

Section 3-2300. Landmarks Board. (G.O. 5886, 8/9/10)

- 3-2301. **Creation.** There is hereby created a Landmarks Board of Springfield. The Landmarks Board is the successor to the Historical Site Board and Historic District Review Board.
- 3-2302. **Membership.** The Landmarks Board shall consist of nine (9) members. Membership shall include at least one (1) architect, one (1) licensed real estate agent, one (1) historian or architectural historian, one (1) representative from the Mid-Town Historic District, one (1) representative from the Walnut Street Historic District, one (1) representative from the Commercial Street Historic District and a minimum of two (2) members of the public at large. For each historic district each member shall be a resident, merchant, or property owner within said historic district. A member from one of the Historic Districts may also serve as the architect, real estate agent or historian/architectural historian representative. In the event more than three historic districts are established by City Council, one (1) member for each additional district, shall be added to the original nine (9) members. All members shall have an interest, competence, or knowledge in historic preservation. Members shall be appointed by City Council and shall serve without compensation. (G.O. 4666, 11/12/96)
- 3-2303. **Terms of Membership.** Each Board member may serve a maximum of (2) two, (3) three-year terms. Members may also be appointed to fill the remainder of vacant terms.
- 3-2304. **Powers, Duties, and Responsibilities.** The Landmarks Board shall have the following powers, duties, and responsibilities:
- A. To adopt its own procedural regulations;
 - B. To establish advisory committees as it deems necessary, from both within and outside its membership;
 - C. To survey and identify historically and architecturally significant properties as described in *Subsection 4-2402*;
 - D. To recommend plans and policies with regard to historic preservation;
 - E. To prepare written recommendations to the Council regarding designation of historical or architectural resources;
 - F. To recommend to the Council the adoption of ordinances designating Historic Landmarks and Historic Districts;
 - G. To keep a register of all properties and structures which have been designated as Historic Sites, Historic Landmarks or Historic Districts, including all information required for each designation. This register shall be known as the *Springfield Historic Register*;
 - H. To prepare, keep current and publish a map or maps showing the locations and exact boundaries of both proposed and designated Historic Sites, Historic Landmarks and Historic Districts except that the Board shall have the authority to exclude from the map or maps the location of archaeological sites or other

prehistoric, historic, or natural features considered to be susceptible to damage, defacement or destruction;

- I. To conduct a periodic review of the status of designated Historic Sites, Historic Landmarks and Historic Districts and provide periodic reports on the findings of such review, along with any resolutions or ordinances for action, as considered appropriate, to Council;
- J. To recommend the promulgation of standards for architectural review in addition to those cited in *Subsection 4-2403.D*;
- K. To consider applications for and to approve or disapprove Certificates of Appropriateness pursuant to *Subsection 4-2403* and to prepare written reasons pursuant to that action;
- L. To consider applications for and issue or deny Certificates of Economic Hardship pursuant to *Subsection 4-2404* and to prepare written reasons pursuant to that action;
- M. To increase public awareness of the value of historical and architectural resources by developing and participating in public information programs and further, by placing monuments and markers at Historic Sites, Historic Landmarks and Historic Districts designated under this Article;
- N. To advise and assist owners of Historic Sites, Historic Landmarks and properties or structures within Historic Districts on physical and financial aspects of preservation, renovation, rehabilitation and reuse, and on procedures for inclusion on the *National Register of Historic Places*;
- O. To review, evaluate and comment on proposed zoning amendments, applications for special use permits or applications for zoning variances that affect proposed or designated Historic Landmarks and Historic Districts. The Director of Planning and Development shall send such applications for use permits, rezonings or zoning variances to the Landmarks Board for comment prior to the date of hearing by the Planning and Zoning Commission or Board of Adjustment;
- P. To evaluate, comment and make recommendations concerning actions undertaken by other non-City public agencies with respect to the effect of such actions upon historical and architectural resources, including, but not limited to, reviewing applications for demolition permits (prior to issuance) for structures fifty (50) years or older, or having historic significance as determined by the Landmarks Board;
- Q. To evaluate, comment, and make recommendations concerning actions undertaken by other City agencies with respect to the effect of such actions upon historical and architectural resources, including, but not limited to, reviewing applications for demolition permits (prior to issuance) for structures fifty (50) years or older, or having historic significance as determined by the Landmarks Board;

- R. To make recommendations to the Council concerning grants from federal and state agencies, private groups and individuals and the utilization of budget appropriations to promote the preservation of historic and architectural resources;
- S. To make recommendations to the Council concerning the acquisition by gift, purchase, grant, bequest, devise, lease or otherwise the fee, any lesser interest, development right, easement, including scenic easement, covenant or other contractual right, including conveyance on conditions or with limitations or revisions, in any property in the city;
- T. To investigate complaints, conduct hearings and recommend the commencement of actions to enforce the provisions of this Article; and
- U. To carry out any other action or activity necessary or appropriate to the implementation of this Article or which may be specified by Council.