



Case Number: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Received By: \_\_\_\_\_

Application Fee: \$502.00\*

Minimum Recording Fees\*\* \$39.00

Total \$541.00

## APPLICATION FOR RELINQUISHMENT OF EASEMENT

The signers of this application ask that the Planning and Zoning Commission of the City of Springfield, Missouri, relinquish the following described easement (**insert the legal description of the easement you wish to have relinquished here or attach it on a separate sheet of paper**):

Type of easement to be relinquished: \_\_\_\_\_  
(for example: utility, access, sanitary sewer, drainage, etc.)

The signers of this application state that this easement should be relinquished for the following reasons (attach a separate sheet of paper if necessary):

List ALL owners of property adjacent to the easement to be relinquished (if a property is in joint ownership, each owner must be listed). The property owners' names must be listed exactly as it appears on their deed. Please give the legal description of the property each owns. A separate sheet of paper may be attached. Those property owners who sign below agree to this relinquishment.

NAME, ADDRESS  
AND SIGNATURE OF EACH  
ADJACENT PROPERTY OWNER

LEGAL DESCRIPTION OF  
EACH SIGNERS PROPERTY

CONTACT PERSON:

Name (please print): \_\_\_\_\_ Address: \_\_\_\_\_

1. If a new easement is required by the City because of this request, all the property owners whose property will be crossed by the new easement must give the City a new easement and the new easement must be accepted by the City before this relinquish easement request will be placed on an agenda for the Planning and Zoning Commission.

2. Incomplete applications will be returned to the applicant and not placed on Planning and Zoning Commission's agenda.  
3. A survey, site plan or other drawing, illustrating the requested relinquishment, and illustrating the replacement easement, if required, must be attached. The survey must be sealed by a registered land surveyor.

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

\* Fees are non-refundable

\*\*Additional recording fees may be required for any needed easement or more than one Quit Claim Deed

Development Review Office  
Planning & Development Department  
840 Boonville, P.O. Box 8368  
Springfield, MO 65801  
(417) 864-1611 Fax (417) 864-1882