



**CITY OF SPRINGFIELD, MISSOURI
DIVISION OF PURCHASES
INVITATION FOR BID #099-2010**

THIS IS NOT AN ORDER

RETURN

TO: Mike Bell, Buyer
City of Springfield
Division of Purchases
218 E. Central
Springfield, MO 65802

Date Issued: March 2, 2010
Buyer's Email: mbell@springfieldmo.gov
Telephone Number: 417-864-1594
PRE-BID MEETING DATE: March 9, 2010 at 9:00 A.M.
DUE DATE: March 16, 2010

SEALED BIDS MUST BE PHYSICALLY RECEIVED IN THE DIVISION OF PURCHASES PRIOR TO **3:00 P.M. ON TUESDAY, MARCH 16, 2010**. Bids will be opened by the buyer at the location listed above.

- Bids shall be submitted on the forms provided and must be manually signed by the individual authorized to legally bind the company.
- Bids shall be submitted with the IFB number clearly indicated on the outside of the mailing envelope.
- Bids received after the opening date and time will be rejected.
- The attached Terms and Conditions shall become part of any purchase order resulting from this bid.
- **FAXED/EMAILED BIDS WILL NOT BE ACCEPTED.**

You are invited to submit your bid to furnish the materials and/or services described herein. Please submit your prices/fees net of all discounts.

DESCRIPTION

PEST CONTROL SERVICES

See attached General Conditions, Specifications, and Bid Form for detailed information.

DELIVERY: F.O.B. DESTINATION

The articles to be furnished hereunder shall be delivered all transportation charges paid by the bidder to destination.

It is the intent of the City that this Invitation for Bid promotes competitive bidding. It shall be the Vendor's responsibility to advise the Division of Purchases if any language, requirements, etc. any combination thereof, inadvertently restricts or limits the requirements stated in this Invitation for Bid to a single source. Such notification must be submitted in writing and must be received by the Division of Purchases not later than three (3) days prior to the bid opening date.

**CITY OF SPRINGFIELD
INSTRUCTION TO BIDDERS**

01. Opening Location

The Bids will be opened at the City of Springfield, Division of Purchases, 218 E. Central, Springfield, MO 65802 in the presence of Purchasing officials at the due date and time indicated on the IFB. All bidders or their representatives are invited to attend the opening of the IFB.

02. IFB Delivery Requirements

Any Bids received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have their Bid delivered to the Division of Purchases for receipt on or before the due date and time indicated. If a Bid is sent by U.S. Mail, the bidder shall be responsible for its timely delivery to the Division of Purchases office. Bids delayed by mail shall not be considered, shall not be opened, and shall be rejected. Arrangements may be made for their return at the bidder's request and expense. Bids may be mailed to the Division of Purchases and accepted if the signed bid form and required information was mailed and received prior to the due date and time. Bids sent by email will not be accepted.

03. Sealed and Marked

If sent by mail, one original signed Bid shall be submitted in one sealed package, clearly marked on the outside of the package with the Invitation for Bid number and addressed to:

City of Springfield
Division of Purchases
218 E. Central
Springfield, MO 65802

04. Legal Name and Signature

Bids shall clearly indicate the legal name, address, and telephone number of the bidder (company, firm, corporation, partnership, or individual). Bids shall be manually signed above the printed name and title of signer on the Affidavit of Compliance page. The signer shall have the authority to bind the company to the submitted Bid. Failure to properly sign the Bid form shall invalidate same, and it shall not be considered for award.

05. Corrections

No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the Bid.

06. Clarification and Addenda

Each bidder shall examine all Invitation for Bid documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the Invitation for Bid shall be made through the Division of Purchases in writing or through email. The Division of Purchases shall not be responsible for oral interpretations given by any City employee, representative, or others. The issuance of written addenda is the official method whereby interpretation, clarification, or additional information can be given.

It shall be the responsibility of each bidder, prior to submitting their Bid, to contact the Division of Purchases at phone number 417-864-1620, or to check the Purchasing website to determine if addenda were issued and to make such addenda a part of their Bid at: www.springfieldmo.gov/egov/finance/bid_center.html

07. IFB Expenses

All expenses for making Bids to the City are to be borne by the bidder.

08. Irrevocable Offer

Any Bid may be withdrawn up until the due date and time set for opening of the IFB. Any Bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a minimum period of 90 days to sell to the City the goods or services set forth in the IFB, until one or more of the Bids have been duly accepted by the City.

09. Responsive and Responsible Bidder

To be responsive, a bidder shall submit a Bid which conforms in all material respects to the requirements set forth in the Invitation for Bid. To be a responsible bidder, the bidder shall have the capability in all respects to perform fully the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment and credit which will ensure good faith performance. The lowest responsible bidder shall mean the bidder who makes the lowest Bid to sell goods or services of a quality which conforms closest to the quality of goods or services set forth in the specifications or otherwise required by the City and who is known to be fit and capable to perform the Bid as made.

10. Reserved Rights

The City reserves the right to make such investigations as it deems necessary to make the determination of the bidder's responsiveness and responsibility. Such information may include, but shall not be limited to: current financial statement, verification of availability of equipment and personnel, and past performance records.

11. The Right to Audit

The bidder agrees to furnish supporting detail as may be required by the City to support charges or invoices, to make available for audit purposes all records covering charges pertinent to the purchase, and to make appropriate adjustments in the event discrepancies are found. The cost of any audit will be paid by the City. The City shall have the right to audit the bidder's records pertaining to the work/product for a period of three (3) years after final payment.

12. Applicable Law

All applicable laws and regulations of the State of Missouri and the City including the City Procurement Regulations and Procedures will apply to any resulting agreement, contract, or purchase order. Any involvement with the City Procurement shall be in accordance with the Procurement Regulations and Procedures.

13. Right to Protest

Appeals and remedies are provided for in the City Procurement Regulations. Protestors shall seek resolution of their complaints initially with the City Purchasing Agent.

Any protest shall state the basis upon which the solicitation or award is contested and shall be submitted within ten (10) calendar days after such aggrieved person knew or could have reasonably been expected to know of the facts giving rise thereto.

14. Ethical Standards

With respect to this IFB, if any bidder violates or is a party to a violation of the general ethical standards of the City Procurement Code or the State of Missouri Statutes, such bidder may be disqualified from furnishing the goods or services for which the Bid is submitted and shall be further disqualified from submitting any future Bids. A copy of the City's General Ethical Standards is available at the Division of Purchases.

15. Collusion

By offering a submission to this Invitation for Bid, the bidder certifies the bidder has not divulged, discussed, or compared the Bid with other bidders and has not colluded with any other bidder or parties to this IFB whatsoever. Also, the bidder certifies, and in the case of a joint Bid, each party thereto certifies as to their own organization, that in connection with this IFB:

- a. Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other bidder or with any competitor.
- b. Any prices and/or cost data for this Bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor.
- c. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
- d. The only person or persons interested in this Bid, principal or principals are named therein and that no person other than therein mentioned has any interest in this Bid or in the contract to be entered into.
- e. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee exempting bona fide employees or established commercial agencies maintained by the Purchaser for the purpose of doing business.

16. Contract Forms

Any agreement, contract, or purchase order resulting from the acceptance of a Bid shall be on forms either supplied by or approved by the City.

17. Liability and Indemnity

- a. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.
- b. The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract thereunder (the Contractor hereby assuming full responsibility for relations with subcontractors), including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Contractor.
- c. The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.

18. IFB Forms, Variances, Alternates

Bids must be submitted on attached City IFB forms, although additional information may be attached. Bidders must indicate any variances from the City requested specifications and/or terms and conditions, on the IFB Affidavit of Compliance. Otherwise, bidders must fully comply with the City requested specifications and terms and conditions. Alternate Bids may or may not be considered at the sole discretion of the City Purchasing Agent.

19. Bid Form

All blank spaces must be completed with the appropriate response. The bidder must state the price, written in ink, for what is proposed to complete each item of the project. Bidders shall insert the words "no bid" in the space provided for an item for which no Bid is made. The bidder shall submit an executed Bid form, affidavit of compliance with other requested documents.

20. Modifications or Withdrawal of Bid

A modification for a Bid already received will be considered only if the modification is received prior to the time announced for opening of Bids. All modifications shall be made in writing, executed, and submitted on the same form and manner as the original Bid. Modifications submitted by telephone, fax, or email will not be considered.

21. No Bid

If not submitting a Bid, respond by returning the "Statement of No Bid" no later than the stated Bid opening time and date, and explain the reason in the space provided.

22. Errors in Bids

Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Bids; failure to do so will be at the bidder's own risk. Neither law nor regulations make allowance for errors either of omission or commission on the part of bidders. In case of error of extension of prices in the Bid, the unit price shall govern.

23. Prices Bid

Give both unit price and extended total. Price must be stated in units of quantity specified in the bidding specifications. In case of discrepancy in computing the amount of the Bid, the unit price of the Bid will govern. All prices shall be F.O.B. destination, freight prepaid (unless otherwise stated in special conditions). Each item must be bid separately and no attempt is to be made to tie any item or items in with any other item or items. If a bidder offers a discount on payment terms, the discount time will be computed from the date of satisfactory delivery at place of acceptance and receipt of correct invoice at the office specified. Payment terms shall be Net 30 if not otherwise specified. Pre-payment terms are not acceptable.

24. Discounts

Any and all discounts except cash discounts for prompt payments must be incorporated as a reduction in the Bid price and not shown separately. The price as shown on the Bid shall be the price used in determining award(s).

25. Descriptive Information

All equipment, materials, and articles incorporated in the product/work covered by this IFB are to be new and of suitable grade for the purpose intended. Brand or trade names referenced in specifications are for comparison purposes only. Bidders may submit Bids on items manufactured by other than the manufacturer specified when an "or equal" is stated.

26. Deviations to Specifications and Requirements

When bidding on an "or equal," Bids must be accompanied with all descriptive information necessary for an evaluation of the proposed material or equipment such as the detailed drawings and specifications, certified operation and test data, and experience records. Failure of any bidder to furnish the data necessary to determine whether the product is equivalent, may be cause for rejection of the specific item(s) to which it pertains. All deviations from the specifications must be noted in detail by the bidder on the Affidavit of Compliance form, at the time of submittal of Bid. The absence of listed deviations at the time of submittal of the Bid will hold the bidder strictly accountable to the specifications as written. Any deviation from the specifications as written and accepted by the City may be grounds for rejection of the material and/or equipment when delivered.

27. Samples (if required)

For certain types of procurements, samples may be required. If samples are required, it will be stated in the IFB. The following conditions and requirements apply to all samples submitted.

- a. The samples submitted by bidders on items for which they have received an award may be retained by the City until the delivery of contracted items is completed and accepted. Bidders whose samples are retained may remove them after delivery is accepted.
- b. Samples not retained must be removed as soon as possible after award has been made on the item or items for which the samples have been submitted. The City will not be responsible for such samples not removed by the bidder within 30 days after the award has been made. The City reserves the right to consume any or all samples for testing purposes.
- c. Bidders shall make all arrangements for delivery of samples to place designated as well as the removal of samples. Cost of delivery and removal of samples shall be borne by the bidder.
- d. All samples packages shall be marked "Sample for Division of Purchases" and each sample shall bear the name of the bidder, item number, Bid number, and shall be carefully tagged or marked in a substantial manner. Failure of the bidder to clearly identify samples as indicated may be considered sufficient reason for rejection of Bid.

28. Quality Guaranty

If any product delivered does not meet applicable specifications or if the product will not produce the effect that the bidder represents to the City, the bidder shall pick up the product from the City at no expense. Also, the bidder shall refund to the City any money which has been paid for same. The bidder will be responsible for attorney fees in the event the bidder defaults and court action is required.

29. Quality Terms

The City reserves the right to reject any or all materials if, in its judgment, the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.

30. Tax-Exempt

The City is exempt from sales taxes and Federal Excise Taxes: Missouri Tax ID Number 12493651.

31. Awards

- a. Unless otherwise stated in the Invitation for Bid, cash discounts for prompt payment of invoices will not be considered in the evaluation of prices. However, such discounts are encouraged to motivate prompt payment.

- b. *As the best interest of the City may require, the right is reserved to make awards by item, group of items, all or none, or a combination thereof; to reject any and all Bids or waive any minor irregularity or technicality in Bids received.*
- c. *Awards will be made to the Bidder whose Bid (1) meets the specifications and all other requirements of the Invitation for Bid and (2) is the lowest and best Bid, considering price, delivery, responsibility of the bidder, and all other relevant factors.*

32. Authorized Product Representation

The successful bidder(s) by virtue of submitting the name and specifications of a manufacturer's product will be required to furnish the named manufacturer's product. By virtue of submission of the stated documents, it will be presumed by the City that the bidder(s) is legally authorized to submit and the successful bidder(s) will be legally bound to perform according to the documents.

33. Regulations

It shall be the responsibility of each bidder to assure compliance with OSHA, EPA, Federal, State of Missouri, and City rules, regulations, or other requirements, as each may apply.

34. Termination of Award

Any failure of the bidder to satisfy the requirements of the City shall be reason for termination of the award. Any Bid may be rejected in whole or in part for good cause when in the best interest of the City.

35. Royalties and Patents

The successful bidder(s) shall pay all royalties and license fees for equipment or processes in conjunction with the equipment being furnished. Bidder shall defend all suits or claims for infringement of any patent right and shall hold the City harmless from loss on account or cost and attorney's fees incurred.

36. Equal Employment Opportunity Clause

The City of Springfield, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all bidders that affirmatively ensure that in any contract entered into pursuant to this advertisement that minority businesses will be afforded full opportunity to submit Bids in response to this advertisement and will not be discriminated against on the grounds of race, color, or national origin in consideration for award.

37. Bid Tabulation

Bidders may request a copy of the bid tabulation of the Invitation for Bid.

38. Budgetary Constraints

The City reserves the right to reduce or increase the quantity, retract any item from the Bid, or upon notification, terminate entire agreement without any obligations or penalty based upon availability of funds.

39. Additional Purchases by Other Public Agencies

The bidder by submitting a Bid authorizes other public agencies to "Piggy-Back" or purchase equipment and services being proposed in this Invitation for Bid unless otherwise noted on the Affidavit of Compliance Form.

40. Order of Precedence

Any and all Special/General Conditions and Specifications attached hereto, which varies from the instruction to bidders, shall take precedence.

41. Affidavit for Service Contracts

The Bidder represents, in accordance with RSMO 285.530.2 that they have not employed, or subcontracted with, unauthorized aliens in connection with the scope of work to be done under the IFB and agrees to provide an affidavit to the City of Springfield affirming that they have not, and will not in connection with the IFB, knowingly employ, or subcontract with, any person who is an unauthorized alien.

42. Inspection and Acceptance

No item(s) received by the City pursuant to this contract shall be deemed accepted until the City has had reasonable opportunity to inspect the item(s). Any item(s) which are discovered to be defective or which do not conform to any warranty of the Seller upon inspection may be returned at the seller's expense for full credit or replacement. If at a later time, the defects were not ascertainable upon the initial inspection may also be returned at the Seller's expense for full credit or replacement. The City's return of defective items shall not exclude any other legal, equitable or contractual remedies the City may have.

**CITY OF SPRINGFIELD
INVITATION FOR BID #099-2010
GENERAL TERMS AND CONDITIONS**

1. **Term:** One year beginning with the date of award. The City may, at its option, extend the contract for up to three additional one-year terms.

2. **Escalation/De-Escalation:** Bid prices shall remain firm for a period of one year from the date of award. The contract prices may be changed after the first year for the following reasons:

An increase or decrease in the supplier's cost of materials may be justification for price change; however, this shall not be construed in any way to increase vendor's margin of profit.

All written request for price increase must include backup documentation as to the nature of the increase and shall be submitted to the City Purchasing Agent at least 60 days prior to the scheduled price increase/decrease or renewal of contract. Approval of each request shall be by written confirmation from the City Purchasing Agent. If the City should consider said increase unwarranted or unreasonable, the City reserves the right to terminate the contract with the vendor. Any price decline at the manufacturer's level shall be reflected in an immediate reduction of the contract prices and the vendor shall notify the buyer of said decline.

3. **Services:** Services shall be performed at the request of the individual departments. The City will pay only for actual services ordered and received. Even though a department or division may not be specifically named in this bid, items awarded to a vendor are to be available to each of the City's departments or divisions.

4. **Delivery:** Work shall be completed as required in the specifications and as promised on the Bid Form.

5. **Purchasing Card Program:** The City has a purchasing card program using the Visa network. Bidders may receive payment from the purchasing card in the same manner as other Visa purchases. Bidders should have the ability to accept Visa.

City departments will be encouraged to use purchasing cards to order from this annual contract. In the event the department does not use a purchasing card, a written purchase order will be issued.

6. **Occupational License:** The Contractor shall obtain and maintain an occupational license with the City of Springfield, Missouri. The cost for this occupational license shall be borne by the Contractor. No contract will be executed by the City until this occupational license has been obtained.

7. **Coordination:** The Contractor shall fully coordinate its activities in the performance of the contract with the activities of the City.

8. **Reports/Information:** Any reports, data, or similar information given to or prepared or assembled by the Contractor under this contract shall not be made available to any individual or organization by the Contractor without prior written approval of the City. All material developed or acquired by the Contractor as a result of performance of the Contractor shall become the property of the City.
9. **Termination:** The City may cancel the contract, in whole or in part, at anytime upon ten (10) days advance written notice if the Contractor is consistently unable to schedule services compatible to the City's required workload schedule or project site. The City may also cancel the contract, in whole or in part, at anytime, if the Contractor fails to comply fully with the specifications stated herein. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Contractor.
10. **City's Right to Proceed:** In the event this contract is terminated pursuant to Paragraph 9, then the City may take over the work and prosecute the same to completion, by contract or otherwise, and Contractor and its sureties shall be liable to the City for any costs over the amount of this contract thereby occasioned by the City. In any such case the City may take possession of, and utilize in completing the work, such materials, appliances and structures as may be on the work site and are necessary for completion of the work. The foregoing provisions are in addition to, and not in limitation of, the rights of the City under any other provisions of the contract, City ordinances, and state and federal laws.
11. **Termination for Convenience of the City:** The City shall have the right by written notice to Contractor to terminate and cancel this contract, without cause, for the convenience of the City, and Contractor shall immediately stop work. In such event City shall not be liable to Contractor except for work performed prior to such notice in an amount proportionate to the completed contract price and for the actual costs of preparations made by Contractor for the performance of the canceled portions of the contract, including a reasonable allowance of profit applicable to the work performed and such preparations. Anticipatory profits and consequential damages shall not be recoverable by Contractor. The Contractor shall make every effort to mitigate cost to the City. The Contractor shall attempt to return for credit any materials purchased by the Contractor for use under this contract. Payments due the Contractor resulting from termination of contract pursuant to this paragraph shall be offset by any progress payments made by the City to the Contractor.
12. **Appropriation of Funds:** In the event that funds are not appropriated by the Council of the City of Springfield for any term of the contract or extension thereto or portion of any term of the contract which falls in a fiscal period other than a fiscal period for which funds have been appropriated, the contract shall terminate without notice at the end of the fiscal period for which funds are appropriated.
13. **Modifications:** The scope of work to be done under the Contract shall be subject to modification and supplementation upon the written agreement of the duly authorized representatives of the contracting parties. No provision in the Contract shall be changed or modified without the execution of a formal amendment to the Contract, mutually agreed to by the City and the Contractor and processed through the Division of Purchases. Upon request by the City, the Contractor shall provide an estimate of cost of any additional work or services to be incorporated by a modification to the Scope of Work and the Contract.

14. **Conflict of Interest – City:** No salaried officer or employee of the City and no member of the City Council shall have a financial interest, direct or indirect, in this Contract. A violation of this provision renders the Contract void. Any federal regulations and applicable provisions in Section 105.450 et seq. RSMo. shall not be violated.
15. **Assignment:** The Contractor shall not assign to another Contractor or Subcontractor any delivery requirement that cannot be performed for any reason by the Contractor. The City reserves the right to proceed with the alternative Contractor to provide the required delivery but only following the issuance of a written purchase order covering the applicable department requirements.
16. **Conflict of Interest - Contractor:** Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this Contract. The Contractor further covenants that in the performance of this Contract no person having such interest shall be employed.
17. **Non-Discrimination:** The Contractor agrees in the performance of this Contract not to discriminate on the grounds or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age or political opinion or affiliation, against any employee or Contractor or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder.
18. **Insurance Requirements:** Without limiting any of the other obligations or liabilities of the Contractor, the Contractor shall secure and maintain at its own cost and expense, throughout the duration of this Contract and until the work is completed and accepted by the City of Springfield, insurance of such types and in such amounts as may be necessary to protect it and the interests of the City of Springfield against all hazards or risks of loss as hereunder specified or which may arise out of the performance of the Contract Documents. The form and limits of such insurance, together with the underwriter thereof in each case, are subject to approval by the City of Springfield. Regardless of such approval, it shall be the responsibility of the contractor to maintain adequate insurance coverage at all times during the term of the Contract. Failure of the Contractor to maintain coverage shall not relieve it of any contractual responsibility or obligation or liability in general or under the Contract Documents.

The certificates of insurance, including evidence of the required endorsements hereunder or the policies, shall be filed with the City within ten (10) days after the date of the receipt of Notice of Award of the Contract to the Contractor and prior to the start of work. All insurance policies shall require that the insurance company in question provide thirty (30) days written notice prior to modification or cancellation of such insurance. Such notices shall be mailed, certified mail, return receipt requested, to:

City of Springfield – Division of Purchases, Springfield, MO 65802; and

Such policies shall name the City as an additional named insured, with limits of liability not less than the sovereign immunity limits for Missouri public entities calculated by the Missouri Department of Insurance as of January 1 each calendar year and published annually in the Missouri Register pursuant to Section 537.610, RSMo. (See, [HTTP://www.insurance.mo.gov/industry/sovimmunity.htm](http://www.insurance.mo.gov/industry/sovimmunity.htm)).

As of January 1, 2010, the minimum coverage for the insurance referred to herein shall be as set out below:

- a. **Workers' Compensation....**Statutory coverage per RSMo 287.010 et seq
Employer's Liability..... \$1,000,000.00

b. **Commercial General Liability Insurance**, including coverage for Premises, Operations, Products and Completed Operations, Contractual Liability, Broad Form Property Damage, Independent Contractors, Explosion, Collapse, and Underground Property Damage and endorsed for blasting if blasting required. Such coverage shall apply to bodily injury and property damage on an "Occurrence Form Basis" with limits of at least **Two Million Five Hundred Nine Thousand One Hundred Eighty Six Dollars (\$2,509,186.00)** for all claims arising out of a single accident or occurrence and **Three Hundred Seventy Six Thousand Three Hundred Seventy Eight Dollars (\$376,378.00)** for any one person in a single accident or occurrence and an amount not less than at least \$1,000,000 for all claims to property arising out of a single occurrence and at least \$100,000 to any one owner with respect to damages to property. Contractor agrees that the proceeds of such insurance policy shall first be used to pay any award, damages, costs, and/or attorneys' fees incurred by or assessed against City, its employees, officers and agents, before payment of any award, damages, costs or attorneys fees of Contractor, its employees, officers or agents. Contractor agrees to cause its insurer to name City as an additional insured on such insurance policy, including the City as an additional insured for coverage under its products-completed operations hazard, and said policy shall be primary and noncontributory.

c. **Automobile Liability Insurance** covering Bodily Injury and Property Damage for owned, non-owned and hired vehicles with limits of **Two Million Five Hundred Nine Thousand One Hundred Eighty Six Dollars (\$2,509,186.00)** for all claims arising out of a single accident or occurrence and **Three Hundred Seventy Six Thousand Three Hundred Seventy Eight Dollars (\$376,378.00)** for any one person in a single accident or occurrence.

d. **Owner's and Contractor's Protective Liability Insurance** to protect the City, its agents, servants and employees from claims which may arise from the performance of this Contract, with limits of at least **Two Million Five Hundred Nine Thousand One Hundred Eighty Six Dollars (\$2,509,186.00)** for all claims arising out of a single accident or occurrence and **Three Hundred Seventy Six Thousand Three Hundred Seventy Eight Dollars (\$376,378.00)** for any one person in a single accident or occurrence.

The Owner's and Contractor's Protective Liability Insurance must:

- (1) Be a separate policy with the named insured being: The City of Springfield;
- (2) Be with the same insurance company with which the Contractor carries its Commercial General Liability Insurance and Automobile Liability Insurance; and
- (3) Contain an endorsement that disclaims coverage for any claim barred by the doctrines of sovereign immunity or official immunity, except attorney's fees and other litigation costs incurred in defending a claim. Nothing contained in this policy (or this endorsement thereto) shall constitute any waiver of whatever kind of these defenses or sovereign immunity or official immunity for any monetary amount whatsoever.

e. **Builders Risk Insurance** for contracts involving unoccupied structures. The Contractor shall secure All Risk Builder's Risk Insurance. Unless specifically authorized by the City, the amount of such insurance shall not be less than the total contract price. The policy shall name as insured the Contractor and the City of Springfield.

f. **Subcontracts.** In case any or all of this work is sublet, the Contractor shall require the subcontractor to procure and maintain all insurance required in subparagraphs (a), (b) and (c) hereof and in like amounts. Contractor shall require any and all subcontractors with whom it enters into a contract to perform work on this project to protect the City of Springfield through insurance against applicable hazards or risks and shall, upon request of the City, provide evidence of such insurance.

g. **Notice.** The Contractor and/or subcontractor shall furnish the City prior to beginning the work, the policy as specified in subparagraph (d), and satisfactory proof of carriage of all the insurance required by this contract, with the provision that policies shall not be canceled, modified or non-renewed without thirty (30) days written notice to the City of Springfield.

h. **Legislative or Judicial Changes.** In the event the scope or extent of the City's tort liability as a governmental entity as described in Section 537.600 through 537.650 RSMo is broadened or increased during the term of this agreement by legislative or judicial action, the City may require Contractor, upon 10 days written notice, to execute a contract addendum whereby the Contractor agrees to provide, at a price not exceeding Contractor's actual increased premium cost, additional liability insurance coverage as the City may require to protect the City from increased tort liability exposure as the result of such legislative or judicial action. Any such additional insurance coverage shall be evidenced by an appropriate certificate of insurance and shall take effect within the time set forth in the addendum.

19. **PAYMENT:** The Contractor shall be paid, net 30, upon completion of work and acceptance of work by the City; and upon presentation of proper invoice.

20. **SAFETY REQUIREMENTS:**

20.1 **Safety Requirements (OSHA):** All Contractors (including Subcontractors) shall follow the requirements set forth by the current Occupational Safety and Health Act. All Contractors shall equip their workers with that protective gear and any equipment protective devices as set forth by this law. All Contractors shall be responsible to see that their workers use these measures and the Contractor shall make daily checks to see that this law is being followed. Any fines imposed by the Occupational Safety and Health Commission due to failure of a Contractor to follow the law will be paid by the Contractor involved.

20.2 **General Safety and Protection:** Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:

20.2.1 All employees on the Work and other persons who may be affected thereby,

- 20.2.2 All the Work and all materials or equipment to be incorporated therein, whether in storage on or off the site and
- 20.2.3 Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement of property in the course of construction.

Contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss. Contractor shall erect and maintain, as required by the conditions and progress of the Work, all necessary safeguards for its safety and protection. Contractor shall notify owners of adjacent utilities when prosecution of the Work may affect them. All damage, injury, or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, any subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, shall be remedied by the Contractor. Contractor's duties and responsibilities for the safety and protection of the Work shall continue until such time as all the Work is completed and the City has notified Contractor that the Work is acceptable.

21. LIABILITY AND INDEMNITY:

- A. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.
- B. The Contractor shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract thereunder (the Contractor hereby assuming full responsibility for relations with subcontractors), including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Contractor, notwithstanding any possible negligence, whether sole or concurrent, on the part of the City, its officials, agents and employees.
- C. The Contractor shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.
- D. The indemnification obligations of Contractor hereunder shall not be limited by any limitations as to the amount or type of damages, compensation or benefits payable by or for the Contractor, under any federal or state law, to any person asserting the claim against City, its elected or appointed officials, agents and employees, for which indemnification is sought.

- E. The indemnification obligations herein shall not negate, abridge or reduce in any way any additional indemnification rights of the City, its elected or appointed officials, agents and employees, which are otherwise available under statute, or in law or equity.
 - F. Contractor affirms that it has had the opportunity to recover the costs of the liability insurance required in this agreement in its contract price. Contractor's obligation under this agreement to defend, indemnify and hold harmless any person from that person's own negligence or wrongdoing is limited to the coverage and limits of the applicable insurance required of Contractor under this agreement.
22. **ADDITIONS, DELETIONS, CHANGES:** No one can authorize any additions, deletions, or changes to the work, before or during term of the contract, unless approved change orders have been issued by the Division of Purchases. The City will not be responsible for any additional charges unless authorized change order has been issued.

**CITY OF SPRINGFIELD
INVITATION FOR BID #099-2010
SCOPE OF WORK/SPECIFICATIONS**

1. **Purpose:** To secure an annual contract for Pest Control Services for multiple City of Springfield locations.
2. **Scope of Work:** The City of Springfield Pest Control Service is designed to meet the specific needs for the control of insects and rodents by complete coverage of all possible areas of infestation to selected buildings. The specifications cover and include the furnishing, by the Contractor, of all professional service, skilled service, labor, materials, insecticides, tools, equipment, insurance, permits and licenses necessary to accomplish insect and rodent control, herein after described and use the most modern and professional pest control procedures according to the practices of the trade.

Services shall include the control of all walking, crawling or flying pests; such as crickets, roaches, silverfish, fleas, rats, mice, carpenter ants, spiders, etc.

Areas in each building may include, but not limited to, the following: all public areas, rooms, closets, food preparation and serving areas, restrooms, corridors, private offices, stairways and the outside perimeter of buildings. The successful bidder will provide an appropriate level of service to keep buildings free of insects and domestic pest throughout the contract period.

3. Specifications:

3.1 Bidder Qualifications

Bidder will furnish a current and valid copy of their Missouri Department of Agriculture Certified Commercial Applicator License for categories 7A and 7B with their bid. All technicians employed by Contractor to perform such work shall be appropriately trained and hold a current Pesticide Technician License from the Missouri Department of Agriculture for the applicable categories of application. In the event that the license expires during the term of contract, it will be the contractor's responsibility to provide the City (Public Works Building Maintenance) with a copy of the updated license within fifteen (15) days of renewal. Failure to provide said copy will be grounds for immediate termination of the contract.

The successful bidder should supply a minimum of five (5) commercial account references with their bid. All references shall be companies whom the bidder is providing or has provided service in the past three (3) years.

3.2 Bid Evaluation

Bids shall be evaluated on, but not limited to, the following: 1) service meeting or exceeding specifications; 2) unit price; 3) delivery time; 4) resources; 5) references.

3.3 Products

Each bidder will submit with their bid the following information regarding products proposed for use under the contract.

- A. Name of product and manufacturer.
- B. Projected quantities to be used during any treatment cycle.
- C. Current MSDS sheet for each product proposed.

Contractor shall maintain a complete treatment log and application record for all properties within this bid and others that may be added in the future. These records shall be made available upon request by the City of Springfield.

3.4 Frequency and Scheduling of Treatment

All buildings identified in the specifications have estimated quantities for services. However, service will be on an as needed basis as requested by individual departments. Regular scheduling will be coordinated with the department contact.

- A. All buildings treated monthly will be treated within 32 days of the last treatment.
- B. All buildings treated quarterly will be treated within 3 months and 4 days of the last treatment.
- C. All treatments will be scheduled 2 (or more) days in advance with the department contact.
- D. Some buildings will be scheduled with the exact time for treatment. This may include early morning, evenings, weekends or holidays.
- E. Some buildings may require secondary visits if the building is unavailable due to the emergency nature of the occupants.
- F. The contractor shall respond within 3 business days to any request for service. Contractor will be notified at least 5 days in advance of any building that will require treatment after 5:00 p.m.

3.5 Miscellaneous Provisions

During the life of the Agreement, the premises covered shall be inspected periodically to determine the effectiveness of the programs in progress. Such inspections shall be jointly made by the City and Contractor representatives and the results of which shall be documented in writing and submitted to the City Division of Purchases. The Contractor shall promptly initiate actions to correct all deficiencies found. Callbacks or follow-up service shall be provided, as the need arises, at no additional cost to the City.

Failure to correct deficiencies shall be reason to prohibit the Contractor's completion of this contract or participation in future contracts.

3.6 Billing and Payment

- A. Contractor shall submit detailed separate billing invoices, as directed by individual Purchase Orders submitted to Contractor with the prices shown on the bid sheet.
- B. A receipt for services must be signed by a City of Springfield employee at time of treatment for each location.
- C. No payment will be made in advance for any services.

3.7 Submittals

The following items should be included with the bid. Failure to include these items may be grounds for considering the bid non-responsive and therefore it's subsequent rejection.

- A. Copy of current and valid Missouri Department of Agriculture Certified Commercial Applicator License.
- B. A list of all proposed chemicals and an MSDS sheet for each.
- C. Account/References Listing (page 21)
- D. Bidder General Information (pages 22 and 23)

3.8 Service Levels

The City requires specific extermination and preventative maintenance levels of insecticide product application commensurate with the service categories, levels, and frequency options selected by each participating department, division or remote site location.

Group A:

Category 7A: Standard Treatment Services: General Pests, **Interior and Exterior** to include:

Level One: General Insect Spraying for ants, spiders, and multitude of various walking, crawling or flying insects; and the setting of bait, traps, monitors for rodents, mice and rats.

Frequency: Monthly

Group B:

Category 7A: Standard Treatment Services: General Pest, **Interior and Exterior** to include:

Level One: General Insect Spraying for ants, spiders, and multitude of various walking, crawling or flying insects; and the setting of bait, traps, monitors for rodents, mice and rats.

Frequency: Quarterly

Group C:

Category 7A: Standard Treatment Services: General Pest, **Interior and Exterior** with special considerations/requirements to include:

Level One: General Insect Spraying for ants, spiders, and multitude of various walking, crawling or flying insects; and the setting of bait traps, monitors for rodents, mice and rats.

Frequency: Monthly

Group D:

Category 7A: Standard Treatment Services: General Pest, **Interior and Exterior** Outside of Springfield to include:

Level One: General Insect Spraying for ants, spiders, and multitude of various walking, crawling or flying insects; and the setting of bait traps, monitors for rodents, mice and rats.

Frequency: Monthly

Group E:

Category 7A: Standard Treatment Services: General Pest, **Interior and Exterior** to Include:

Level One: General Insect Spraying for ants, spiders, and multitude of various walking, crawling or flying insects; and the setting of bait traps, monitors for rodents, mice and rats

Frequency: To be determined at time of addition.

Group F:

Category 7A: Special Treatment Services: General Pest, **Interior or Exterior** to Include:

Level Two: Cleanout and removal of heavy infestations and nests of biting or stinging insects such as bees, wasps, fleas; and rodents such as mice and rats

Frequency: As required

Group G:

Category 7B: Special Treatment Services: Wood destroying pests (Termites); **Interior or Exterior** to include:

Level One: Viewable surface treatment to exterminate swarming infestations

Frequency: As required

**CITY OF SPRINGFIELD
 BID FORM – PROPOSAL
 IFB #099-2010**

SUBMITTED BY _____
 Company Name

Pursuant to and in accordance with the above stated Invitation for Bid, the undersigned hereby declares that they have examined the IFB documents and specifications for the item(s) listed below.
 The undersigned proposes and agrees, if their Bid is accepted to furnish the item(s) submitted below, including delivery to Springfield, Missouri in accordance with the delivery schedule indicated below and according to the prices products/services information submitted.

A vendor pre-bid meeting and site visit will be conducted at 9:00 a.m. on Tuesday, March 9, 2010, in the Purchasing Division Conference Room, 218 E. Central, Springfield, MO. This is the only time the site visit will be made available. It is suggested that all vendors desiring a site visit plan to attend this meeting. It will begin promptly at 9:00 a.m.

ITEM	EST QTY	DESCRIPTION	UNIT PRICE Per Application	EXTENDED AMOUNT
		Group A – Monthly, Category 7A, Level One Pest Control Services for the following location(s)		
1.	12	Old City Hall , 830 Boonville, Floors: LL, 1, 2, 3 and 4. Approximate Square Footage: 41,484	\$ _____	\$ _____
2.	12	Busch Building , 840 Boonville, Floors: LL, 1,2,3,4 and 5 Approximate Square Footage: 100,000	\$ _____	\$ _____
3.	12	Health Center , 227 E. Chestnut Exp, Floors: LL, and 1 Approximate Square Footage: 21,303	\$ _____	\$ _____
4.	12	Health Link/Air Quality , 300 E. Central, Front and Rear Approximate Square Footage: 3,925	\$ _____	\$ _____
5.	12	Health WIC , 290 E. Central, Ground floor Solid Waste , 290-A E. Central, Upper level Approximate Square Footage: 8,650	\$ _____	\$ _____
6.	12	Information Systems , 220 E. Central Approximate Square Footage: 2,190	\$ _____	\$ _____
7.	12	Purchasing , 218 E. Central Approximate Square Footage: 2,268	\$ _____	\$ _____
8.	12	Health Environmental Services (Old Historic Church), 320 E. Central Approximate Square Footage: 8,013	\$ _____	\$ _____
9.	12	Police Headquarters , 321 E Chestnut Exp, Floors: LL, 1 and 2 Approximate Square Footage: 40,336	\$ _____	\$ _____
10.	12	Communication Center , 319 E. Chestnut Exp, Floors: LL, and 1 Approximate Square Footage: 5,338	\$ _____	\$ _____

11.	12	Municipal Court , 625 N. Benton Approximate Square Footage: 9,720	\$ _____	\$ _____
12.	12	Creamery, 411 N. Sherman Approximate Square Footage: 34,765	\$ _____	\$ _____
13.	12	Fire Station #1 , 720 E. Grand Approximate Square Footage: 14,063	\$ _____	\$ _____
14.	12	Fire Station #2 , 608 W. Commercial Approximate Square Footage: 8,100	\$ _____	\$ _____
15.	12	Fire Station #3 , 205 N. Patterson Approximate Square Footage: 7,355	\$ _____	\$ _____
16.	12	Fire Station #4 , 2423 N. Delaware Approximate Square Footage: 4,868	\$ _____	\$ _____
17.	12	Fire Station #5 , 2750 W. Kearney Approximate Square Footage: 10,200	\$ _____	\$ _____
18.	12	Fire Station #6 , 2620 W. Battlefield Approximate Square Footage: 13,904	\$ _____	\$ _____
19.	12	Fire Station #6 (old) , 1201 S. Campbell Approximate Square Footage: 3,957	\$ _____	\$ _____
20.	12	Fire Station #7 , 2129 E. Sunshine Approximate Square Footage: 4,389	\$ _____	\$ _____
21.	12	Fire Station #8 , 1405 S. Scenic Approximate Square Footage: 15,442	\$ _____	\$ _____
22.	12	Fire Station #9 , 450 W. Walnut Lawn Approximate Square Footage: 5,180	\$ _____	\$ _____
23.	12	Fire Station #10 , 2245 E. Galloway (Primrose) Approximate Square Footage: 7,394	\$ _____	\$ _____
24.	12	Fire Station #11 , 4940 S. Fremont Approximate Square Footage: 10,200	\$ _____	\$ _____
25.	12	Fire Station # 12 , 2455 Blackman Rd. Approximate Square Footage: 15,500	\$ _____	\$ _____
26.	12	Salt Dome , 3301 S. Kauffman Rd Approximate Square Footage: 220	\$ _____	\$ _____
27.	12	Springfield Mill and Lumber , 216 W. Central Approximate Square Footage: 2,450	\$ _____	\$ _____
28.	12	Hazelwood Cemetery Office , 1462 E. Seminole Approximate Square Footage: 450	\$ _____	\$ _____
29.	12	Health - Animal Shelter , 4001 N. Farmer Approximate Square Footage: 3,245	\$ _____	\$ _____
30.	12	Health – Westside Clinic , 660 S. Scenic Approximate Square Footage: 3,957	\$ _____	\$ _____
31.	12	Police – Kimbrough Building , 235 N. Kimbrough Approximate Square Footage: 9,834	\$ _____	\$ _____

32.	12	Police – South District , 2620 W. Battlefield Approximate Square Footage: 16,301	\$ _____	\$ _____
33.	12	PW – Bldg A (Old Street Maintenance) , 1111 W. Chestnut Expressway Approximate Square Footage: 4,508	\$ _____	\$ _____
34.	12	PW – Bldg S (Street Operations Center) , 1111-D W. Chestnut Expwy Approximate Square Footage: 30,487	\$ _____	\$ _____
35.	12	PW – Bldg C (Service Center Garage) , 1111 W. Chestnut Expressway Approximate Square Footage: 16,128	\$ _____	\$ _____
36.	12	PW – Bldg G (Sanitary Services Maintenance) , 1126 W. Nichols Approximate Square Footage: 6,472	\$ _____	\$ _____
37.	12	PW – Bldg H (Traffic Regulations Signs/Signals) , 1134 W. Nichols Approximate Square Footage: 8,500	\$ _____	\$ _____
38.	12	PW – Bldg J (Old Construction/Survey Office) , 929 N. Franklin Approximate Square Footage: 1,984	\$ _____	\$ _____
39.	12	PW – Bldg K (Old Building Maintenance) , 915 N. Franklin Approximate Square Footage: 3,250	\$ _____	\$ _____
40.	12	PW – Bldg M (Construction/Survey Office) , 837 N. Franklin Approximate Square Footage: 4,276	\$ _____	\$ _____
41.	12	PW – Operations , 1010 W. Chestnut Street Approximate Square Footage: 39,042	\$ _____	\$ _____
42.	12	PW – Operations Garage , 949 W. Chestnut Street Approximate Square Footage: 2,400	\$ _____	\$ _____
43.	12	PW – Operations (Vehicle Storage) , 1010-A W. Chestnut Street Approximate Square Footage: 6,240	\$ _____	\$ _____
44.	12	Missouri Career Center , 1514 S. Glenstone Approximate Square Footage: 35,080	\$ _____	\$ _____
45.	12	Stewart Proshop , 1825 N. Norton Road Approximate Square Footage: 6,000	\$ _____	\$ _____
46.	12	Horton Smith Proshop , 2409 S. Scenic Approximate Square Footage: 3,000	\$ _____	\$ _____
47.	12	Rivercut Proshop , 2850 W. Farm Road 190 Approximate Square Footage: 3,500	\$ _____	\$ _____
48.	12	Rutledge Wilson Visitor Center , 3825 W. Farm Rd 145 Approximate Square Footage: 2,050	\$ _____	\$ _____
49.	12	Solid Waste Landfill , 3545 W. Farm Road 34 Office: Approximate Square Footage: 2,400 Scalehouse: Approximate Square Footage: 144	\$ _____	\$ _____
<u>GROUP A TOTAL</u>				\$ _____

Warranty Period for each application _____ days

ITEM	EST QTY	DESCRIPTION	UNIT PRICE Per Application	EXTENDED AMOUNT
		Group B – Quarterly, Category 7A, Level One Pest Control Services for the following location(s)		
50.	4	Police Firing Range , 4110 N. Farmer Approximate Square Footage: 3,220	\$ _____	\$ _____
<u>GROUP B TOTAL</u>				\$ _____

Warranty Period for each application _____ days

ITEM	EST QTY	DESCRIPTION	UNIT PRICE Per Application	EXTENDED AMOUNT
		Group C – Monthly, Category 7A, Level One Pest Control Services for the following locations with special requirements		
51.	12	Art Museum , 1111 E. Brookside Approximate Square Footage: 45,000 Special Requirements: Artwork can have no contact with spray Staff Allergies Interior wall applications alternated monthly from storage to public areas Exterior doorways and overhead doors treated monthly	\$ _____	\$ _____
52.	12	Police Champieux Building , 725 W. Olive Approximate Square Footage: 3,000 Special Requirements: Building not staffed, requires accompaniment	\$ _____	\$ _____
53.	12	Airport, Main Terminal , 2300 Airport Blvd Approximate Square Footage: 260,000; (Not all areas will require treatment) Special Requirements:	\$ _____	\$ _____

		<p>Areas associated with Restaurant Operations</p> <p>Exterior walls and entrances to facility</p> <p>Baggage tug /airline operations</p> <p>Must be escorted in sterile areas</p>		
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54.	12	<p>Airport General Aviation Building, 2801 General Aviation</p> <p>Approximate Square Footage: 5,000; (Not all areas will require treatment)</p> <p>Special Requirements:</p> <p>Interior and Exterior walls and entrances</p> <p>Vending area</p> <p>Must be escorted in sterile areas</p>	\$ _____	\$ _____
55.	12	<p>Airport ARFF Building, 2375 N. FAA Ave</p> <p>Approximate Square Footage: 10,000; (Not all areas will require treatment)</p> <p>Special Requirements:</p> <p>Exterior walls and entrances</p> <p>Must be escorted in sterile areas</p>	\$ _____	\$ _____
56.	12	<p>Airport Air Cargo Building, 5141 W. Cargo</p> <p>Approximate Square Footage: 20,000; (Not all areas will require treatment)</p> <p>Special Requirements:</p> <p>Exterior walls and entrances</p> <p>Must be escorted in sterile areas</p>	\$ _____	\$ _____
57.	12	<p>Airport SRE Building, 3030 Lester Jones</p> <p>Approximate Square Footage: 4,000; (Not all areas will require treatment)</p> <p>Special Requirements:</p> <p>Exterior walls and entrances</p> <p>Must be escorted in sterile areas</p>	\$ _____	\$ _____
58.	12	<p>Airport GA Lineservice, 5000 W. Kearney</p> <p>Approximate Square Footage: 3,000 (Not all areas will require treatment)</p> <p>Special Requirements:</p> <p>Exterior walls and entrances</p> <p>Must be escorted in sterile areas</p>	\$ _____	\$ _____
59.	12	<p>Car Rental Facility, 2300 N. Airport Blvd (Currently under construction)</p> <p>Approximate Square Footage: 10,000 (Not all areas will require treatment)</p> <p>Special Requirements:</p>	\$ _____	\$ _____

		Exterior walls and entrances Must be escorted in sterile areas		
60.	12	Airport Leased Terminal, 5000 W. Kearney Approximate Square Footage: 154,000 (Not all areas will require treatment) Special Requirements: Exterior walls and entrances Must be escorted in sterile areas	\$ _____	\$ _____
61.	12	Dickerson Park Zoo, 3043 N. Fort Approximate Square Footage (total): 15,200 Buildings included: Male Elephant Building; approximately 4,000 sq ft Giraffe Building; approximately 4,000 sq ft Hippo Building; approximately 2,500 sq ft Nursery; approximately 1,200 sq ft Commissary: approximately 3,500 sq ft Special Requirements: Applications must be coordinated/scheduled with Zoo personnel	\$ _____	\$ _____
<u>GROUP C TOTAL</u>				\$ _____
Warranty Period for each application _____ days				

ITEM	EST QTY	DESCRIPTION	UNIT PRICE Per Application	EXTENDED AMOUNT
		Group D – Monthly, Category 7A, Level One Pest Control Services for the following locations Outside of Springfield		
62.	12	Branson Missouri Career Center, 2720 Shepherd of the Hills Expwy Approximate Square Footage: 4,249	\$ _____	\$ _____
<u>GROUP D TOTAL</u>				\$ _____

Warranty Period for each application _____ days

ITEM	DESCRIPTION
	<p>Group E – Category 7A, Level One Pest Control Services</p> <p>For Locations That May Be Added During Contract Term</p> <p>Pricing to be on a Per Square Foot Basis Per Application</p> <p>MUST BE INCLUDED IF BIDDING ON ANY GROUP A THROUGH D</p>

63.

Future Locations: Per Application at \$ _____ per square foot.

Warranty Period for each application _____ days

ITEM	Description
	<p>Group F – Category 7A, Level Two Pest Control Services For Locations That May Require Cleanout and Removal of Heavy Infestations and nests of Biting, Stinging Insects such as bees, wasps, fleas and Rodents such as mice and rats</p> <p>MUST BE INCLUDED IF BIDDING ON ANY GROUP A THROUGH D</p>

64.

Cleanout and Removal of Heavy Infestations \$ _____ per application.

Warranty Period for each application _____ days

ITEM	Description
65.	<p>Group G – Category 7B, Level One, Wood Destroying (Termites) Pest Control Services For Locations That May Require Interior/Exterior Viewable Surface Treatment (Swarming infestations)</p> <p>MUST BE INCLUDED IF BIDDING ON ANY GROUP A THROUGH D</p> <p>Surface Treatment of Swarming Infestations \$ _____ per application.</p>
<p>Warranty Period for each application _____ days</p>	

DELIVERY: F.O.B. DESTINATION

ACCEPT VISA P-CARD: YES _____ NO _____

Prompt Payment Discount _____ % _____ Days, Net _____ Days

**CITY OF SPRINGFIELD
STATEMENT OF "NO BID"
IFB #099-2010**

**RETURN THIS PAGE ONLY IF YOUR COMPANY PROVIDES THE PRODUCTS/SERVICES BEING BID AND DECLINES
TO DO SO.**

WE, THE UNDERSIGNED, HAVE DECLINED TO BID ON YOUR **IFB #099-2010** FOR **PEST CONTROL SERVICES** FOR THE FOLLOWING REASON(S):

_____ SPECIFICATIONS ARE TOO "TIGHT," I.E. GEARED TOWARD ONE BRAND OR MANUFACTURER ONLY (PLEASE EXPLAIN BELOW).

_____ INSUFFICIENT TIME TO RESPOND TO INVITATION FOR BID.

_____ OUR PRODUCT SCHEDULE WOULD NOT PERMIT US TO PERFORM.

_____ UNABLE TO MEET SPECIFICATIONS.

_____ UNABLE TO MEET INSURANCE REQUIREMENTS.

_____ SPECIFICATIONS UNCLEAR (PLEASE EXPLAIN BELOW).

_____ OTHER (PLEASE SPECIFY BELOW).

REMARKS: _____

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE AND TITLE: _____

TELEPHONE NUMBER: _____

DATE: _____