For Immediate Release

Cirtin Elected VP of International Institute of Municipal Clerks

Brenda M. Cirtin, MMC, City Clerk, Springfield, Missouri, was elected to the office of Vice President of the International Institute of Municipal Clerks (IIMC), a nonprofit organization with more than 10,000 members worldwide, during the Institute's 64th Annual Conference in Reno, Nevada, on May 27, 2010. Cirtin will succeed to the IIMC presidency in May 2012.

Cirtin served on IIMC’s Board of Directors — Region VII (serving Illinois, Kansas and Missouri) from 2005 through 2008.

Cirtin was appointed City Clerk for the City of Springfield in 1993. As City Clerk, she provides support to the Mayor and City Council; records the official minutes of the City Council meetings and several boards, commissions and committees; supervises office and clerical support functions; coordinates municipal elections with the County Clerk; and serves as repository for all official City records. Cirtin served as the City Clerk for Jefferson City, Mo., from March 1986 until December 1991. During her tenure in Jefferson City, she acquired the designation of Certified Municipal Clerk from IIMC. In 2004, Cirtin was awarded the designation of Missouri Professional City Clerk through the Missouri City Clerks and Finance Officers Association. In 2005, she received IIMC’s Master Municipal Clerk designation. Her tenure with IIMC has been involved, serving on the Program Review and Certification Committee and Board liaison to the Conference Policy Committee, to name a few. This past year, Cirtin served as Chair of the Elections Committee. In 2009, she was awarded IIMC’s most prestigious Award — the Quill.

Cirtin holds a bachelor’s degree of Business Administration from Evangel University, and professional memberships in IIMC, the Missouri City Clerks and Finance Officers Association (MOCCFOA), and the Southwest Missouri City Clerks and Finance Officers Association (SWMOCCFOA). She served as MOCCFOA President in 1999 to 2000. She is active in her community through her involvement on the Board of Directors for The Victim Center. Founded in 1947, IIMC is a professional nonprofit association with more than 10,000 members throughout North America and 15 other countries, representing municipalities with populations of 1,000 to more than 8 million. IIMC prepares its membership to meet the
challenge of the diverse role of the Municipal Clerk by providing services and continuing educational development opportunities in 45 permanent college-and university-based learning centers. IIMC offers Municipal Clerks a Certified Municipal Clerk Program (CMC), a Master Municipal Clerk Academy (MMCA) Program and other opportunities to benefit members and the government entities they serve. A 26-member Board of Directors governs IIMC.

For more information, contact: City Clerk Brenda Cirtin, (417) 864-1650; or Chris Shalby, IIMC Executive Director, (909) 944-4162.