



To: City of Springfield
Attn: Building Development Services
840 N Boonville Ave
Springfield, MO 65801
417-864-1059

**BUILDING TRADES CERTIFICATION
MASTER RESIGNATION NOTICE**

Effective _____ I will no longer be a master _____
(Date) (Trade)

to sign as being responsible for permits for the following Company:

(Name of Company)

BTC #

Date submitted to BDS

_____/_____
(Signature) (Print Name)

OFFICE USE ONLY:	
Received by BDS Staff _____	Date: _____
Master name removed from Contractor Masters List <input type="checkbox"/>	Change noted in BTC System <input type="checkbox"/>
This Resignation Notice has been attached to Master Registration in Contractor's Folder <input type="checkbox"/>	