

**JOB DESCRIPTION  
CITY OF SPRINGFIELD**

**HUMAN RESOURCES DEPARTMENT  
EMPLOYMENT AND  
COMPENSATION DIVISION**

Job Title	<u>Equipment Operator III</u>
Sch & Grade	<u>CTL-9</u>
Class Code	<u>GC03</u>
FLSA Status	<u>Non-exempt</u>
Bargain Unit Elig.	<u>SEIU</u>
Occupational Group	<u>Maintenance</u>

**PRIMARY PURPOSE:**

Operates heavy weight equipment and vehicles in the construction, repair, and maintenance of City facilities.

**SUPERVISION:**

Under general supervision. May serve as lead man for a crew of equipment operators, laborers and temporary employees as assigned.

**DESCRIPTION OF WORK:**

**ESSENTIAL FUNCTIONS:**

1. Participates in the construction, repair, cleaning, and/or maintenance of City streets, grounds, parks or other facilities.
2. Operates large backhoes, dozers, road graders, scrapers, etc. to excavate, clean, construct or repair waterways, streets, recreational facilities, etc.
3. Operates scrapers, dozers, road graders, refuse compactors, rubber tire loaders, etc. to maintain access roads, prepare dump sites, move and cover solid waste, etc. when assigned to the City landfill.
4. Drives tractor trailer trucks with flat-bed trailers to haul dozers, backhoes, etc. to work sites or repair shops as needed.
5. Determines appropriate procedures or equipment to utilize.
6. Maintains simple records, logs, etc. as required.
7. Drives pickup trucks, dump and flat-bed trucks, snow plows, and salt spreaders to remove snow, dirt, asphalt, concrete, etc. from City streets, parks, right-of-ways, and grounds.
8. Reads and applies various operating and procedural instructions.
9. Utilizes appropriate safety equipment and procedures.

**IMPORTANT FUNCTIONS:**

1. Services and makes minor repairs to assigned equipment.
2. Maintains equipment and tools through proper care and maintenance.
3. Performs duties of comparable or lower positions as required.
4. Directs the work of subordinate personnel and temporary or seasonal employees as required.
5. Utilizes necessary equipment including hand and power tools such as shovels, picks, hammers, saws, jack hammers, etc.
6. Loads, unloads, and maneuvers a variety of materials and equipment such as cement bags, rebar, jack hammers, etc. as required.

*Performs related work as required.*

**QUALIFICATIONS REQUIRED:**

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

**Knowledge**

Principles, procedures, and equipment involved in the construction, maintenance, or repair of a variety of public roads, grounds, parks or other facilities.

**Abilities**

Follow oral and written instructions; effectively operate equipment such as large backhoes, dozers, road graders, tractor-trailer trucks, etc. as well as hand and power tools in a manner consistent with safety principles; operate vehicles and equipment with both standard and automatic transmissions; maintain simple records, logs, etc.; read and apply instructions; communicate effectively verbally; effectively welcome and embrace differences among employees and citizens; performs effectively as a member of the team in carrying out the City’s stated mission and philosophy; deal effectively and courteously with associates and the general public; present an overall professional image; perform the essential functions of the job without posing a direct threat to the health and safety of others.

**Experience, Education, and Training**

A minimum of 24 months experience in the operation of equipment involved in a variety of construction, maintenance, or repair projects with at least 12 months in the operation of equipment equivalent to the equipment operated by the City's classification of Equipment Operator II or higher level (Equipment Operator II equipment includes backhoes, scarabs, etc.); individual must pass appropriate equipment operation skills test.

Assignment at the landfill requires 24 months experience in the operation of heavy dozers, self-propelled scrapers with twin engines, or equivalent graded equipment plus individual must pass appropriate equipment operation skills test.

**Physical Requirements**

Performs bending, squatting, crawling, climbing, twisting, kneeling, and reaching both to ground level and overhead; lifts and carries up to 100 pounds and/or pushes and pulls up to 150 pounds as required; holds and grips objects; subject to working in awkward positions and periods of prolonged walking, sitting, or standing.

**Working Environment**

Primarily outdoors with exposure to dust, pollen, and a variety of extreme weather conditions; susceptible to mechanical and electrical hazards due to equipment and wiring; may be exposed to hazardous chemicals, safety hazards due to traffic, and when assigned to the landfill exposure to disease; subject to constant and extreme noise, poor lighting and ventilation, fumes, odors, and confined spaces.

**Licensing/Certification**

Must possess a valid Commercial Driver's License (CDL) that would enable the driver to operate at minimum a class "B" vehicle with airbrakes. In order to qualify for some assignments, candidates must possess endorsements such as tanker and/or a class "A" license.

**Miscellaneous Requirements**

Subject to weekends, a variety of shifts, & emergency call-in; some assignments require occasional to regular overtime; must pass pre-employment drug testing and submit to periodic drug testing as required by applicable laws.

<b>Last Revision:</b>	February 9, 2012	<b>GENERAL ORDINANCE NO.</b> 2282
<b>Comments:</b>	Updated Abilities	<b>Date:</b> May, 1974

**I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_