

**JOB DESCRIPTION  
CITY OF SPRINGFIELD**

**HUMAN RESOURCES DEPARTMENT  
EMPLOYMENT AND  
COMPENSATION DIVISION**

Job Title	<u>Traffic Controls Worker I</u>
Sch & Grade	<u>CTL-5</u>
Class Code	<u>HA31</u>
FLSA Status	<u>Non-Exempt</u>
Bargain Unit Elig.	<u>SEIU Local 1</u>
Occupational Group	<u>Maintenance</u>

**PRIMARY PURPOSE:**

To assist in the installation and maintenance of traffic signs and/or pavement markings.

**SUPERVISION:**

Under direct supervision.

**DESCRIPTION OF WORK:**

**ESSENTIAL FUNCTIONS:**

1. Serves as a member of a crew to assist in the installation of traffic signs and pavement markings.
2. Receives training on the operation of and preventative maintenance of the paint and thermoplastic machines and equipment from higher level crewmembers.
3. Assists higher level crewmembers in the operation of a large, truck-mounted paint machine.
4. Assists with pavement marking layout.
5. Assists with removal of pavement markings with the use of a grinder.
6. Assists with the installation of posts, signs, and applies pavement markings as required under the direction of a working crew leader.
7. Picks up cargo, drives trucks, etc. to a variety of work sites.
8. Utilizes necessary hand and power tools in accordance with proper safety procedures.
9. Records work information as required.
10. Receives training from higher level crewmembers on the operation of an acetylene torch, electric welder, air drill, drill press and other equipment as necessary.
11. Assists in the fabrication of traffic signs.
12. Operates a pickup with a hydraulic snow plow and salt spreader.
13. Assist with the placement and programming of variable message boards in the field.

**IMPORTANT FUNCTIONS:**

1. Assists in maintenance and cleaning of the Paint and Sign Shop.
2. Attends workshops, seminars, and other training for professional development purposes.

*Performs related work as required.*

**QUALIFICATIONS REQUIRED:**

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

**Knowledge**

Basic principles associated with general construction, facility maintenance, traffic sign installation, and/or pavement marking installation.

**Abilities**

Assists with the installation and maintenance of traffic signs and pavement markings; learn to operate and maintain a variety of small hand and power tools, equipment, paint machines, and thermoplastic machines and equipment in a manner consistent with safety principles; perform simple hand painting; record work information as necessary; follow oral and written instructions; communicate effectively verbally; effectively welcome and embrace differences among employees and citizens; perform effectively as a member of a team in carrying out the City's stated mission and philosophy; deal effectively and courteously with associates and the general public; present an overall professional image; perform the essential functions of the job without posing a direct threat to the health and safety of others.

**Experience, Education, and Training**

Six months experience in road construction and/or traffic sign and pavement marking installation.

**Physical Requirements**

Performs bending, squatting, walking, crawling, kneeling, climbing, and reaching both to ground level and overhead; lifts and carries up to 100 pounds; pushes and pulls up to 250 pounds; holds and grips objects; may be required to sit or stand for long periods of time.

**Working Environment**

Primarily outdoors with exposure to dust and pollen and strong fumes; subject to working in a variety of extreme weather conditions; subject to constant and sometimes extreme levels of noise; susceptible to poor lighting and ventilation as well as cramped working spaces; exposure to mechanical, electrical, and chemical hazards associated with traffic control equipment as well as other safety hazards associated with working in and around traffic.

**Licensing/Certification**

Must possess a valid Missouri Motor Vehicle Operator's License.

**Miscellaneous Requirements**

None required.

<b>Last Revision:</b>	February 21, 2012	<b>GENERAL ORDINANCE NO.</b> 3535
<b>Comments:</b>	Updated Abilities	<b>Date:</b> July, 1984

**I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_