

**2012 PROCESSING TIME SCHEDULE**  
**ZONING AND SUBDIVISION SERVICES-PLANNING AND DEVELOPMENT DEPARTMENT**

NOTE: This schedule represents the minimum processing time from the Application Deadline. Complex cases may experience a delay. Applicants needing sketch plan review are encouraged to submit sketch plans prior to the deadline set out below.

**PUBLIC HEARING ITEMS and ADMINISTRATIVE ITEMS REQUIRING COUNCIL APPROVAL - 77 DAY MINIMUM PROCESSING TIME**

(Planned Developments\*, Zoning Cases, Use Permits\*, Dedications, Requests to Dispose, PD Final Development Plans\*)

<b><u>SKETCH PLAN DEADLINE</u></b>	<b><u>APPLICATION DEADLINE</u></b>	<b><u>COMMISSION HEARING</u></b>	<b><u>COUNCIL HEARING</u></b>	<b><u>COUNCIL ACTION</u></b>
Nov 7, 2011	Dec 5, 2011	Jan 12, 2012	Jan 30, 2012	Feb 13, 2012
Dec 5, 2011	Dec 30, 2011 (Fri)	Feb 9	Feb 27	March 12
Dec 30, 2011 (Fri)	Jan 30, 2012	March 8	March 26	April 9
Jan 30, 2012	Feb 27	April 5	April 23	May 7
Feb 27	March 26	May 3	May 21	June 4
March 26	April 23	May 31	June 18	July 2
May 7	June 4	July 12	July 30	Aug 13
June 4	July 2	Aug 9	Aug 27	Sept 10
July 2	July 30	Sept 6	Sept 24	Oct 8
July 30	Aug 27	Oct 4	Oct 22	Nov 5
Aug 27	Sept 24	Nov 1	Nov 19	Dec 17
Oct 1	Oct 29	Dec 6	Jan 14, 2013**	Jan 28, 2013**
Nov 5	Dec 3	Jan 10, 2013**	Jan 28, 2013**	Feb 11, 2013**

**ADMINISTRATIVE ITEMS REQUIRING COMMISSION APPROVAL ONLY - 42 DAY MINIMUM PROCESSING TIME**

(Relinquish Easements, Requests to Acquire, etc.)

NOTE: Items which require the retention of an easement may experience a delay.

<b><u>APPLICATION DEADLINE</u></b>	<b><u>COMMISSION HEARING</u></b>	<b><u>APPLICATION DEADLINE</u></b>	<b><u>COMMISSION HEARING</u></b>
Dec 5, 2011	Jan 12, 2012	July 2	Aug 9
Dec 30 2011 (Fri)	Feb 9	July 30	Sept 6
Jan 30, 2012	March 8	Aug 27	Oct 4
Feb 27	April 5	Sept 24	Nov 1
March 26	May 3	Oct 29	Dec 6
April 23	May 31	Dec 3	Jan 10, 2013**
June 4	July 12		

**VACATIONS OF STREETS, ALLEYS AND SUBDIVISIONS - 70 DAY MINIMUM PROCESSING TIME**

NOTE: Items which require retention of an easement will not be placed on an agenda until the easement has been accepted by the City.

<b><u>APPLICATION DEADLINE</u></b>	<b><u>COMMISSION HEARING</u></b>	<b><u>APPLICATION DEADLINE</u></b>	<b><u>COMMISSION HEARING</u></b>
Oct 31, 2011	Jan 12, 2012	July 2	Sept 6
Dec 5, 2011	Feb 9	July 30	Oct 4
Dec 30, 2011 (Fri)	March 8	Aug 27	Nov 1
Jan 30, 2012	April 5	Sep 24	Dec 6
Feb 27	May 3	Oct 29	Jan 14, 2013**
Marc 26	May 31	Dec 3	Feb 11, 2013**
April 23	July 12		
June 4	Aug 9		

\*Require review by Administrative Review Committee prior to application deadline.

\*\* 2013 meeting dates are tentative