



**DEVELOPMENT REVIEW
MEMORANDUM**

DATE: December 1, 2017
TO: Planning and Zoning Commission
FROM: Randall Whitman, Principal Planner, Planning and Development Department
SUBJECT: 2018 Capital Improvements Program

Staff is requesting the Planning and Zoning Commission review and recommend approval of the 2018 Capital Improvements Program (CIP).

The City's Charter requires the City Manager to "...secure an estimate of all capital projects pending and of those which it is recommended should be undertaken (a) within the budget year and (b) within the next five succeeding years."

The attached report, which outlines the City's strategy for identifying, prioritizing, scheduling and funding all capital improvement projects and programs for the next 6 years, is being provided to you, for your review and approval. This CIP is presented to the Planning and Zoning Commission to "Review and recommend proposed capital improvements which in the opinion of the commission are necessary or desirable to be constructed."

From a planning standpoint, the CIP serves as a link between the City's Comprehensive Plan and the construction of public improvements, many of which have been committed to, when the 1/4 Cent Capital Improvement and 1/8 Cent Transportation Sales Taxes were renewed in April of 2016.

The attached report illustrates the magnitude of the need and the activity that is generated across the community. The CIP helps staff coordinate those needs and balance them against the community's expectations.

In addition to the full report, attached is a 3-page handout highlighting the purpose and key points outlined in the CIP and some of the significant projects planned for 2018, by council zone.

c: Mary Lilly Smith, Director, Planning and Development Department
Brendan Griesemer, Assistant Director, Planning and Development Department
Bob Hosmer, Principal Planner, Planning and Development Department