

**2009 PROCESSING TIME SCHEDULE**  
**ZONING AND SUBDIVISION SERVICES-PLANNING AND DEVELOPMENT DEPARTMENT**

**NOTE:** This schedule represents the minimum processing time from the Application Deadline. Complex cases may experience a delay. Applicants needing sketch plan review are encouraged to submit sketch plans prior to the deadline set out below.

**PUBLIC HEARING ITEMS and ADMINISTRATIVE ITEMS REQUIRING COUNCIL APPROVAL - 77 DAY MINIMUM PROCESSING TIME**

(Planned Developments\*, Zoning Cases, Use Permits\*, Dedications, Requests to Dispose, PD Final Development Plans\*)

<u>SKETCH PLAN DEADLINE</u>	<u>APPLICATION DEADLINE</u>	<u>COMMISSION HEARING</u>	<u>COUNCIL HEARING</u>	<u>COUNCIL ACTION</u>
April 6	May 4	June 11	June 29	July 13
May 4	June 1	July 9	July 27	August 10
June 1	June 29	August 6	August 24	Sept 8
June 29	July 27	Sept 3	Sept 21	Oct 12
August 3	August 31	Oct 8	Oct 26	Nov 9
August 31	Sept 28	Nov 5	Nov 23	Dec 14
Sept 28	Oct 26	Dec 3	Jan 11, 2010	Jan 25, 2010
Nov 2	Nov 30	Jan 7, 2010	Jan 25, 2010	Feb 8, 2010
Nov 30	Dec 28	Feb 4, 2010	Feb 22, 2010	March 8, 2010

**ADMINISTRATIVE ITEMS REQUIRING COMMISSION APPROVAL ONLY - 42 DAY MINIMUM PROCESSING TIME**

(Relinquish Easements, Requests to Acquire, etc.)

**NOTE:** Items which require the retention of an easement may experience a delay.

<u>APPLICATION DEADLINE</u>	<u>COMMISSION HEARING</u>	<u>APPLICATION DEADLINE</u>	<u>COMMISSION HEARING</u>
May 4	June 11	Sep 28	Nov 5
June 1	July 9	Oct 26	Dec 3
June 29	August 6	Nov 30	Jan 7, 2010
July 27	September 3	Dec 28	Feb 4, 2010
August 31	Oct 8		

**VACATIONS OF STREETS, ALLEYS AND SUBDIVISIONS - 70 DAY MINIMUM PROCESSING TIME**

**NOTE:** Items which require retention of an easement will not be placed on an agenda until the easement has been accepted by the City.

<u>APPLICATION DEADLINE</u>	<u>COMMISSION HEARING</u>	<u>APPLICATION DEADLINE</u>	<u>COMMISSION HEARING</u>
May 4	July 9	August 31	Nov 5
June 1	August 6	Sep 28	Dec 3
June 29	Sept 3	Oct 26	Jan 7, 2010
July 27	Oct 8	Nov 30	Feb 4, 2010

\*Require review by Administrative Review Committee prior to application deadline.  
 April 2009