



City of Springfield, Missouri
Special Event/Street Closure Permit

Issued by the City of Springfield, Missouri,

One Life Fitness Bunny Run
(Not Transferable)

For approved event scheduled for:

Event Dates: Saturday, April 8, 2017

Event Time: 9:30 a.m. - 12:00 p.m.

Event Location: One Life Church
3245 S Kansas Avenue

Estimated Attendance: 40

Signed: Shawn Spain
Special Event Permit Coordinator

Date: 2/10/17

This is a permit only, and is not an endorsement of the scheduled event.

Spain, Sharon

From: noreply@civicplus.com
Sent: Thursday, February 02, 2017 2:01 PM
To: Spain, Sharon
Subject: Online Form Submittal: Special Event Permit Application

Special Event Permit Application

City of Springfield Special Event Permit Application

Organization Name	One Life Church of the Nazarene
Address	3245 S Kansas Ave, Springfield, MO 65807
Contact Name	Misty Clardie
E-mail Address	info@417onelife.com
Home or Desk Phone	417-882-5992
Cell Phone	315-286-5011
Fax	<i>Field not completed.</i>
Second Contact Person	Chad Clardie
E-mail Address	pastorchadc@me.com
Home or Desk Phone	<i>Field not completed.</i>
Cell Phone	315-286-0211
Fax	<i>Field not completed.</i>
Promoter, if different from Organization, & Address	<i>Field not completed.</i>
E-mail Address	<i>Field not completed.</i>
Home or Desk Phone	<i>Field not completed.</i>
Cell Phone	<i>Field not completed.</i>
Fax	<i>Field not completed.</i>
Event Information	
Event Name	One Life Fitness Bunny Run
Event Description	Run/Walk/Bicycle

Please upload 501(c)(3) documentation if required. *Field not completed.*

If you checked Other above, please describe. We are having a 5k "Bunny Run" along with an easter egg hunt that we are having at the church on Saturday, April 8th.

Event Date(s) 04/08/2017

Alternate Event Date(s) *Field not completed.*

Event Location Private Property (Please indicate address below)

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance) Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street One Life Church

Event Address & Zip 3245 S Kansas Ave

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event? Yes

Organization benefiting from proceeds Church/Children and Teens

% of proceeds being donated 100

Is this a first-time event? No

If no, what was the last year the event was held? *Field not completed.*

Please list any variations from the last year the event was held. We just had a "Jingle Bell Run" on Dec 4th. We will use the same route as that.

Event Operations

Event Set Up Starts:	4/8/2017 10:30 AM
Event Set Up Complete By:	4/8/2017 12:00 AM
Event Start:	4/8/2017 9:30 AM
Event Close:	4/8/2017 12:00 PM
Event Teardown Starts:	4/8/2017 12:30 PM
Event Teardown Complete By:	4/8/2017 1:00 PM
Estimated Attendance Per Day	40
Will this event be open to the public?	Yes
Will you be charging admission?	No
Will you be accepting donations?	No
Are you wanting to close a City street for your event?	No
Please indicate the street(s)/cross streets(s) you propose to close and what dates and times.	<i>Field not completed.</i>
From:	<i>Field not completed.</i>
To:	<i>Field not completed.</i>
Upload Event Route	Route.png
Food will be	Neither
How many food vendors do you anticipate having?	<i>Field not completed.</i>
How will food be prepared?	<i>Field not completed.</i>
Name of Food Vendor	<i>Field not completed.</i>

Upload (PDF) list of food vendors here. *Field not completed.*

Will alcoholic beverages be available at your event? No

Alcoholic beverages will be *Field not completed.*

What type of alcoholic beverages? *Field not completed.*

Please provide the address at which alcohol will be sold, given away and/or consumed. *Field not completed.*

Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri. *Field not completed.*

Alcohol Will Be Served From: *Field not completed.*

To: *Field not completed.*

City of Springfield Noise Standards

(a) Maximum noise level. No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) Sound level standards. The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) Variations and exemptions. 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00 a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.

Will there be live entertainment, music or amplified sound at your event? No

If so, will stages be built? No

How many?	<i>Field not completed.</i>
Performances will start	<i>Field not completed.</i>
and conclude	<i>Field not completed.</i>
Will tents be erected for your event?	No
Will additional electrical wiring be installed for the event?	No
How will you get electricity to your event?	No electricity needed
Will access to water be required for the event?	No
Will restroom facilities be required for the event?	No
Have you arranged for security at your event?	No

If so, who will be providing security? Please provide Organization, Address and Phone. *Field not completed.*

Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.

Describe your plans for Emergency Medical Services.	We have emergency plans in place at the church
Describe your plans for trash removal, as well as any organizations or persons directly involved with this aspect of the event.	We have our own trash bins at the church.

Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.

CLEAN UP	<input checked="" type="checkbox"/> I agree
INSURANCE	<input checked="" type="checkbox"/> I agree
UPLOAD Insurance Policy (if required)	Documentbunny.pdf
INDEMNITY	<input checked="" type="checkbox"/> I agree
CITY CODES/PERMITS	<input checked="" type="checkbox"/> I agree
CONDUCT/NUISANCES	<input checked="" type="checkbox"/> I agree
UPLOAD Event Site Map or Sketch here.	<i>Field not completed.</i>
Signature	By checking this box and typing my name below, I am electronically submitting my signature.
First Name	Misty
Middle Initial	S
Last Name	Clardie

If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or sspain@springfieldmo.gov.

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