in compliance with *Springfield City Code*.

- I. The community garden site shall be maintained free of high weeds and grass in compliance with *Springfield City Code*.
- J. Compost bins and other material storage areas shall be maintained in such a manner as to not attract insects, vermin, reptiles and other animals or create a nuisance.
- K. All uses shall operate in accordance with the lighting standards contained in *Section 6-1600* of this Article.
- L. All uses shall operate in accordance with the noise standards contained in *Section 6-1500* of this Article.
- M. Community gardens shall be subject to the Vision Obstruction Restrictions as defined in *Section 5-1306* of this Article.
- N. No parking is required unless the cultivated area exceeds one (!) acre in size, then a minimum of two (2) off-street parking spaces shall be provided. An additional two (2) parking spaces shall be provided for each additional acre of cultivated area.
- O. No bufferyards shall be required.
- P. All other City Codes shall apply.