

Introduction to e·plans

Processing Development Review Projects Electronically

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Senior Planner City of Springfield
Planning and Development

Rick Garner, PE
Professional Engineer City of Springfield
Building Development Services

Mike Delong, PE
Professional Engineer City Utilities
Developers Services



Agenda

- **Background**
- **Collaborative Community Development**
- **Roll-Out Plan/Guidelines**
- **Video Presentation**
- **Procedures for e-plans Submittal**
- **Questions/Answers**

Background

- **Assessment by 2009 Economic Outlook Conference**
- **Task: Re-engineer the business development process**
 - Met w/DIIG, HBA, SCA, MSPE
 - Interviewed 75+ developers, architects, engineers
- **Findings:**
 - Communications difficult; lot of hurdles
 - Frequently lengthy, unpredictable processing times
 - No single point of contact for developers

Collaborative Community Development

- Cultural, philosophical change to business
- Open discussion of concept, guidelines
- Consistent communication throughout process
 - Project Design—pre-application meeting
 - Plan Review and approval
 - Project Construction
- Commitment to 10-day plan review
- Implemented in March 2011

Sustainable in Economic Recovery?

- Can we meet review time goals during slowdown?
- Plan reviewers' time is fully maximized
- Manual administrative process burdensome
- Must separate plan sets, consolidate comments
- As economy improves, 10-day standard doubtful

Search for Virtual Solution

- Researched electronic plan review proposals
- Identified ProjectDox (Avolve Software)
- Used by more than 60 municipalities (2010)
- Observed virtual demo in Clark County, NV
- Visited Osceola County, FL
- Team included local user-reps—AIA, MSPE, CU
- City initiative known as **e•plan** 

e·planS Overview

- For design professionals—CAD, Revit, etc., = OK
- Group sheets by discipline—plumbing, electrical, etc.
- Eliminates printing plans, delivery to Busch Building
- Upon receipt, able to distribute to all reviewers
- Plan reviewers make comments on electronic layer
- Re-submission shows all *unsolicited* changes as well
- Incorporates issuance of electronic permits
- Allows online payment for fees . . . savings to you!
- Integrates with existing City software programs

e·planS Implementation

- **City/CU acquired software—January 2012**
- **First in Missouri to use ProjectDox**
- **Envisions 3 workflows:**
 - **Pre-Subdivisions, Preliminary platting (Planning)**
 - **Commercial Building Permit (BDS)**
 - **Public Works infrastructure/Final platting**
- **Working during past 6 months to roll-out**

e·plan Roll-out Plan

- **Planning**
 - **Pre-Subdivision Review--September 4**
 - **Preliminary Plat--September 4**

- **Building Development Services—Commercial Building Permits**
 - **Pilot Program--September 4 to September 28**
 - Limited participation per guidelines
 - **Optional Program--October 1 to December 31**
 - Any applicant may choose to participate
 - No fee waiver
 - **Mandatory--After January 1, 2013**
 - All applicants may choose to participate.
 - No fee waiver.
 - Paper plans scanned for processing by BDS will require longer plan review time.

- **Public Works**
 - **Public Improvement Plans/ Planning Final Plats—November 2012**

BDS Pilot Program Guidelines

- **Allows City to understand company nuances, develop comprehensive user guide.**
 - **Applicant must have attended an e.plans training session.**
 - **Projects requiring a major subdivision, zoning changes and/or public improvements ineligible as candidates.**
 - **Applicant must nominate project and agree to meet with BDS Engineer (Rick Garner) to review process prior to submittal.**
 - **Must be agreed to by reviewer based upon anticipated workload. BDS Engineer (Rick Garner) will make this assessment when contacted by the applicant.**
 - **Applicant agrees to provide feedback on the process to BDS Engineer (Rick Garner).**
 - **Plan review fee will be waived.**

e•planS Implementation

Video:

<http://cityview.springfieldmo.gov/media/eplans-introduction>

Feedback:

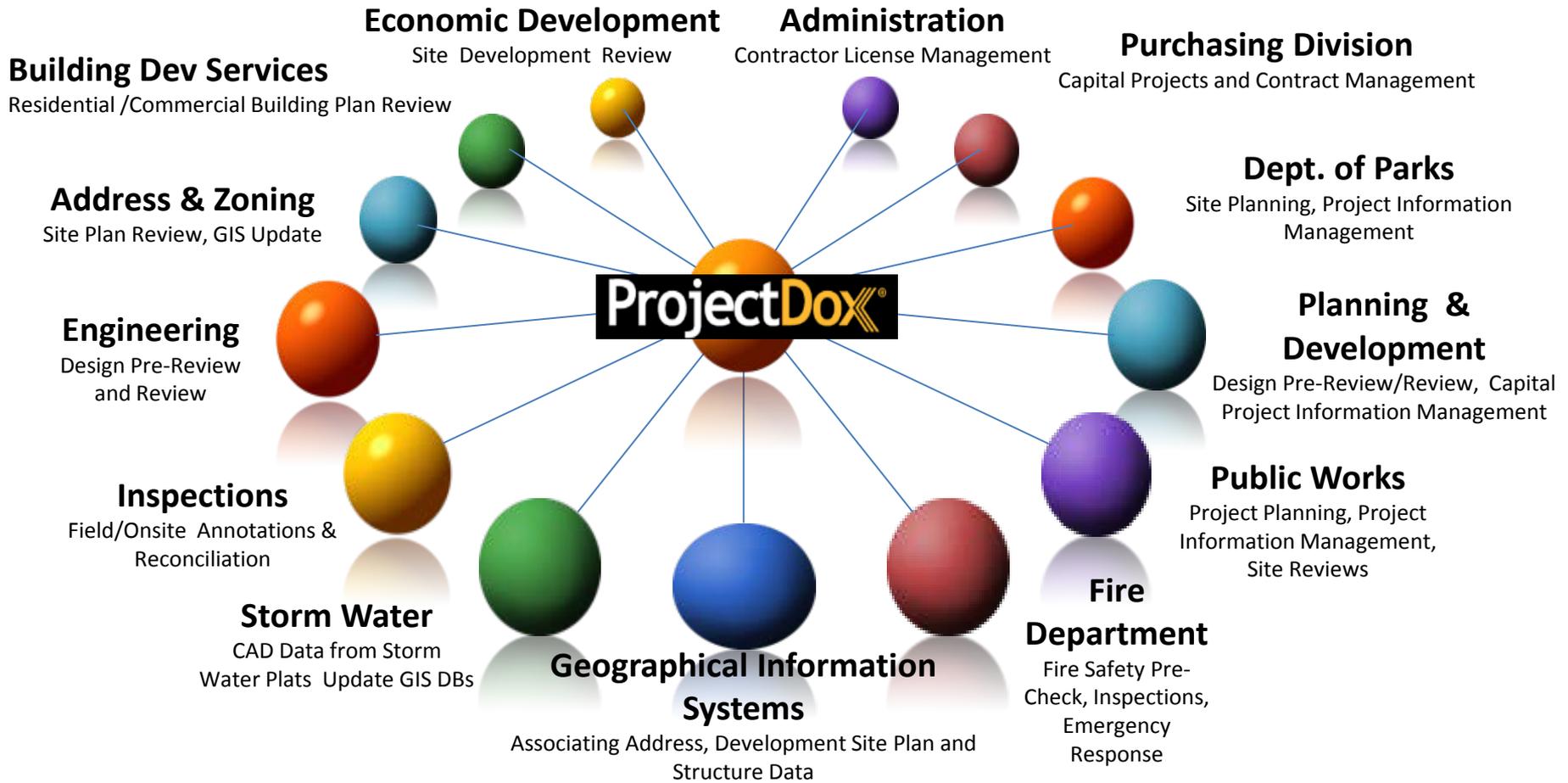
Please complete the survey form and leave with us.

ProjectDox: Springfield **e•plan**



ProjectDox is a Electronic Plan Submittal web-based solution which allows the City of Springfield and City Utilities to review plans and documents electronically. This new process will improve the plan review cycle, reduce costs associated with obtaining permits and support green initiatives.

ProjectDox: e·plan



e•plan Requirements

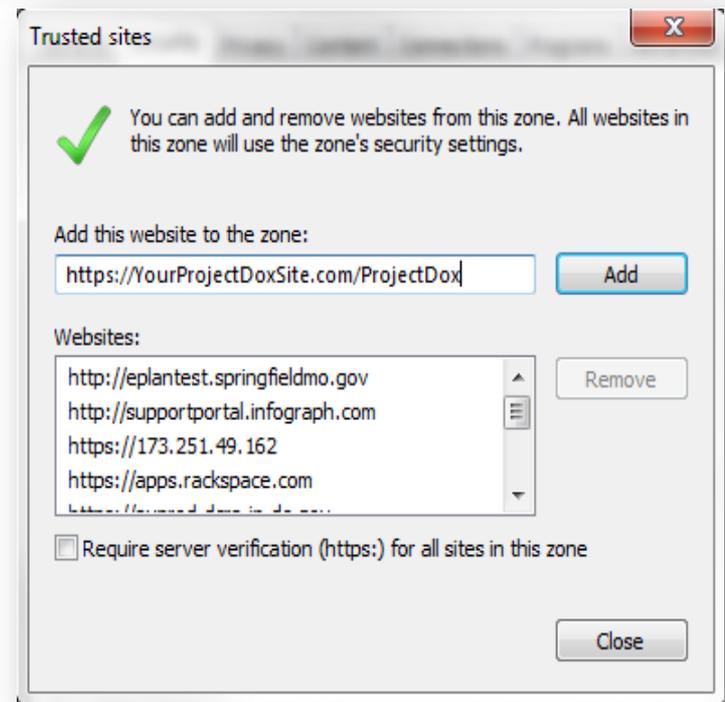
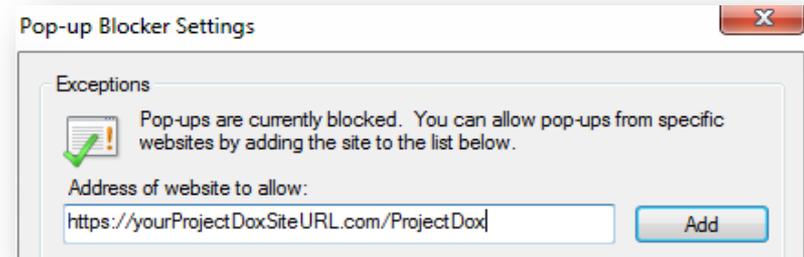
What are the requirements?

- No software is needed only an internet connection.
- e-plans accepts many different formats
- Follow City standard for naming of files to be uploaded in either the Plan folder (site plans drawings) or the Document folder (mechanical drawings or spec documents).

**We are working on developing user guides which will include our own standards*

e·plan Requirements

1. **Change settings for Pop-up Blocker to allow the ProjectDox site URL**
2. Before loading the Projectdox Components **add Projectdox URL as trusted site**
3. **Disable UAC Control**-Disabling of the UAC (User Account Control) should be discussed with your network administrator prior to making changes to your system if applicable. In all cases once the installation is complete the UAC control can be returned to the former setting.



e·plan Log-in screen

Go to:
CITYHOME » SERVICES » DEVELOPER'S CORNER



SPRINGFIELD
e·plan 

CITY OF SPRINGFIELD, MO
WORKING WITH THE COMMUNITY

Enter your e-mail address and password to continue.

Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern...
[add'l text, etc.]

E-mail:

Password:

[Forgot your password?](#)

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[Install ProjectDox Components](#)

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[Click here](#) to add ProjectDox to your Favorites.

e-plan^S Requirements

“Example” from another City of project file naming standards:

- 1. Drawing Types** – A = Architectural; S = Structural; E = Electrical; P = Plumbing; M = Mechanical; **FP = Fire Protection** and LSP = Life Safety Package and Master Egress.
- 2. Sheet Number** – must be 3 digits preceded by a “.”, e.g. “.001”. The Site Plan should always be the first sheet of the Architectural drawings.
- 3. Sheet Description** – description of the drawing. Below are some examples:

- PRJ2012-00001.A.001 Site Plan
- PRJ2012-00001.A.002 Floor Plan
- PRJ2012-00001.S.001 Foundation
- PRJ2012-00001.S.002 Wall Section
- PRJ2012-00001.E.001 Electrical Riser Diagram
- PRJ2012-00001.P.001 Plumbing Riser Diagram
- PRJ2012-00001.M.001 Duct Layout
- PRJ2012-00001.M.002 Mechanical Spec Sheet
- **PRJ2012-00001.FP.001 Fire Wall Separation Plan**
- PRJ2012-00001.LSP.001 Fire Extinguishers

**We are working on developing user guides which will include our own standards*

e-plan Requirements

Planning Folder Structure

The screenshot shows the header for the City of Springfield, MO, with the logo and navigation links: CITYHOME >> SERVICES >> DEVELOPER'S. Below the header, the project ID **PLN2012-00008** is displayed. The main contact is listed as **CONTRACTOR, JOE**. A tree view shows the folder structure for PLN2012-00008:

- PLN2012-00008
 - Plans (2 Files - 0 New)
 - Documents
 - Final Plans
 - Final Documents
 - ChangeMarkReports

BDS Folder Structure

The screenshot shows the header for the City of Springfield, MO, with the logo and navigation links: CITYHOME >> SERVICES >> DEVELOPER'S. Below the header, the project ID **PRJ2012-00043** is displayed. The main contact is listed as **GARNER, RICK**. A tree view shows the folder structure for PRJ2012-00043:

- PRJ2012-00043
 - Plans (1 Files - 0 New)
 - Reports and Specifications
 - Fire Suppression Plans
 - Fire Suppression Calcs & Specs
 - Approved Plans
 - Approved Reports and Specifications
 - Approved Fire Suppression Plans
 - Approved Fire Suppression Calcs & Specs
 - Reviewer Attachments
 - City Folder (2 Files - 0 New)
 - ChangeMarkReports

e·planS Requirements

Go to:
CITYHOME » SERVICES » DEVELOPER'S CORNER



SPRINGFIELD
e·planS

CITY OF SPRINGFIELD, MO
WORKING WITH THE COMMUNITY

Enter your e-mail address and password to continue.

Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern...
[add'l text, etc.]

E-mail:

Password:

[Forgot your password?](#)

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Install ProjectDox Components	To create a desktop shortcut, click and drag the icon below to your desktop. 	Click here to add ProjectDox to your Favorites.
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Projects Page



http://eplantest.springfieldmo.gov/?TempPassword=False&markup_url=- ProjectDox - Windows Internet Explorer

CITY OF SPRINGFIELD, MO
WORKING WITH THE COMMUNITY
CITYHOME >> SERVICES >> DEVELOPER'S CORNER

Back Forward Projects Profile Logout

Task List (PD Flow)

15 project(s) out of 15 for Applicant Owner (hosmer1340@gmail.com) Recent Projects All Projects Press Enter To Search:

Project	Options	Description	Owner	Status
Final Plat of Daniel		Final Plat Plan Dan	Bob Hosmer	Approved
Joe Harpine Test		Joe Harpine Test	Bob Hosmer	In Review
PLN2012-00007		PLN - Administrative Review Committee (ARC)	Planning Account	In Review
PLN2012-00008		PLN - Administrative Review Committee (ARC)	Planning Account	In Review
PLN2012-00013		PLN - Zoning Text Amendment	Planning Account	In Review
PLN2012-00015		PLN - Final development plan (Administrative)	Planning Account	Resubmit Request
PLN2012-00017		PLN - Pre-Subdivision Review	Planning Account	In Review
PLN2012-00018		PLN - Zoning Text Amendment	Planning Account	Review Complete
PLN2012-00020		PLN - Zoning Text Amendment	Planning Account	In Review
PLN2012-00021		PLN - Zoning Map Classification Change	Planning Account	In Review
PLN2012-00027		PLN - Administrative Review Committee (ARC)	Planning Account	Pending Upload
PLN2012-00030		PLN2012-00030 8/8/2012 11:20:56 AM	Administrator Temp	In Review
PLN2012-REPLAT		ADMIN REPLAT	Bob Hosmer	In Review
PLN2012-UAT -1		Final plat	Bob Hosmer	In Review
PLN2012-UTA 2		UTA - 2 Testing of Final Plat	Bob Hosmer	Review Complete

Page 1 of 1 (15 items)

Project Name	Task	Attached To	Status	Created On	Updated On	Updated By	Due Date	Inspection Zone
PLN2012-00015	ApplicantResubmit	Applicant	Accepted	8/8/2012 11:29:58 ...	8/8/2012 1:52:12 PM	hosmer1340@gmail.c...	4/26/2013 11:29:58 AM	
PLN2012-00008	ApplicantUpload	Applicant	Pending	8/8/2012 9:23:29 AM	8/8/2012 9:23:29 AM		8/13/2012 9:23:29 AM	
PLN2012-00021	ApplicantUpload	Applicant	Pending	8/8/2012 9:14:57 AM	8/8/2012 9:14:57 AM		8/13/2012 9:14:57 AM	
PLN2012-UAT...	ApplicantUpload	Applicant	Pending	8/8/2012 9:11:54 AM	8/8/2012 9:11:54 AM		8/13/2012 9:11:54 AM	
PLN2012-00027	ApplicantUpload	Applicant	Accepted	8/6/2012 10:02:06 ...	8/6/2012 10:03:12 ...	hosmer1340@gmail.c...	8/9/2012 10:02:06 AM	

Page 1 of 1 (5 items)



Most important thing to know about e-plans is to..

Wait for.....a Task!



Project Name	Task	Attached To	Status	Created On	Updated On	Updated By	Due Date	Inspection Zone
PLN2012-00015	ApplicantResubmit	Applicant	Accepted	8/8/2012 11:29:58 ...	8/8/2012 1:52:12 PM	hosmer1340@gmail.c...	4/26/2013 11:29:58 AM	
PLN2012-00008	ApplicantUpload	Applicant	Pending	8/8/2012 9:23:29 AM	8/8/2012 9:23:29 AM		8/13/2012 9:23:29 AM	
PLN2012-00021	ApplicantUpload	Applicant	Pending	8/8/2012 9:14:57 AM	8/8/2012 9:14:57 AM		8/13/2012 9:14:57 AM	
PLN2012-UAT...	ApplicantUpload	Applicant	Pending	8/8/2012 9:11:54 AM	8/8/2012 9:11:54 AM		8/13/2012 9:11:54 AM	
PLN2012-00027	ApplicantUpload	Applicant	Accepted	8/6/2012 10:02:06 ...	8/6/2012 10:03:12 ...	hosmer1340@gmail.c...	8/9/2012 10:02:06 AM	

Page 1 of 1 (5 items)

e·plan E-form

E-form

http://eplantest.springfieldmo.gov/?LaunchMode=new&FlowTaskID=6126 - ProjectDox Building Review - Windows Internet Explorer

**CITY OF SPRINGFIELD, MO**
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Review Information	General Information	Land Information	Use Group	Structure Information	Residential Information
Contact Information	Resources	Checklist Items (0)	Routing Slip	Folder List	

Coordinator	Rick Garner (Rgarner@springfieldmo.gov)
Review Cycle	1
Workflow/Activity Name	SpringfieldBuildingWorkflow / DepartmentReview
Activity Instructions	Upon acceptance of task, please review the required drawings and provide any applicable comments and status.
Current User Logon	Bob Hosmer (bhosmer@springfieldmo.gov)
Project	PRJ2012-00042
Due Date	24-Aug-2012

 REVIEWER ATTACHMENTS

Uploaded file attachments may not be immediately available while being processed by ePlan.

Step 1:

Apply online for application/permit and pay fees.

#1

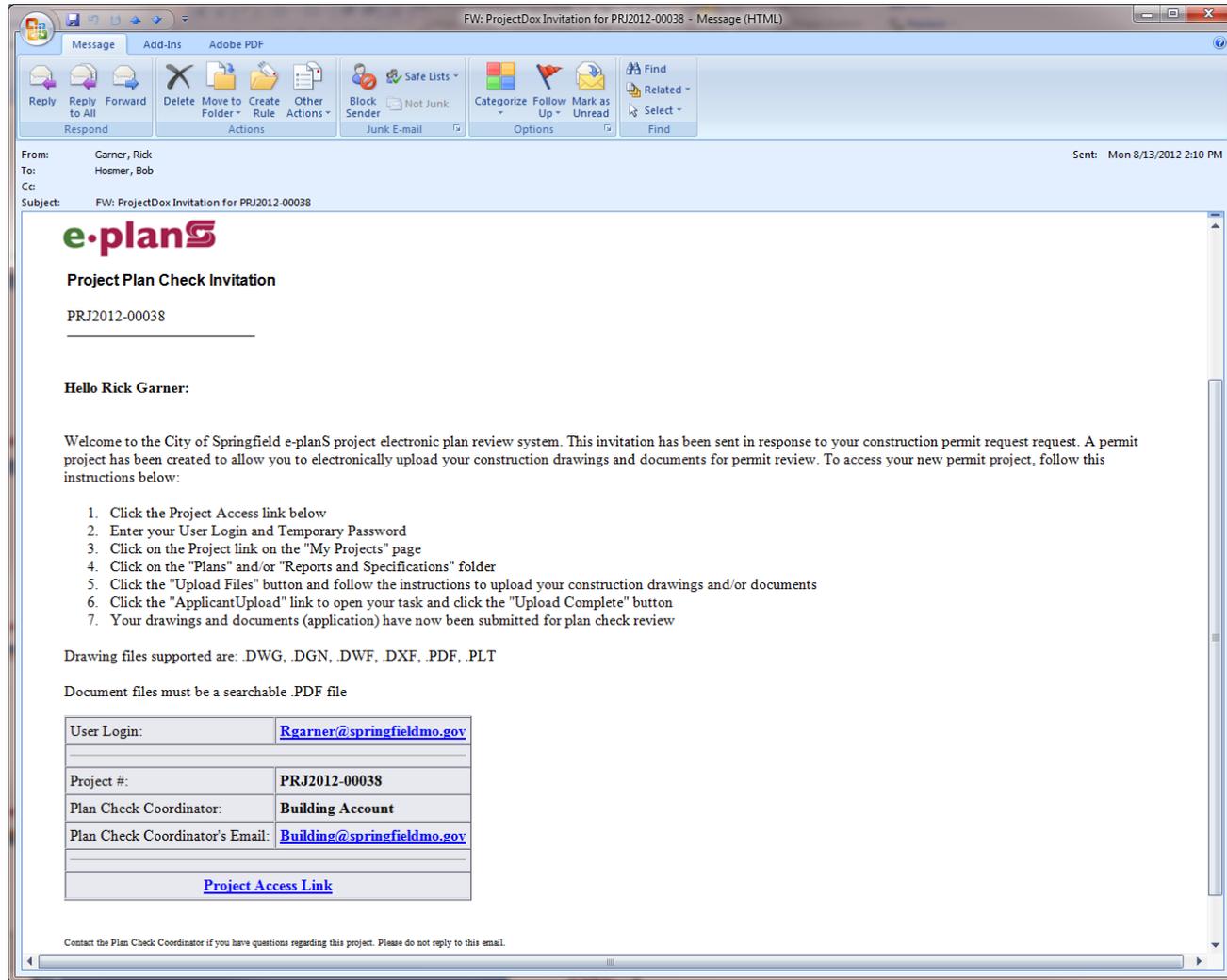
#2

#3



Step 2:

An Invitation Email from City staff that plans are ready to be uploaded in e-plans.



e-planS Workflows

Step 3:
Log into e-plans
using your
email address
and a
temporary
password.

CITY OF SPRINGFIELD, MO
WORKING WITH THE COMMUNITY

Enter your e-mail address and password to continue.

Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern...

E-mail:

Password:

[Login](#) [Forgot your password?](#)

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e-planS Workflows

Update information in yellow as needed and create your new password to be used by e-plans for all projects.

Settings for Wayne Spencer (wayne.spencer@cityutilities.net)

Temporary Password: 3384V3A [Reset User's Password](#)

Profile Information

Contact Information | User Metadata | Project Membership | Group Membership

* Required field

First Name: * Wayne Last Name: * Spencer

Email: * wayne.spencer@cityutilities.net HTML format [i](#)

Title: *

Company: *

Address 1: *

Address 2: *

City: *

State/Province: * NV Postal Code: *

Phone: * Fax: *

Mobile: * Pager: *

Stamps: *

Language: * en

[Save](#)

Contact Information:

First Name: *	DS10 Applicant	Last Name: *	dspdox10
Email: *	dspdox10@co.clark.nv.us <input checked="" type="checkbox"/> HTML format i		
Title:			
Company:			
Address 1: *	4701 W Russell Rd		
Address 2:			
City: *	Las Vegas		
State/Province:	NV	Postal Code: *	89155
Phone:		Fax:	
Mobile: *	702-000-0000	Pager:	
Stamps:		Browse...	i

**Password must not contain special characters, must contain at least one digit and one alphabetic character, and must be between 8 and 10 characters

Step 4:
Applicant uploads files in e-plans.

You can choose either “Upload Files” or “Upload Folders”. If you choose “Upload Files”, you must highlight each of the files needed. If you choose “Upload Folder”, all files in that folder will be uploaded.

The screenshot shows a web browser window displaying the e-plans application. The page title is "CITY OF SPRINGFIELD, MO WORKING WITH THE COMMUNITY CITYHOME > SERVICES > DEVELOPER'S CORNER". The main content area shows project information for "PLN2012-00027".

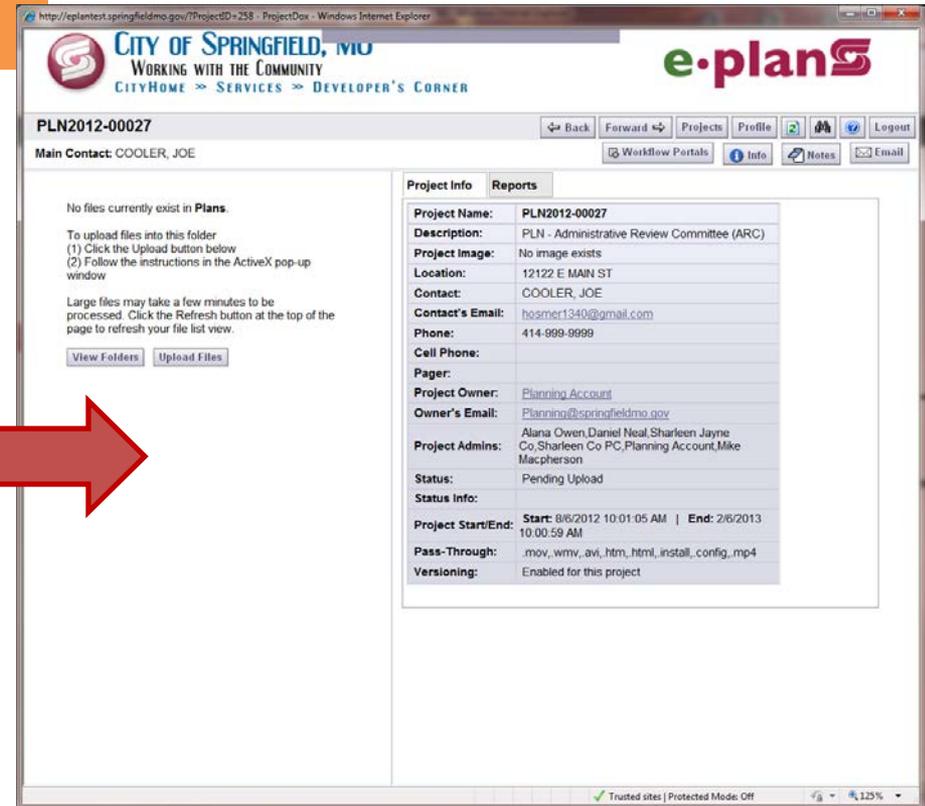
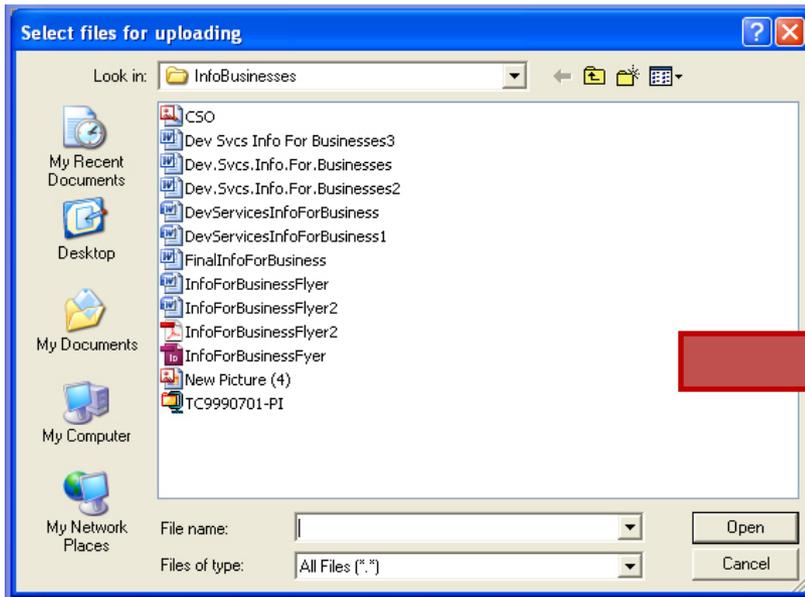
Project Info

Project Name:	PLN2012-00027
Description:	PLN - Administrative Review Committee (ARC)
Project Image:	No image exists
Location:	12122 E MAIN ST
Contact:	COOLER, JOE
Contact's Email:	hosmer1340@gmail.com
Phone:	414-999-9999
Cell Phone:	
Pager:	
Project Owner:	Planning Account
Owner's Email:	Planning@springfieldmo.gov
Project Admins:	Alana Owen, Daniel Neal, Sharleen Jayne Co, Sharleen Co PC, Planning Account, Mike Macpherson
Status:	Pending Upload
Status Info:	
Project Start/End:	Start: 8/6/2012 10:01:05 AM End: 2/6/2013 10:00:59 AM
Pass-Through:	.mov, .wmv, .avi, .htm, .html, .install, .config, .mp4
Versioning:	Enabled for this project

e-planS Workflows

Step 5:

Applicant locates files or folders on their computer to be uploaded to e-plans.



Maximum Upload/Download 1GB

Maximum files at one time 100

e-planS Workflows

Step 6: Applicant makes sure files are uploaded and labeled correctly in e-plans.

The screenshot displays the e-planS web interface for the City of Springfield, MO. The page header includes the city logo and navigation links: CITYHOME >> SERVICES >> DEVELOPER'S CORNER. The main content area shows a file upload progress dialog box. The dialog title is "Upload files:(Drag-n-drop available for Silverlight only)". It lists the file "Clark Co CorrectionUserGuide.pdf" with a size of 2.95 MB and a progress bar at 51%. A "Total" row at the bottom of the dialog shows "51%" and "2.95 MB". The dialog includes "Cancel" and "Resume" buttons. The background shows a sidebar with "Big Project Plans" and a list of folders like "Davis.pdf" and "Davis2.pdf". The browser address bar shows "http://eplantest.springfieldmo.gov/?FolderID=788 - ProjectDox - Windows Internet Explorer".

e•planS Workflows

Step 7:

Applicant gets email that the project has pre-screen approval.



PreScreen Approved

PRJ2012-00042

Attention Rick:

Your plan review for Project: **PRJ2012-00042** has met the prescreen requirements and has been forwarded for review. No action is required to you at this time. An email will be sent to you once we have completed the review for your application.

Please do not reply to this email.

Project Owner:	Bob Hosmer
Owner's Email:	BHosmer@springfieldmo.gov
	Login to ProjectDox

Contact the Project Owner or a Project Administrator if you have questions regarding this project. Please do not reply to this email.

e·planS Workflows

Step 8:
If corrections
are needed:
City Staff
sends an
email to
applicant that
the project
needs
corrections to
be uploaded
into e-plans.



Resubmit Task Assignment PRJ2012-00041

Attention Rick:

This is a formal request for revised or additional documents on Permit Application **PRJ2012-00041**. Correct all items referenced in the combined review or associated markup.

When corrected plans and or documents are ready for re-submittal, please, [Login to ProjectDox](#) and follow the instructions provided for re-submittal.

Please be advised when re-submitting plans and or documents:

- All corrections must be uploaded using the same file names as the original submittal
- Once corrections have been uploaded, check "I have addressed all of the items in the File Markups below that were identified during the Plan Review." and "I have uploaded the revised drawings into the **Plans** folder and, if requested, uploaded any revised documents into the **Reports and Specifications** folder using the SAME file name as the original files." on the task and click "Complete". No additional submissions will be accepted unless requested.
- Please make corrections within 180 days of this notice to avoid your Application from expiring.

Project:	PRJ2012-00041
Task:	ApplicantResubmit
Assigned by:	Kimberly Batson
Project Access Login to ProjectDox	

If you do not have access to the specified folder, please contact the [Project Administrator](#).

Please do not reply to this email.

Contact the Project Owner or a Project Administrator if you have questions regarding this project. Please do not reply to this email.

e-planS Workflows

Task List: Applicant



Project Name	Task	Attached To	Status	Created On	Updated On	Updated By	Due Date	Inspection Zone
PLN2012-00015	ApplicantResubmit	Applicant	Accepted	8/8/2012 11:29:58 ...	8/8/2012 1:52:12 PM	hosmer1340@gmail.c...	4/26/2013 11:29:58 AM	
PLN2012-00008	ApplicantUpload	Applicant	Pending	8/8/2012 9:23:29 AM	8/8/2012 9:23:29 AM		8/13/2012 9:23:29 AM	
PLN2012-00021	ApplicantUpload	Applicant	Pending	8/8/2012 9:14:57 AM	8/8/2012 9:14:57 AM		8/13/2012 9:14:57 AM	
PLN2012-UAT...	ApplicantUpload	Applicant	Pending	8/8/2012 9:11:54 AM	8/8/2012 9:11:54 AM		8/13/2012 9:11:54 AM	
PLN2012-00027	ApplicantUpload	Applicant	Accepted	8/6/2012 10:02:06 ...	8/6/2012 10:03:12 ...	hosmer1340@gmail.c...	8/9/2012 10:02:06 AM	

Navigation: [First] [Previous] [Next] [Last]

Page 1 of 1 (5 items)

e-planS Workflows

Applicant will see City Staff markup comments instantly once they are saved by each reviewer but they are unable to upload changes until there is a task.

CITY OF SPRINGFIELD, MO
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CITYHOME » SERVICES » DEVELOPER'S CORNER

e-planS

PLN2012-UTA 2

Main Contact: Joe Contractor

View Folders Upload Files

Current Sort: - Select -

FINALPRIMEPHS1 (2).pdf
8/2/2012 5:15:11 PM, 4.3 MB
Applicant Owner

Change Marks

Project Info	Reports
Project Name:	PLN2012-UTA 2
Description:	UTA - 2 Testing of Final Plat
Project Image:	No image exists
Location:	122 Main
Contact:	Joe Contractor
Contact's Email:	hosmer1340@gmail.com
Phone:	
Cell Phone:	
Pager:	
Project Owner:	Bob Hosmer
Owner's Email:	bhosmer@springfieldmo.gov
Project Admins:	Alana Owen, Bob Hosmer, Daniel Neal, Sharleen Jayne Co, Sharleen Co PC, Mike Macpherson
Status:	Review Complete
Status Info:	
Project Start/End:	Start: 8/2/2012 5:11:02 PM End:
Pass-Through:	.mov, .wmv, .avi, .htm, .html, .install, .config, .mp4
Versioning:	Enabled for this project

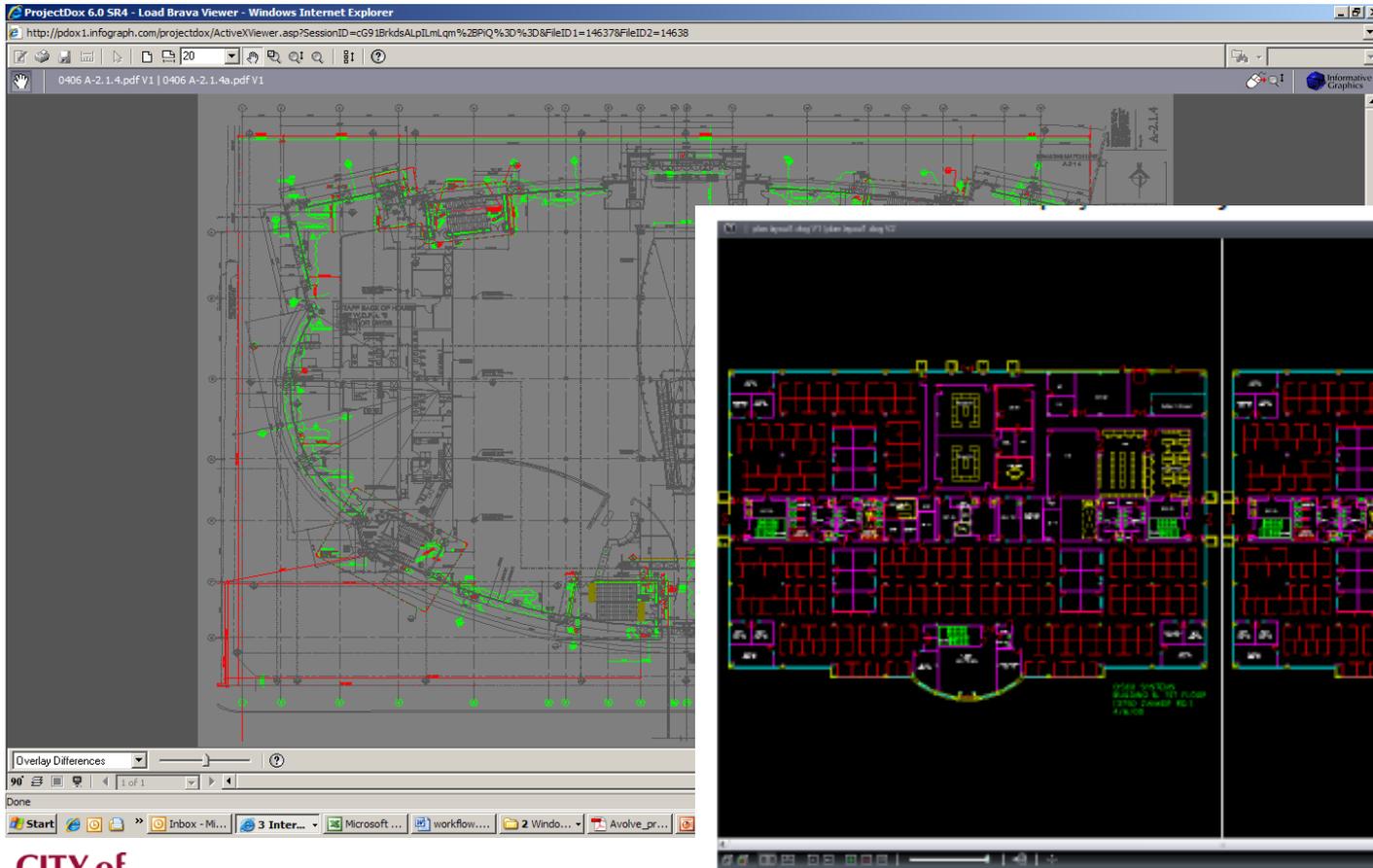
e-plan^S Workflows

City Staff comments on a separate layer in e-plans.

The screenshot displays the e-plan software interface. On the left, a 'ProjectDox Training Project' folder is open, showing a list of files including PDFs, DWG files, and TIF files, all dated 6/9/2012 5:31:09 PM or 11 PM, and attributed to Nicole Thorne. The main window shows a 1st floor architectural drawing with various rooms labeled (e.g., 11-COPA1, 9-HALL I.S. 1, 6-I.S.D., 8-I.M.P. 1, LIXO, BI, TA, E2) and dimensions. A red cloud-shaped annotation is drawn over a portion of the drawing. A 'Changemarks' dialog box is open, with the text 'Check Door Locations' and 'This maybe an issue?'. The dialog box has 'OK', 'Cancel', and 'Help' buttons. The software interface includes a top menu bar with 'Annotate', 'Review', 'Redact', 'Takeoff', and 'Publish' options. The bottom status bar shows 'City of Springfield'.

e-plan^S Workflows

Revisions are uploaded in e-plans allowing City Staff to compare with previous plans for a more efficient review.



e-planS Workflows

Each new version will be shown by a red “V” followed by the number of versions.

The screenshot displays the e-planS web interface for the 'ProjectDox Training Project'. The main contact is Nikki Thorne. The folder is 'ProjectDox Training Project\Plans' (19 Files). The file list includes:

- citylogo.jpg (6/15/2012 9:02:35 AM, 2 KB, Casey Haynes)
- close_park.pdf (6/15/2012 10:48:46 AM, 1.6 MB, Matt Taylor)
- E-01.dwg V2** (6/14/2012 1:25:09 PM, 352 KB, Nicole Thorne)
- error.docx (6/14/2012 11:38:57 AM, 298 KB, Dawne Gardner)
- final.png (6/13/2012 1:26:23 PM, 14 KB)

A Windows Photo Viewer window is open over the 'E-01.dwg V2' file, showing a preview of the drawing and the file name 'E-01.dwg V2' highlighted with a yellow circle and a red arrow. The viewer also shows the date and time '6/14/2012 1:25:09 PM, 352 KB' and the user 'Nicole Thorne'.



Applicant will upload changes and make sure that changes have been made and are in proper City format using same name as original file.

New Information

Plan Information

Payment Information

Resources

Routing Slip

Folder List

Review Coordinator

Bob Hosmer (bhosmer@springfieldmo.gov)

Review Cycle

1

Workflow/Activity Name

SpringfieldPlanningWorkflow / ApplicantUpload

Activity Instructions

Please complete this activity when you have successfully uploaded all required plans/documents.

Current User Logon

Applicant Owner (hosmer1340@gmail.com)

Effective Date

09-Aug-2012

Task Instructions



- I have addressed all of the items in the File Markups below that were identified during the Plan Review.
- I have uploaded the revised drawings into the "Plans" folder and, if requested, uploaded any revised documents into the "Documents" folder using the SAME file name as the original files.



Complete Save And Close

Email: Go

e-planS Workflows

Step 9:

City Staff sends an email to applicant that project is approved if no corrections are needed.



Approved Plans Ready for Download Notification

Attention Applicant:

Congratulations, your approved plans are ready for download for Project Final Plat of Daniel.

In order to download your approved plans [Login to e-PlanS](#) and download your plans from the **Final Plans** and **Final Documents** folders.

Project:	Final Plat of Daniel
Task:	NotifyDownload
Assigned by:	Bob Hosmer
Project Access Login to e-PlanS	

If you do not have access to the specified folder, please contact the [Project Administrator](#).

Please do not reply to this email.

Contact the Project Owner or a Project Administrator if you have questions regarding this project. Please do not reply to this email.

Open
Approved Plans
Folder and
Download
Stamped
Approved plans
or documents

CITY OF SPRINGFIELD, MO
WORKING WITH THE COMMUNITY
CITYHOME » SERVICES » DEVELOPER'S

PRJ2012-00043

Main Contact: GARNER, RICK

Expand current | Collapse |

NEW OFFICE FO

- PRJ2012-00043
 - Plans (1 Files - 0 New)
 - Reports and Specifications
 - Fire Suppression Plans
 - Fire Suppression Calcs & Specs
 - Approved Plans
 - Approved Reports and Specifications
 - Approved Fire Suppression Plans
 - Approved Fire Suppression Calcs & Specs
 - Reviewer Attachments
 - City Folder (2 Files - 0 New)
 - ChangeMarkReports

Project In

Project
Descrip
Project
Location
Contact
Contact
Phone:
Cell Pho
Pager:
Project
Owner's
Project



ProjectDox Training Project

in Contact: Nikki
Identifier: ProjectDox

- BLD20
6/15/2012
Nicole
- Brook
6/15/2012
Nicole
- citylod
6/15/2012
Nicole
- close
6/15/2012
Nicole
- cute-p
6/15/2012
Nicole

http://eplantest.springfieldmo.gov/?FileID=421 - Brookwood Plat.pdf - Windows Internet Explorer

Annotate Review Redact Takeoff Publish

Brookwood Plat.pdf V2

APPROVED
FOR CONSTRUCTION BY THE CITY OF SPRINGFIELD, MO
BUILDING OFFICIAL
REVIEWED FOR COMPLIANCE WITH THE CITY CODE, ADOPTED BUILDING CODES, ZONING ORDINANCE, AND DESIGN STANDARDS. THIS REVIEW AND APPROVAL DOES NOT RELIEVE THE DEVELOPER OR HIS AGENTS OF ANY RESPONSIBILITY FOR COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS, OR ADDRESS OR OVERRULE THE REQUIREMENTS OF OTHER JURISDICTIONS OR AGENCIES, UNLESS SPECIFICALLY NOTED OTHERWISE

SIGNATURE DATE 06/15/12

ProjectDox Training Project

UNIT ONE
UNIT THREE

145.86'
N10°45'35"E
65.04'
N39°28'50"W

53

FLOOD LIMITS
HW = 904.30

City of Springfield

Trusted sites | Protected Mode: Off

Approved
Stamped
Plans



1. ProjectDox Components are loaded
2. Log-in Screen (email and password)
3. Project Page (all projects)
4. Task List (to do list)
5. E-form (specific project page)
6. Email (communicates project status)
7. Reports (comments and status)
8. Viewer (viewing plans and documents)

Questions/Comments

The screenshot shows the Springfield e-planS ProjectDox login interface. On the left, there is a large red circular logo with a white stylized 'S' and a pink heart. Below it, the text 'SPRINGFIELD e-planS' is displayed. The top right corner features the 'CITY of SPRINGFIELD, MO' logo and the tagline 'WORKING WITH THE COMMUNITY' over a cityscape background. The main content area contains a login form with the heading 'Enter your e-mail address and password to continue.' Below this is a welcome message: 'Welcome to our website. If you continue to browse and use this website you are agreeing to comply with and be bound by the following terms and conditions of use, which together with our privacy policy govern...'. The form includes fields for 'E-mail:' and 'Password:', a 'Login' button, and a 'Forgot your password?' link. At the bottom of the page, there is a footer with the 'ProjectDox' logo, copyright information for Avolve Software (© 2012), and the 'avolve software' logo. Below the footer, there are three boxes: the first contains a link to 'Install ProjectDox Components'; the second contains instructions to create a desktop shortcut and a yellow 'X' icon; the third contains a link to 'Click here to add ProjectDox to your Favorites'.