

**DATE:** \_\_\_\_\_

**RE: Residence at** \_\_\_\_\_

The fire code adopted by the City of Springfield requires that owners/landlords of rental property provide smoke alarms in rental properties. The owner must test and maintain in a fully operable condition all smoke alarms in common areas. No owner should rent, lease or let any dwelling unit or room that does not have functional and working alarms at the time of occupancy. The tenant shall sign a statement signifying that all smoke alarms were in fully operative condition on the date of lease. The owner is responsible for providing each tenant with written information regarding alarm testing and maintenance. Smoke Alarm Regulations for Rental Property can be located at section 74-273 of the International Fire Code 2012, IBC 2012, IRC 2012 and section 74-274 of the International Fire Code 2012, IBC 2012, IRC 2012.

The tenant is responsible for providing and maintaining functional batteries for each battery powered smoke alarm. The tenant may not remove or relocate any smoke alarm installed by the owner. The tenant is also responsible for testing and maintaining alarms within the dwelling unit or room and notifying the owner or agent in writing of any deficiencies.

Smoke Alarm Statement

As of the above date, all smoke alarms located in this apartment were in working order. The resident has been instructed how to test the alarm and how to change the battery.

The battery needs to be changed at the same time you set your clock back and forward twice a year. (Spring and Fall) Any problems call the landlord at phone number \_\_\_\_\_.

Tenant's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Landlord's Signature \_\_\_\_\_

Print Name \_\_\_\_\_