

One-rdg. _____
P. Hrngs. _____
Pgs. 6
Filed: 08-01-17

Sponsored by: Fisk

First Reading: _____

Second Reading: _____

COUNCIL BILL: 2017- 208

SPECIAL ORDINANCE: _____

AN ORDINANCE

1 AUTHORIZING the City Manager to make application for and accept a *Historic*
2 *Preservation Fund* grant with the Missouri Department of Natural
3 Resources in the amount of \$12,000, and amending the budget of the
4 Department of Planning and Development for Fiscal Year 2017-2018
5 in the same amount. (Staff and Landmarks Board recommend
6 approval).
7 _____
8

9 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRINGFIELD,
10 MISSOURI, as follows, that:

11
12 Section 1 – The City Manager, or his designee, is hereby authorized to make
13 application for, and accept, a *Historic Preservation Fund* grant from the Missouri
14 Department of Natural Resources; and to do all things necessary to carry out the grant,
15 including the execution of necessary contracts.
16

17 Section 2 – The budget of the Planning and Development Department of the City
18 of Springfield, Missouri, for Fiscal Year 2017-2018 is hereby amended in the accounts
19 and in the amounts as shown on Budget Adjustment No. 0005, a copy of which is
20 attached hereto and incorporated herein by reference as “Exhibit B.”
21

22 Section 3 – The City Manager is directed to cause the appropriate accounting
23 entries to be made in the books and records of the City. If additional funding is provided
24 under this grant by the grantor, the Finance Director of the City is hereby authorized to
25 adjust this appropriation.
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27 Section 4 – This Ordinance shall be in full force and effect from and after
28 passage.
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30 Passed at meeting: _____
31

32 _____
33 Mayor

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Attest: _____, City Clerk

Filed as Ordinance: _____

Approved as to form: Duke McDonald, Assistant City Attorney

Approved for Council action: Greg Burt, City Manager

EXPLANATION TO COUNCIL BILL: 2017- 208

FILED: 08-01-17

ORIGINATING DEPARTMENT: Planning and Development

PURPOSE: To authorize the City Manager to make application for and accept a *Historic Preservation Fund* grant with the Missouri Department of Natural Resources in the amount of \$12,000, and amending the budget of the Department of Planning and Development for Fiscal Year 2017-2018 in the same amount. (Staff and Landmarks Board recommend approval).

BACKGROUND INFORMATION: The Landmarks Board has requested that the *Commercial Street Design Guidelines* be updated. This action will require hiring a design consultant. Staff is requesting authorization to apply for a *Historic Preservation Fund* grant from the Missouri Department of Natural Resources ("DNR") for 60 percent of the costs, (\$12,000) to update the *Commercial Street Design Guidelines*. The project will require a 40 percent match. The \$8,000 match for this project was approved by Council in the FY2018 budget.

Supports the following Field Guide 2030 goal(s): Chapter 6, Growth Management and Land Use; Major Goal 4, Develop the community in a sustainable manner; Objective 4a, Increase density in activity centers and transit corridors; and 4b, Increase mixed-use development areas.

REMARKS:

The Landmarks Board is pursuing a *Historic Preservation Fund* grant for a Historic Preservation consultant to draft updated *Commercial Street Design Guidelines*. These guidelines, along with the Secretary of Interior's Standards, provide the basis for decisions by the Landmarks Board regarding exterior alterations to historic properties located within the Commercial Street Historic District. The guidelines are used by applicants and their architects and contractors to submit project proposals for evaluation and approval. Updating the guidelines, which were adopted in 1983, will provide a more user-friendly document to encourage quality design, rehabilitation and construction within the Historic District. The current guidelines have been interpreted to prohibit the use of new products and materials that have been accepted by state and federal historic preservation agencies. Updating the document will provide guidance for compatible construction within the District, including the use of State and Nationally accepted materials and products in the rehabilitation of historic properties. The design guidelines serve to both preserve the historic significance and character of the District and to facilitate economic revitalization.

FINDINGS FOR STAFF RECOMMENDATION:

1. Approval of this Ordinance is consistent with the *Historic Preservation Plan* of the *Comprehensive Plan* which states as an Objective to “reduce the demolition of historic buildings by neglect and explore ways that existing codes can promote aesthetically pleasing and functional development within, around and adjacent to areas of historical significance.” A specific “Action Step” is to “continue to apply design guidelines (based on Secretary of Interior Standards) to local historic landmarks and districts.”

The Landmarks Board held a public hearing on July 12, 2017, and recommended approval, by a vote of 7 to 0 (see the attached “Exhibit A” Record of Proceedings).

Submitted by:



Michael Sparlin, Senior Planner

Recommended by:



Mary Lilly Smith, Director

Approved by:



Greg Burris, City Manager

EXHIBITS:

Exhibit A, Record of Proceedings
Exhibit B, Budget Adjustment

Exhibit A

RECORD OF PROCEEDINGS
Landmarks Board July 12, 2017

Design Guidelines

- a. CLG Grant for Commercial Street Design Guideline update
 1. Motion for recommendation to apply for Historic Preservation Fund grant

Michael Sparlin noted that City Council approved the fiscal year budget allocating \$8,000 (40% match) to update the Commercial Street Design Guidelines. Staff sent out information to the new board members regarding the updates. If the grant is awarded a consultant will be hired to update the Design Guidelines. The grant application is due August 31, 2017 so the Board will have the 2nd meeting in July for discussion. Staff is preparing an ordinance to City Council that authorizes the Landmarks Board to apply for the grant and then accept the grant when it is awarded. The Board can make a motion to support the ordinance.

Paden Chambers made the motion to approve to apply for grant funding per City Council for the Commercial Street Guidelines update. Wallis Nattinger seconded the motion. The motion carried as follows: Ayes: Gary Bishop, Nancy Crandall, Paden Chambers, Justin Stanek, Kaitlyn McConnell, Paul Lewis, and Wallis Nattinger. Nays: None. Abstain: None. Absent: Kent Brown.



Michael Sparlin
for Executive Secretary

CITY OF SPRINGFIELD, MO
BUDGET ADJUSTMENT

Exhibit

Budget Adjustment

Revenues:

Fund	Dept	Org	Account	P&G	Location	Amount	Description
21160	17	60110	416010	000000	00000	12,000.00	Historic Preservation Fund Grant Revenue
Net Revenue Adjustment						12,000.00	

Expenditures:

Fund	Dept	Org	Account	P&G	Location	Amount	Description
21160	17	60110	504580	000000	00000	12,000.00	Historic Preservation Fund Grant Expenses
Net Expenditure Adjustment						12,000.00	

Fund Balance Appropriation:

Fund	Title	Amount

Explanation: This budget adjustment is for a Historic Preservation Fund grant from the Missouri Department of Natural Resources. The funds originate from a Federal source. The \$8,000.00 required match is currently budgeted in Planning.

Requested By:

Approved By:

Authorization:

Department Head Date

Director of Finance or Acting Director Date

City Manager Date

Council Bill No. _____
Ordinance No. _____
1st Reading _____
2nd Reading _____
Journal Imp No. _____