

**JOB DESCRIPTION
CITY OF SPRINGFIELD**

**HUMAN RESOURCES DEPARTMENT
EMPLOYMENT AND
COMPENSATION DIVISION**

Job Title	Wastewater Sludge <u>Truck Operator</u>
Sch & Grade	<u>CTL-5</u>
Class Code	<u>GC05</u>
FLSA Status	<u>Non-Exempt</u>
Bargain Unit Elig.	<u>SEIU</u>
Occupational Group	<u>Maintenance</u>

PRIMARY PURPOSE:

Operates Wastewater Plant sludge trucks and related equipment to land apply biosolids.

SUPERVISION:

Under the general supervision of the Biosolids Coordinator.

DESCRIPTION OF WORK:

ESSENTIAL FUNCTIONS:

1. Operates wastewater sludge truck, dump trucks, Terra-Gator, rubber tire loader, and related equipment for the purpose of hauling and land applying biosolids from the wastewater treatment plant to the designated area for land application.
2. Have knowledge of 503 and Missouri Department of Natural Resources regulations pertaining to land application of biosolids.
3. Picks up trash, rocks, leaves, limbs, debris, and concrete blocks and loads into containers or dump trucks for removal.
4. Cuts weeds or brush, grinds stumps, uses brush chipper as directed, utilizes chain saw to trim branches from trees, and operates riding tractor with PTO implements as well as farm-type tractor with mowers and attachments on steep slopes and amid traffic as required.
5. Depending upon assignment, participates in the maintenance and upkeep of farm animals and property, and/or other duties involving agriculture.
6. Utilizes necessary equipment including hand and power tools, jackhammers, etc. to complete a variety of construction work.
7. Determines procedures or equipment to utilize based on training.
8. Maintains simple records, logs, which may include cash handling and related paperwork, etc. as required which will require basic computer skills.
9. Loads, unloads, and maneuvers a variety of materials and equipment such as biosolids and plant chemicals as required.
10. Drives vehicles and equipment with both standard and automatic transmissions to a variety of work sites.
11. Reads and applies instructions and labels for product and equipment operation.
12. Utilizes appropriate safety equipment and procedures.
13. Paints with a brush, roller, or airless paint gun for various Plant projects; performs grout work as needed.
14. Performs various other duties as assigned such as ice and snow removal in winter months, grass mowing, maintenance chores, etc.
15. Responsible for safety checks on the equipment used, and reports needed repairs.
16. Performs minor repairs and preventive maintenance on equipment used for the biosolids program.

IMPORTANT FUNCTIONS:

1. Services and makes minor repairs to assigned equipment.
2. Maintains equipment/tools through proper care and maintenance.
3. Performs duties of other comparable level positions as required.
4. Directs the work of subordinate personnel and temporary or seasonal employees as required.

Performs related work as required.

QUALIFICATIONS REQUIRED:

Any combination of education, training, and experience providing the following knowledge, skills, and abilities:

Knowledge

Principles, procedures, and equipment involved in the land application of biosolids, construction, maintenance, cleaning or repair of public roads, parks, grounds, sewers, agricultural properties or other related projects; basic math when making calculations involving concrete, land area, etc and basic computer knowledge for reporting.

Abilities

Follow oral and written instructions; operate equipment such as riding and farm tractors with PTO implements, rubber tire loaders, dump and flat-bed trucks, snow plows, salt spreader, mowers, hand and power tools, and vehicles in a manner consistent with safety principles; operate vehicles and equipment with both standard and automatic transmissions; accurately document and maintain simple records and logs as well as brief reports; read and apply instructions; communicate effectively verbally; effectively welcome and embrace differences among employees and citizens; perform effectively as a member of a team in carrying out the City's stated mission and philosophy; present an overall professional image; deal effectively and courteously with associates and the general public; perform the essential functions of the job without posing a direct threat to the health and safety of others.

Experience, Education, and Training

A minimum of one year of experience in the operation of dump trucks, front-end loaders, agricultural equipment or comparable equipment operation; or one year of agriculture work.

Physical Requirements

Performs bending, squatting, crawling, climbing, twisting, kneeling, and reaching both to ground level and overhead; lifts and carries up to 100 pounds and/or pushes and pulls up to 150 pounds as required; holds and grips objects; subject to working in awkward positions and periods of prolonged walking, sitting, or standing. Must be able to utilize a computer keyboard and mouse.

Working Environment

Primarily outdoors with exposure to dust and pollen; subject to a variety of extreme weather conditions; susceptible to mechanical and electrical hazards associated with equipment and wiring; may be exposed to hazardous chemicals and other safety hazards due to working in and around traffic, or depending upon assignment working with and around farm animals and agricultural properties; subject to constant and extreme noise, poor lighting and ventilation, fumes, and odors. Must be able to work in confined spaces.

Licensing/Certification

Must possess at minimum the written portion of the Commercial Drivers License (CDL) exam with airbrakes and tanker endorsements. The skills testing portion of the CDL must be obtained within the first three months of employment. Some assignments require the driver to have the ability to operate a vehicle with airbrakes.

Miscellaneous Requirements

Must pass pre-employment drug testing and submit to periodic drug testing as required by applicable laws. May be required to work weekends or a variety of shifts. Subject to emergency call-in.

Last Revision:	February 22, 2012	GENERAL ORDINANCE NO. 3001
Comments:	Updated Abilities	Date: May, 1974

I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.

Signed: _____ **Date:** _____