



Citizen Advisory Committee

January 26, 2017

12:30-1:30 p.m.

Environmental Resource Center, 290 East Central, Springfield, MO

First Floor Conference Room

Meeting Minutes: Jane Earnhart opened the meeting at 12:32pm.

- **In Attendance**
 - **Members:** Mindy Spitz, Kelly Guenther, Matt Suarez, Zach Miller, Zach Clapper, Nick Baker and Jane Earnhart
 - **Staff Liaisons:** Scott Gunzenhauser
- **Audience:** Melanie Rappard, Vivian Wasson, Kathy Davis, Charles Ewing, Blayne Radford and Amy Jackson
- **Welcome Guests:** Everyone
- **Handouts:** January 2017 Meeting Agenda, October 2016 Minutes, November 2016 Notes, December Notes, Tree Canopy Projects Status, Email from Jane, TCUSA Community Reforestation Coupons Application
- **Announcements/Remarks:**
 - Zach Miller would like to represent TCUSA at Food Collaborative meetings. Jane 1st motioned and Mindy Spitz 2nd for Zach's support.
 - Jane has nominated Mindy Spitz to take Jane's place as chair of the committee. Jane gave the 1st motion and second motion came from Kelly Guenther. Motion carried.
 - Matt Suarez volunteered as co-chair. 1st motioned by Mindy Spitz, seconded by Nick Baker. Motion carried.
 - Mindy accepted the chair position and concluded with her goals for the committee; more community involvement and draft new city tree ordinance.
 - Zach Clapper has been sworn in as a member
 - Kelly Guenther will be taking notes/minutes going forward.
- **Old Business**
 - **Approval of October Minutes:** Reviewed and 1st motion to approve by Mindy Spitz and seconded by Matt Suarez. Motion carried.
 - **Reforestation:** Over 200 trees have been planted for the City of Springfield since September with a goal of 500 by end of planting season. Completed Independence & Glenstone planting. First fruit tree project is set to be completed soon off of Chestnut Expressway.
 - **Tree Canopy Projects:** See handout. Discussion about sending PW director, Dan Smith and Asst. Director, Kirk Juranas positive feedback for involving the urban forestry division involved in prescope meetings for construction projects. Committee will need contact info to send formal letter. Matt Suarez has access to nice card stock if committee decides to send letter.
 - **Landscape Ordinance:** Jane gave back history to all present of landscape ordinance; Casey Jo Kellner has newer version of matrix. Kathy Davis will be more involved during the next year on the process. Mindy expressed interest in attending meetings if allowed.
 - **Public Meeting Speaking Rules:** Mindy will follow up.
 - **Arbor Day Poster Contest update:** Fridays in April, except 1.
 - **CU Tree Coupons Update:** See application handout. Application language edits and min. distance table; questioned if City code should be referenced on application at all; Kathy will email revised application.



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- **New Business**

- **Upcoming Events:** MCFC Conference- March 7-9, with a preconference on the 6th. Arbor Day Events and Lawn & Garden Show (City of Springfield has the “box”).
- **Workshop Items:** Amanda Stadler is working on updates to handbook
- **Agenda for February:** Choose Environmental Excellence Award winner selections- Luncheon in April, 1 hour in length, approx. 150 people attend; think about nominations.

**Matt Suarez 1st motioned to adjourn, seconded by Kelly Guenther.
Mindy Spitz adjourned at 1:43 pm.**

Members

- Ozark Greenways (OG): Kelly Guenther
- Community Foundation of the Ozarks (CFO): Zach Clapper
- Springfield Neighborhood Organization: Amanda Stadler
- Development Community: Jane Earnhart (**Chair**) (12/14) 885-1716
- Development Community: Zach Miller (12/15) 861-0307

- **Citizens-at-Large:**
 - Nick Baker: **Member**
 - Matt Suarez: **Member**
 - Mindy Spitz: **Member**
 - Member: **Vacant**

- **Staff Liaisons:**
 - Ben Kellner, Parks Supervisor (864-1178)
 - Joe Payne, Public Works Operations Supervisor (864-1954)
 - Casey Jo Kellner, Urban Forester (864-1135)
 - Scott Gunzenhauser, City Utilities (863-9000)

In accordance with ADA guidelines, if you need special accommodations when attending any City meeting, please notify the City Clerk’s office at 864-1443 at least 3 days prior to the scheduled meeting.

City of Springfield/ Public Works: **1010 W. Chestnut St., Springfield, MO 65802-4184**

Prepared by: Amy Jackson, City of Springfield/Public Works