

**JOB DESCRIPTION
CITY OF SPRINGFIELD**

**HUMAN RESOURCES DEPARTMENT
EMPLOYMENT AND
COMPENSATION DIVISION**

Job Title	<u>Traffic Controls Worker II</u>
Sch & Grade	<u>CTL-7</u>
Class Code	<u>HA32</u>
FLSA Status	<u>Non-Exempt</u>
Bargain Unit Elig.	<u>SEIU</u>
Occupational Group	<u>Maintenance</u>

PRIMARY PURPOSE:

Installs, maintains, and repairs traffic control signs and/or pavement markings.

SUPERVISION:

Under general supervision; may direct the work of personnel.

DESCRIPTION OF WORK:

ESSENTIAL FUNCTIONS:

1. Operates large and small paint machines, thermoplastic machine, and paint removing machine when working with a crew responsible for painting traffic control markings on pavement.
2. Installs traffic signs and sign posts with attention to location, direction, height, alignment, and plumb.
3. Maintains and makes minor repairs to painting equipment.
4. Operates an acetylene torch, electric welder, air drill, drill press, and other hand tools necessary to accomplish installation in a manner consistent with safety principles.
5. Paints posts and marks signs with identification numbers.
6. Drives pickups, bucket trucks, striper truck etc. to a variety of work sites.
7. Reads and understands blueprints, drawings, written instructions, etc.
8. Assists in the annual breakdown, cleaning and assembly of painting equipment as required.
9. Completes and submits crew records.
10. Directs the work of lower-graded or temporary personnel.
11. Completes work order reports, prepares work orders for field maintenance, and maintains sign inventory.
12. Performs work duties and uses equipment in a manner consistent with established safety principles.
13. Exercises proper care and maintenance of equipment and tools.

IMPORTANT FUNCTIONS:

1. Assists in maintenance and cleaning of the Paint and Sign Shop.
2. Assists in stocking of paint and sign inventory.

Performs related work as required.

QUALIFICATIONS REQUIRED:

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

Knowledge

Procedures and equipment used in the application of traffic control markings on pavement; procedures used for sign installation along streets and in parking lots; requirements outlined in the Federal Manual on Uniform Traffic Control Devices; procedures regarding work site safety such as work zone barricades and signage requirements.

Abilities

Participate in installation of traffic control signs and pavement markings; operate and maintain large and small paint and paint removing machines; utilize appropriate hand tools including acetylene torches, electric welders, air drills, etc. in accordance with safety principles; accurately complete necessary crew records; learn and apply traffic control standards and requirements; follow oral and written instructions; communicate effectively verbally and accurately prepare and maintain written records and reports; deal effectively and courteously with associates and the general public; effectively welcome and embrace differences among employees and citizens; perform effectively as a member of a team in carrying out the City's stated mission and philosophy; present an overall professional image; perform the essential functions of the job without posing a direct threat to the health and safety of others. Ability to work at heights up to 30 feet above the ground.

Experience, Education, and Training

Two years of experience in the operation and maintenance procedures necessary for installation of traffic control signs and markings.

Physical Requirements

Performs bending, squatting, walking, crawling, kneeling, climbing, and reaching both to ground level and overhead; lift and carry up to 100 pounds; push and pull up to 150 pounds; holds and grips objects; distinguishes paint colors used for pavement marking; may be required to stand or sit for long periods of time.

Working Environment

Primarily outdoors with exposure to dust, pollen, and strong fumes; subject to working in a variety of extreme weather conditions; subject to constant and sometimes extreme levels of noise; susceptible to poor lighting and ventilation as well as cramped working spaces; exposure to mechanical, electrical, and chemical hazards associated with traffic control equipment as well as other safety hazards associated with working in and around traffic.

Licensing/Certification

Must possess a valid Missouri Motor Vehicle Operator's License. Must possess International Municipal Signal Association (IMSA) certification in Signs and Markings and a Work Zone Safety Certification from IMSA or the American Traffic Safety Association (ATSSA); or passage of skill tests covering these areas of job knowledge administered by HR.

Last Revision:	February 21, 2012	GENERAL ORDINANCE NO. 3535
Comments:	Updated Abilities	Date: July, 1984

I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.

Signed: _____ **Date:** _____