

One-rdg. _____
P. Hrngs. _____
Pgs. 5
Filed: 07-05-16

Sponsored by: Schilling

First Reading: _____

Second Reading: _____

COUNCIL BILL NO. 2016- 163

SPECIAL ORDINANCE NO. _____

AN ORDINANCE

1 AMENDING the operating budget in the General Fund for the City of Springfield,
2 Missouri, for Fiscal Year 2015-2016, by increasing revenue and expenses
3 in the amount of \$658,335.89.
4 _____

5
6 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD,
7 MISSOURI, as follows, that:
8

9 Section 1 – The budget for Fiscal Year 2015-2016 for the City is hereby
10 amended in the accounts and in the amounts as shown on Budget Adjustment No.
11 0059, a copy of which is attached hereto and incorporated herein by reference as
12 “Exhibit A.”
13

14 Section 2 – The City Council finds the budget adjustment has been
15 recommended by the City Manager and that the budget adjustment made herein is
16 necessary to reconcile differences between budgeted revenues and expenditures and
17 actual revenues and expenditures.
18

19 Section 3 – The City Council hereby directs the City Manager to cause the
20 appropriate accounting entries to be made in the books and records of the City.
21

22 Section 4 – This ordinance shall be in full force and effect from and after
23 passage.
24

25 Passed at meeting: _____
26

27 _____
28 Mayor
29

30
31 Attest: _____, City Clerk
32
33

34 Filed as Ordinance: _____

35

36

37 Approved as to form: Rhonda Lewsader, Assistant City Attorney

38

39

40 Approved for Council action: Greg Burt, City Manager

EXPLANATION TO COUNCIL BILL NO: 2016- 163

FILED: 07-05-16

ORIGINATING DEPARTMENT: Finance

PURPOSE: Amending the City of Springfield, Missouri, Fiscal Year 2015-2016 (FY2016) operating budget in the General Fund increasing revenue by \$658,335.89 and expenses by \$658,335.89.

BACKGROUND INFORMATION: During the fiscal year, various events occur resulting in revenue and expenses which were not anticipated at the time the budget was developed. Some of the most common events are insurance proceeds for damaged equipment and the corresponding cost to repair the equipment, donations that do not meet the threshold for City Council approval and reimbursements for various City services. Each revenue adjustment has a corresponding increase in expense. For efficiency purposes, these adjustments to the budget are typically handled toward the end of the fiscal year. Although the fiscal year ended on June 30, the books remain open for year-end entries.

The FY2016 year- end budget adjustment includes a revenue and expense adjustment of \$123,903 for reimbursements. The reimbursements include funding from the Community Foundation of the Ozarks for the City's internship program, scholarship awards received by employees to attend conferences, reimbursements for damaged equipment, reimbursements made to PIO for the sale of City Gear and a payment from Greene County for their share of the maintenance cost associated with the Niche Records Management System. The Fire Department received several insurance reimbursements.

In addition to the reimbursements listed above, the budget adjustment includes appropriations of \$1,636 of donations received for the Police Department and the Fire Department.

This budget adjustment also includes an appropriation of \$532,797 for the purchase of prior service credit for Police and Fire Tier II employees that transitioned to LAGERS. At the time the Police Fire Pension Plan was closed, the City agreed to pay a portion of the cost for employees to purchase prior service credit. The majority of the prior year service credit was paid in FY2016. The total cost was estimated to be \$1,500,000 if all employees elected to purchase prior service credit. From FY2011 to FY2015, \$300,000 was budgeted annually so that \$1.5 million would be available to meet this commitment in FY2016. The \$532,797 appropriated in this budget adjustment is taken from the funds designated for this purpose.

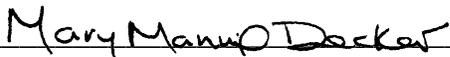
Actual year-end salary expense often varies from budget due to sick leave and vacation payments that are paid at retirement. These payouts are not budgeted. Overall, salary expense in the General Fund did not exceed the budget in FY2016; however, it is necessary to adjust appropriations between departments. Some departments may need

additional funds, due to a large number of retirees, while other departments have funds available due to vacancies. In FY2016, the Fire Department had a large number of retirements and an additional \$326,000 is needed to cover the payouts associated with these retirements.

REMARKS: The purpose of this budget adjustment is to adjust the FY2016 budget for reimbursements and associated offsetting expense items as well as adjust the salary budget for retirement payouts. This is separate and different from carryover budget adjustment which appropriates available funds in excess of the operating reserve. The information for the carryover budget adjustment is not available until the financial statements for the fiscal year are complete. This generally occurs in November following the close of the fiscal year in June. It is not known at this time if there will be carryover funds from the FY2016 budget.

Recommended by:

Approved by:



Mary Mannix Decker, Director of Finance



Greg Burris, City Manager

CITY OF SPRINGFIELD, MO
BUDGET ADJUSTMENT

Exhibit A

BA Number 0059

Revenues:

| Fund | Dept | Org | Account | P&G | Location | Amount | Description |
|------------------------|------|---------|---------|--------|----------|------------|---|
| 10110 | 12 | 16050 | 414110 | 000000 | 00000 | 7,625.00 | Comm. Found. Of the Ozarks-Internship Program Reimbursement |
| 10110 | 09 | 14210 | 414110 | 000000 | 00000 | 3,020.00 | Finance Travel reimbursement-scholarship award |
| 10110 | 10 | 15080 | 414110 | 000000 | 00000 | 17,422.21 | Fire Reimbursements |
| 10110 | 18 | 97510 | 414070 | 000000 | 00000 | 818.00 | Police Donation from Creasian |
| 10110 | 10 | 97510 | 414070 | 000000 | 00000 | 818.00 | Fire Donation from Creasian |
| 10110 | 18 | Various | 414110 | 000000 | 00000 | 53,694.44 | Police Reimbursement for damage to vehicles |
| 10110 | 18 | 92720 | 403630 | 000000 | 00000 | 7,238.46 | Police Restitutions |
| 10110 | 18 | 97550 | 413030 | 000000 | 00000 | 28,800.00 | NICHE Maintenance - Greene County |
| 10110 | 19 | 20010 | 414110 | 000000 | 00000 | 6,103.00 | PIO Reimbursement for city gear |
| 10110 | 09 | 14120 | 414080 | 000000 | 00000 | 532,796.78 | LAGERS buyback appropriation - FB |
| Net Revenue Adjustment | | | | | | 658,335.89 | |

Expenditures:

| Fund | Dept | Org | Account | P&G | Location | Amount | Description |
|----------------------------|------|---------|---------|--------|----------|--------------|---|
| 10110 | 12 | 16050 | 500130 | 000000 | 00000 | 7,625.00 | Comm. Found. Of the Ozarks-Internship Program Reimbursement |
| 10110 | 09 | 14210 | 505690 | 000000 | 00000 | 3,020.00 | Finance travel reimbursement-scholarship award |
| 10110 | 10 | 15080 | 501260 | 000000 | 00000 | 17,422.21 | Fire Reimbursements |
| 10110 | 18 | 90110 | 501260 | 000000 | 00000 | 818.00 | Police Donation from Creasian |
| 10110 | 18 | 97510 | 501260 | 000000 | 00000 | 818.00 | Fire Donation from Creasian |
| 10110 | 18 | Various | 501190 | 000000 | 00000 | 53,694.44 | Police Reimbursement for damage to vehicles |
| 10110 | 18 | 92720 | 501340 | 000000 | 00000 | 7,238.46 | Police Restitutions |
| 10110 | 18 | 97550 | 504580 | 000000 | 00000 | 28,800.00 | NICHE Maintenance - Greene County |
| 10110 | 19 | 20010 | 501260 | 000000 | 00000 | 6,103.00 | PIO reimbursement for city gear |
| 10110 | 10 | 15020 | 500230 | 000000 | 00000 | 298,139.89 | Fire - LAGERS buyback |
| 10110 | 18 | 90100 | 500220 | 000000 | 00000 | 234,656.89 | Police - LAGERS buyback |
| 10110 | 10 | 15020 | 500110 | 000000 | 00000 | 326,000.00 | Fire Salaries - Retiree Payouts |
| 10110 | 20 | 70010 | 500110 | 000000 | 00000 | (326,000.00) | Public Works - Salary Savings |
| Net Expenditure Adjustment | | | | | | 658,335.89 | |

Fund Balance Appropriation:

| Fund | Title | Amount |
|------|----------------------------|--------|
| | Fund Balance Appropriation | |

Explanation: Fiscal year 2015-2016 year end budget adjustment.

Requested By:

Mary Mann O'Decker 7/5/16
Department Head Date

Approved By:

Mary Mann O'Decker 7/5/16
Director of Finance Date

Authorization:

Council Bill No. 2016-163
Ordinance No. _____
1st Reading _____
2nd Reading _____
Journal Imp No. _____

City Manager Date