



**APPLICATION
for
PERMIT TO OPERATE A
FAMILY DAY CARE HOME**

Application is hereby made for a permit to operate a Family Day Care Home at:

Address: _____

Operators name: (print) _____

Operators phone number: _____ Zip Code: _____

Name of facility: _____

_____ Date: _____

Signature of Operator

Application is \$85.00

Please return this application with a check for \$85.00 made out to the City of Springfield.

Mail to: **Day Care Permit
Department of Building Development Services
840 Boonville
Springfield, MO 65802.**

When your application and fee is received an inspector will contact you to set up an inspection time.

If you have any questions, please contact Chris Straw at 864-1063.

“A FAMILY DAY CARE HOME shall be occupied as the permanent residence of the child day care provider (operator) and care shall be given to no more than ten (10) children not related to the day care provider for any part of a 24 hour day except for a two hour period of overlap when approved by the Missouri Department of Health, Bureau of Child Care Safety and Licensure.”

Department of Building Development Services
City of Springfield, MO
417-864-1059