DATE: September 9, 2019

TO: Planning and Zoning Commission

FROM: Daniel Neal
Senior Planner

SUBJECT: Initiate amendments to the Zoning Ordinance Section 36-463, Common Open Space and Common Improvement Regulations

Currently, City Council must hold a hearing to allow the City to mow common areas that are in violation of ordinances for the overgrowth of weeds and grass. Staff believes City Council review is unnecessary for this type of violation. Staff is proposing that an administrative hearing officer be assigned those responsibilities instead.

City Council is also charged with the relinquishment of common open space/areas. Staff believes this type relinquishment can be handled administratively with review by Public Works, Environmental Services, Planning and Development and Building Development Services. Staff will also be updating any subsections that need clarification.

Staff requests that Commission initiate amendments to the Zoning Ordinance to consider modifications as specified. If approved, staff will prepare and draft changes to the Zoning Ordinance and schedule a public hearing for both the Commission and the City Council.