

**JOB DESCRIPTION  
CITY OF SPRINGFIELD**

**HUMAN RESOURCES DEPARTMENT  
EMPLOYMENT AND  
COMPENSATION DIVISION**

Job Title	<u>Rescue &amp; Salvage Specialist</u>
Sch & Grade	<u>FPS-3</u>
Class Code	<u>DC07</u>
FLSA Status	<u>Non-exempt</u>
Bargain Unit Elig.	<u>IAFF</u>
Occupational Group	<u>Fire</u>

**PRIMARY PURPOSE:**

Administers emergency care to individuals as needed when responding to rescue and ambulance work, fire prevention, and firefighting.

**SUPERVISION:**

Under the direct supervision of the Fire Captain.

**DESCRIPTION OF WORK:**

**ESSENTIAL FUNCTIONS:**

1. Analyzes emergency situations and administers appropriate first aid such as CPR, stabilizing wounds, etc. to individuals needing emergency care as a result of fire or other medical emergencies.
2. Drives and operates a rescue company and/or other fire department apparatus or vehicles.
3. Responds to fire calls, medical emergencies, rescue calls, and service calls as directed.
4. Performs salvage and overhaul activities including protecting building contents, cleaning, securing, and preserving fire scenes.
5. Utilizes various hand and power tools such as an axe, shovel, power saw, specialized rescue tools and equipment, etc. as well as necessary medical equipment.
6. Reads, studies, and interprets department procedures, technical manuals, etc.
7. Helps to set up and man ladders; utilize hoses; operates nozzles, fire extinguishers, and other firefighting equipment.
8. Engages directly in firefighting activities as required.
9. Attends training sessions in firefighting and technical rescue operations.
10. Completes and maintains necessary records and reports.
11. Maintains appropriate level of emergency medical supplies.

**IMPORTANT FUNCTIONS:**

1. Performs maintenance and cleaning work on equipment, buildings, and grounds.
2. Cleans, lubricates, refuels, checks batteries, and makes minor repairs to automotive equipment, rescue tools and equipment.
3. Prepares and delivers various public education programs and demonstrations to the public regarding fire safety and conducts tours of the fire station.
4. Serves as Fire Captain on an acting basis as needed in the absence of the Fire Captain.
5. Assists in fire safety inspections of public and private buildings or property.

*Performs related work as required.*

**QUALIFICATIONS REQUIRED:**

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

**Knowledge**

Principles, methods, and procedures of basic emergency medical protocol, basic and technical rescue, salvage, and firefighting work.

**Abilities**

Administer emergency medical first aid; perform basic and technical rescue and salvage as well as firefighting work; read and interpret necessary written information; utilize necessary emergency medical and firefighting equipment and tools; follow oral and written instructions; communicate effectively both verbally and in writing; deal effectively and courteously with associates and the general public; possess a high degree of integrity and strong work ethic with the ability to detect and avoid conflicts of interest; perform the essential functions of the job without posing a direct threat to the health and safety of others; effectively welcome and embrace differences among employees and citizens; perform effectively as a member of the team in carrying out the City’s stated mission and philosophy.

**Experience, Education, and Training**

Must have at least four years of continuous service as a Firefighter in the Springfield Fire Department as of the announcement closing date.

**Physical Requirements**

Visual defects cannot exceed 20/100 in both eyes and vision must be corrected to 20/30 in both eyes; successful long-term soft contact lens wearers shall not be subject to the uncorrected criterion; must be able to distinguish primary colors; must be able to pass a post offer medical examination including a hearing test.

Frequently/Routinely:

- Walk; crawl; climb ladders and stairways; sit for long periods of time; stand for long periods of time; lift, carry, push or pull weight up to 180 lbs; bend, squat, kneel, twist; reach to ground level and overhead; hold and grip objects; work at heights of 100 feet or higher as required by emergency situations; observe situations, identify appropriate actions; hear and communicate information and instructions; observe and move about fire scenes, identify appropriate action.

Occasionally/Periodically:

- Direct personnel and utilize firefighting resources.

Rarely/Seldom:

- Run or jump.

**Working Environment**

Both indoor and outdoor working environments; susceptible to a variety of extreme weather conditions; subject to extreme and/or constant noise; exposed to life threatening conditions and situations associated with emergency medical care, basic and technical rescue and salvage work, and performing firefighting duties; subject to safety hazards such as toxic, chemical, electrical, and mechanical depending on the emergency environment that must be responded to; possible exposure to disease associated with working with injured individuals and bodily fluids; subject to fumes, smoke, odors, poor ventilation, poor visibility, and working in cramped spaces.

**Licensing/Certification**

Must possess a valid Missouri Motor Vehicle Operator's license; Must be a Missouri certified Emergency Medical Technician or successfully complete the necessary training and become a Missouri certified Emergency Medical Technician during the probationary period as a Rescue and Salvage Specialist (EMT class availability may require an extension of the normal six-month probationary period in order to complete certification); Must maintain Missouri Emergency Medical Technician (EMT) certification throughout the appointment to Rescue and Salvage Specialist position. Must obtain training (and certification when available) as an Apparatus Driver/Operator through the Missouri Division of Fire Safety within 18 months of appointment. Must obtain training (and certification when available) in; Introduction to Technical Rescue, Rope Rescue Technician, Confined Space Rescue Technician, Trench Rescue Technician, and Structural Collapse Technician within 24 months of appointment (Course availability may require an extension to this period).

**Miscellaneous Requirements**

Shift and station assignment may vary depending on department requirements.

<b>Last Revision:</b>	February 14, 2012	<b>GENERAL ORDINANCE NO.</b> 3020
<b>Comments:</b>	Updated Abilities	<b>Date:</b> December 3, 1979

**I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_