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Pgs. 5
Filed: 08-16-16

Sponsored by: Fisk

First Reading:

Second Reading:

COUNCIL BILL NO. 2016- 194

SPECIAL ORDINANCE NO.

AN ORDINANCE

1 AUTHORIZING the City Manager, or his designee, to accept \$149,997.41 of
2 Workforce Innovation and Opportunity Act Governor’s reserve funds
3 from the Missouri Division of Workforce Development to fund the
4 Ozark Region’s Pre-Apprenticeship Academy Project for the purpose
5 of preparing individuals to enter and succeed in registered
6 apprenticeship programs, and to enter into necessary agreements to
7 carry out the grant; amending the budget of the Department of
8 Workforce Development for Fiscal Year 2016-2017 in the amount of
9 \$149,997.41; and declaring that this bill qualifies for approval on one
10 reading.
11 _____
12

13 WHEREAS, the Ozark Region Workforce Development Board completed a pilot
14 Pre-Apprenticeship Project in June 2016; and
15

16 WHEREAS, the Ozark Region Workforce Development Board, through the City
17 as the Fiscal Agent/Grant Recipient, has been awarded an additional \$149,997.41 from
18 the Missouri Division of Workforce Development to fund a second Pre-Apprenticeship
19 Project from August 29, 2016, through September 23, 2016, for youth up to age 24
20 residing in the Ozark Region; and
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22 WHEREAS, an amendment to the budget of the Department of Workforce
23 Development for Fiscal Year 2016-2017 has been approved and recommended by the
24 City Manager.
25

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
27 SPRINGFIELD, MISSOURI, as follows, that:
28

29 Section 1 – The City Manager, or his designee, is hereby authorized to accept
30 Workforce Innovation and Opportunity Act Governor’s reserve funds in the amount of
31 \$149,997.41 from the Missouri Division of Workforce Development as set out in “Exhibit
32 A,” for receipt and use by the Department of Workforce Development, and to do all
33 things necessary to carry out the grant including the execution of contracts, provided the

34 form of the contract is approved by the City Attorney.

35

36 Section 2 – The budget of the Department of Workforce Development for Fiscal
37 Year 2016-2017 is hereby amended in the accounts and in the amounts as shown on
38 Budget Adjustment No. 0008, a copy of which is attached hereto and incorporated
39 herein by reference as “Exhibit B.”

40

41 Section 3 – The City Council hereby finds that the budget adjustment made
42 above has been recommended by the City Manager.

43

44 Section 4 – The City Manager is directed to cause the appropriate accounting
45 entries to be made in the books and records of the City. In the event additional funding
46 is provided under this grant by the grantor, the Director of Finance is hereby authorized
47 to adjust this appropriation by an amount not to exceed 20 percent of the net
48 expenditure adjustment described in “Exhibit B.”

49

50 Section 5 – The City Council hereby finds and declares that this ordinance
51 authorizes the acceptance of grant funds from a state or federal agency and may be
52 passed as a one-reading ordinance pursuant to City Charter Section 2.16(25).
53 Therefore, this ordinance shall be in full force and effect from and after passage.

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56 Passed at meeting: _____

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Mayor

Attest: _____, City Clerk

Filed as Ordinance: _____

Approved as to form: Rhonda Lewsader, Assistant City Attorney

Approved for Council action: [Signature], City Manager

EXPLANATION TO COUNCIL BILL NO: 2016- 194

FILED: 08-16-16

ORIGINATING DEPARTMENT: Workforce Development

PURPOSE: Authorizing the City Manager, or his designee, to accept \$149,997.41 of Workforce Innovation and Opportunity Act Governor's reserve funds from the Missouri Division of Workforce Development (DWD) to fund the Ozark Region's Pre-Apprenticeship Academy Project for the purpose of preparing individuals to enter and succeed in registered apprenticeship programs and to enter into necessary agreements to carry out the grant; amending the budget for the Department of Workforce Development for Fiscal Year 2016-2017 in the amount of \$149,997.41; and declaring that this bill qualifies for approval on one reading.

BACKGROUND INFORMATION: The Ozark Region Workforce Development Board completed a pilot Pre-Apprenticeship Project in June 2016, with 100 percent of program graduates being employed at an average wage of \$21.28 per hour. The Board, through the City as the Fiscal Agent/Grant Recipient, has been awarded an additional \$149,997.41 from the DWD to fund a second Pre-Apprenticeship Project from August 29, 2016, through September 23, 2016, for youth up to age 24 residing in the Ozark Region.

Participants selected for the program will go through interviews with union trades representatives and complete the National Career Readiness Certificate exam before being enrolled. Those selected for program participation will receive OSHA 10 certification in the first week of training as well as assistance with resumes, interviews, soft skills, etc. During weeks two through four, they will meet directly with union representatives for curriculum development using a combination of classroom instruction and hands on experience, leading to credentials in pre-apprenticeship trades including carpentry, plumbing and pipefitting, and general construction. Pre-apprenticeship training opportunities will be available to ten individuals during this program cycle.

REMARKS: This ordinance authorizes the acceptance of grant funds from the state or federal government and may be passed as a one-reading ordinance under City Charter Section 2.16(25) as it relates to a contract for acceptance of grant funds from a state or federal agency.

Prepared By: Alma Price, Administrative Assistant to the Director

Submitted By: 

Mary Ann Rojas, Director
Department of Workforce Development

Approved By: 

Greg Burris, City Manager

Exhibit A



Jeremiah W. (Jay) Nixon
Governor

Division
of Workforce Development

Mike Downing, CEcD
Director

Amy Sublett
Director

July 1, 2016

Ms. Mary Ann Rojas, Director
Ozark Region Workforce Development Board
2900 East Sunshine
Springfield, Missouri 65804

Dear Ms. Rojas:

The Division of Workforce Development intends to contract with the Ozark Region Workforce Development Board to fund the Region's Pre-apprenticeship Academy Project. This agreement will provide \$149,997.41 in Workforce Innovation and Opportunity Act (WIOA) Governor's reserve funding for the period July 1, 2016 through June 30, 2017. A scope of work with performance expectations will follow this letter.

I am pleased to invest WIOA Governor's reserve funds for this exciting opportunity for young adults to advance to apprenticeships in the construction, engineering and trades in the Ozark Region. Should you have questions, please feel free to contact Randy Cottrell at (573) 526-8242 or my office at (573) 751-3349.

Sincerely,

A handwritten signature in cursive script that reads "Amy Sublett".

Amy Sublett
Director

AS/RC

c: Randy Cottrell

421 E. Dunklin Street • P.O. Box 1087 • Jefferson City, MO 65102-1087
(573) 751-3999 • Fax (573) 751-8162

jobs.mo.gov

Missouri Division of Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY Users can call (800) 735-2966 or dial 7-1-1.

CITY OF SPRINGFIELD, MO
BUDGET ADJUSTMENT

Exhibit B

BA Number 0008

Revenues:

Fund	Dept	Org	Account	P&G	Location	Amount	Description
24110	21	28210	416010	TBD	00000	149,997.41	Pre Apprenticeship Academy
Net Revenue Adjustment						149,997.41	

Expenditures:

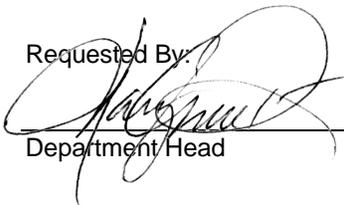
Fund	Dept	Org	Account	P&G	Location	Amount	Description
24110	21	28110	500110	TBD	00000	2,160.00	Admin.- Base Salaries
24110	21	28110	500210	TBD	00000	331.00	Admin.- Lagers Contribution
24110	21	28110	500250	TBD	00000	164.43	Admin.- FICA Contribution
24110	21	28110	500260	TBD	00000	311.25	Admin.- Health Ins Contribution
24110	21	28110	500280	TBD	00000	19.76	Admin.- Workman's Comp Contribution
24110	21	28110	501240	TBD	00000	463.56	Admin.- Office Supplies
24110	21	28230	504580	TBD	00000	11,829.40	Admin.- Youth Contract
24110	21	28210	500110	TBD	00000	3,200.00	Program- Base Salaries
24110	21	28210	500210	TBD	00000	243.60	Program- Lagers Contribution
24110	21	28210	500250	TBD	00000	490.15	Program- FICA Contribution
24110	21	28210	500260	TBD	00000	461.16	Program- Health Ins Contribution
24110	21	28210	500280	TBD	00000	29.07	Program- Workman's Comp Contribution
24110	21	28220	504580	TBD	00000	41,792.69	Program- Youth Services
24110	21	28510	502340	TBD	00000	8,836.00	Program- Pre-Apprenticeship Training
24110	21	28280	502340	TBD	00000	48,590.00	Program- WEP Wages
24110	21	28290	502340	TBD	00000	8,575.34	Program- WEP Fringe
24110	21	28320	502340	TBD	00000	10,000.00	Program- Participant Supportive Services
24110	21	28300	502340	TBD	00000	12,500.00	Program- On-The-Job Training
Net Expenditure Adjustment						149,997.41	

Fund Balance Appropriation:

Fund	Title	Amount

Explanation:

Requested By:


Department Head 8-16-16
Date

Approved By:


Interim Director of Finance 8-16-16
Date

City Manager Date

Authorization:

Council Bill No. 2016-194
Ordinance No. _____
1st Reading _____
2nd Reading _____
Journal Imp No. _____