

**PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT REVIEW OFFICE
MEMORANDUM**

DATE: December 30, 2015

TO: Planning and Zoning Commission

FROM: Daniel Neal
Senior Planner

SUBJECT: Preliminary Plat - New Prime Phase II

The applicant has requested that this case be tabled for the meeting on January 7th and be placed on the next Planning and Zoning Commission meeting on February 4th.