

Landmarks Board

City of Springfield

Meeting will be held by teleconference and at
Historic City Hall
830 Boonville Avenue

February 10, 2021
5:30 p.m.



Paden Chambers (Chair)

*Commercial Street
Representative*

Kaitlyn McConnell (Vice-Chair)

At-Large Representative

Layne Hunton

Architect Representative

Paul Lewis

Historian Representative

Vacant

Real Estate Representative

Kent Brown

Mid-Town Representative

Vacant

Walnut Street Representative

Randall Allen

At-Large Representative

Adam Letterman

At-Large Representative

- I Roll Call**
- II Minutes**
 - December 2, 2020**
 - December 16, 2020**
- III Unfinished Business**
 - A. Certificate of Appropriateness (none)**
 - B. Certified Local Government Review (none)**
 - C. Pre-Application Review (none)**
- IV New Business**
 - A. Certificates of Appropriateness (none)**
 - B. Certified Local Government Review (none)**
 - C. Pre-Application Review (none)**
 - D. Local Historic Site Nomination Review**
 - a. Initiate Historic Site nomination – 1125 S. Delaware Avenue**
- V Communications**
- VI Reports**
 - A. Report on committees (none)**
 - B. Application (none)**
 - C. Demolition**
 - a. Investigate demolition review for private structures of 50+ years**
 - D. Historic Sites and Districts**
 - a. Jefferson Avenue Footbridge**
 - b. Potential Local Nominations**
 - E. Communications (none)**
 - F. Awards and Recognition**
 - G. Design Guidelines**

 - H. Administrative approval of C of A's (none)**
- VII Any other matters that fall under the jurisdiction of the Board**
- VIII Adjournment**

Note: In accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk's office at 864-1443 at least 3 days prior to the scheduled meeting.

MINUTES OF THE LANDMARKS BOARD

DATE: December 2, 2020

TIME: 5:30pm

The special meeting and public hearing of the Landmarks Board was held on the above date and time via Zoom.

Staff members: Michael Sparlin, Senior Planner and Tom Rykowski, Assistant Attorney

ROLL CALL:

Landmarks Board members: Paden Chambers (Chair), Kaitlyn McConnell (Vice-Chair), Kent Brown, Layne Hunton, Randall Allen, Adam Letterman, Paul Lewis, and Kent Brown. Absent: None.

APPROVAL OF MINUTES: Minutes from November 4, 2020 were approved.

NEW BUSINESS:

Certificate of Appropriateness:

220 E. Commercial Street – Ted Tabor, owner stated that he has taken the front entrance to 1950's (aluminum/glass frame) per Landmarks Board request, however one small change are double doors instead of a single door.

Mr. Paden Chambers opened the public hearing.

Ms. Mary Collette, citizen stated that she is in favor of the change and believes it fits the streetscape and encourages Landmarks Board to approve.

Mr. Paden Chambers closed the public hearing.

Mr. Kent Brown noted that he believes the change from cedar to aluminum/glass looks good.

Board Action

Kent Brown motioned to **approve** Certificate of Appropriateness (220 E. Commercial Street). Paul Lewis seconded the motion. The motion carried as follows: Ayes: Paden Chambers (Chair), Kaitlyn McConnell (Vice-Chair), Kent Brown, Layne Hunton, Randall Allen, Adam Letterman, Paul Lewis, and Kent Brown. Nays: None. Abstain: None. Absent: None.

MOTION APPROVED

Certified Local Government Review: None

Pre-Application Review: None

Local Historic Site Nomination Review: None

COMMUNICATIONS: None

REPORTS:

Report on Committees: None

Application: None

Demolition: None

Historic Site and Districts

Jefferson Avenue Footbridge: Michael Sparlin to get updates from Andrew Flippin, Public Works.

Potential Local Nomination: Michael Sparlin still working on prospective nomination.

Communications: Kent Brown asked if anyone has information on the upcoming Titus Williams development and noted that the developer is open to public comments and that a committee has been formed and has met with the developer.

Ms. Mary Collette asked the Landmarks Board to look at several buildings to may need to be documented before the development starts to demolish or rehab any of the buildings.

Awards and Recognition: None

Design Guidelines: Paden Chambers noted that he was glad that the Guidelines were revised, and this helped regarding the 220 E. Commercial.

Administrative approval of C of A's: None

Any other matters that fall under the jurisdiction of the Board: None

ADJOURNMENT:

There being no further business, the meeting was adjourned.



Michael Sparlin, Senior Planner

MINUTES OF THE LANDMARKS BOARD

DATE: December 16, 2020
TIME: 5:30pm

The special meeting and public hearing of the Landmarks Board was held on the above date and time via Zoom.

Staff members: Michael Sparlin, Senior Planner and Tom Rykowski, Assistant Attorney

ROLL CALL:

Landmarks Board members: Kaitlyn McConnell (Vice-Chair), Kent Brown, Layne Hunton, Randall Allen, Adam Letterman, Paul Lewis, and Kent Brown. Absent: Paden Chambers (Chair).

APPROVAL OF MINUTES: N/A

NEW BUSINESS:

Certificate of Appropriateness:

504 E. Commercial Street – Pat Pierce, architect, stated that the first floor is commercial and the second floor is an apartment and wants to put in a balcony by removing a window and replacing with a door and also adding a patio with access from the 2nd floor apartment (tenant use only). Adding a window on the northside for added light and replacing north facing windows with aluminum clad windows vs wood windows as previously stated.

Mr. Randall Allen wanted to confirm that the rooftop patio is for the 2nd floor tenant only and Mr. Adam Letterman asked about the north side façade windows.

Ms. Pierce stated that it is only for the tenant and that the windows being replaced will be the “original” window size that was approved to be replaced in 2017.

Ms. Kaitlyn McConnell closed the public hearing.

Ms. Kaitlyn McConnell is in favor of the recommended changes and asked about staff's recommendation.

Mr. Michael Sparlin noted that is not aware of other rooftop patios on Commercial Street and that the decision is up to the Landmarks Board to approve or not approve and is not addressed the in the new Commercial Street Guidelines and also stated that it appears the railing would not be visible from Commercial Street.

Mr. Layne Hunton noted that he has no objections with the project and looks like the owners are doing a decent amount of work to upgrade the building.

Mr. Adam Letterman stated that if the railings cannot be seen from Commercial Street, that he has no objections.

Mr. Paul Lewis stated that he has a hard time visualizing the railings. Mr. Michael Sparlin showed samples and Ms. Pierce noted that they are 42' guard rails and will be placed inside the brick parapet.

Board Action

Kaitlyn McConnell motioned to **approve** Certificate of Appropriateness (504 East Commercial Street). Adam Letterman seconded the motion. The motion carried as follows: Ayes: Kaitlyn McConnell (Vice-Chair), Kent Brown, Layne Hunton, Randall Allen, Adam Letterman, Paul Lewis, and Kent Brown. Nays: None. Abstain: None. Absent: Paden Chambers (Chair)
Certified Local Government Review: None
Pre-Application Review: None
Local Historic Site Nomination Review: None

COMMUNICATIONS: None

REPORTS:

Report on Committees: None

Application: None

Demolition: None

Historic Site and Districts

Jefferson Avenue Footbridge: Michael Sparlin stated that City Council amended the project budget to allow a \$35,000 donation.

Mr. Paul Lewis asked if the City Council will be following the Landmarks Board recommendations and what is the status.

Mr. Michael Sparlin stated the Landmarks Board's recommendation had been forwarded to City Council and it was their decision. The project had not been out for bid yet.

Potential Local Nomination: None

Communications: There will not be Landmarks Board meeting on December 30, 2020.

Awards and Recognition: None

Design Guidelines: None

Administrative approval of C of A's: None

Any other matters that fall under the jurisdiction of the Board: None

ADJOURNMENT:

There being no further business, the meeting was adjourned.



Michael Sparlin, Senior Planner

**PLANNING AND DEVELOPMENT DEPARTMENT
DEVELOPMENT REVIEW OFFICE
MEMORANDUM**

DATE: February 4, 2021
TO: Landmarks Board
FROM: Michael Sparlin
Senior Planner
SUBJECT: Initiate Historic Site nomination for 1125 South Delaware Avenue

A Historic Site nomination has been submitted to the Landmarks Board for 1125 South Delaware Avenue.

The property owner has submitted the nomination.

The applicant requests that the Landmarks Board initiate the nomination to proceed with the formal public hearing process. If approved, the nomination will be placed on the March 10th, 2021 Landmarks Board meeting. At that meeting, the Board will hold a public hearing, review the nomination and make a decision whether to recommend a historic site designation to City Council.

1125 S. Delaware Avenue





Missouri State University,
901 S. National Ave.
Springfield, MO 65897
417-836-5878 phone
417-836-5889 fax

KSMU Radio Network
www.ksmu.org
Ozarks Public Television
www.optv.org

January 8, 2020

Michael Sparlin, Senior City Planner
City of Springfield
840 N Boonville Ave
Springfield, MO 65802

Dear Michael,

During the week of December 21, 2020, the Landmarks Board was highlighted on KSMU Radio and Ozarks Public Television with public service announcements. Each week, we feature a nonprofit organization that makes our community a better place to live and work. We appreciate the opportunity to promote your programs and activities because we, too, are committed to serving the community.

The announcements KSMU and OPT ran on behalf of Landmarks Board have a total value of \$1,445, but are provided as a free public service to your organization. We are pleased to make this investment in your organization.

Thank you for your good work in our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Knight", written over a white background.

Rachel Knight
General Manager