

**NOTICE OF PUBLIC MEETING
FORM NO. 1**

Springfield Convention and Visitors Bureau, Inc., Board of Directors Executive Committee will meet Monday, April 18, 2016 at 4:00 p.m. at the Springfield Visitor Information Center, 815 E. St. Louis St.

AGENDA

1. Changes to Personnel Manual
2. 2016 Board Retreat
3. Old or New Business

This notice is being given 48 hours prior to the meeting or vote. If less than 24 hours, the following reason for the late notice is given:

A copy of this notice shall be kept by the secretary as part of the minutes of the meeting and shall be posted on a bulletin board or other prominent place easily accessible to the public and designated for such purpose at the principal office of the governmental body or if no such office exists, at the building in which the meeting is to be held. A copy of this notice may be obtained by contacting the City Clerk at City Hall.

This meeting or vote is

<u> X </u>	Open
<u> </u>	Closed
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Notice is given that the meeting or portion thereof is closed pursuant to Section 610.021, RSMo. under the following specific exceptions.

By: _____
CITY CLERK'S OFFICE

For: Springfield Convention & Visitors Bureau, Inc.
(Governmental Body)