

MINUTES  
WORKFORCE DEVELOPMENT BOARD  
April 5, 2017

**Call to Order:** The meeting was called to order by Sharon Walker, Chair, who welcomed everyone.

**Roll Call:**

**Present:** Barnes, Blackstock, Deckard, Johanson, Cleir, Coyan, Diekemper, Hamm, Hood, Kreider, Kunkel, Partridge, Shay, Skains, Walker, Rosenkranz, Washington.

**Absent:** Brown, Clark, Thomas, Fowler, George, Peters, Reed, Wyman.

**Quorum declared.**

**Introduction of Guests:** Self-introductions were made by guests: John FarmerdelaTorre, Jerry Alvarez, Leigh Barber, Jennifer Rutledge.

**Consent Agenda:** Ms. Walker reported on consent agenda items and asked for questions. Anthony Blackstock offered a correction to page 7 of the Youth Pre-Apprenticeship Revision indicating that Plumbers and Pipefitters were not a part of the process and that a correction should be made to delete reference to Plumbers and Pipefitters, replacing it with Floor Layers. The Youth Pre-Apprenticeship Revision was pulled from the consent agenda and placed under new business for action on the correction.

**Motion:** A motion was made by Hamm, seconded by Coyan, that the WIB Consent Agenda, excluding the Youth Pre-Apprenticeship Revision, be approved as presented. Ayes: Barnes, Blackstock, Deckard, Johanson, Cleir, Coyan, Diekemper, Hamm, Hood, Kreider, Kunkel, Partridge, Shay, Skains, Walker, Rosenkranz, Washington. Nays: None. Motion carried.

**MWA Success Story:** Jackie Adams introduced Jennifer Rutledge, a TANF participant who discussed her participation in the program.

Ms. Rutledge discussed her personal situation which led her to the Missouri Career Center where she received encouragement, help and guidance, assistance with resume preparation, classes, etc. She received incentives for completing phases of her employment plan and was provided funds for work clothes.

Ultimately Ms. Rutledge was employed at Country Club Apartments/Village as an Assistant Property Manager making \$12.00 per hour. She works 25 hours a week which allows her to spend time with and provide for her 3 children. Her employer funded special training resulting in her receiving certification as an Occupant Specialist and Tax Credit Specialist. She has been selected to attend a 3-week training program in Boston. She receives paid holidays but no insurance. Ms. Rutledge is building upon her property management skills which will ensure her future.

Ms. Walker thanked Ms. Rutledge for her testimonial indicating that the reason for the Board's existence is to provide opportunities for those in need.

**Resolution for Summer Youth:** Ms. Rojas discussed impending budget cuts which include defunding the Summer Youth Program. Action on this program will be finalized in May. Also discussed was a Resolution developed and adopted by the Executive Committee for submission to the full Board for action.

Ms. Walker provided a detailed review of the Resolution and asked for input from the Board.

**Motion:** A motion was made by Skains, seconded by Cohan, that the Resolution encouraging continued funding of the Summer Youth Program be approved and submitted to decision-makers as appropriate. Ayes: Barnes, Blackstock, Deckard, Johanson, Cleir, Cohan, Diekemper, Hamm, Hood, Kreider, Kunkel, Partridge, Shay, Skains, Walker, Rosenkranz, Washington. Nays: None. Motion carried.

**Youth Pre-Apprenticeship Revision:**

**Motion:** A motion was made by Blackstock, seconded by Barnes, that the Youth Pre-Apprenticeship Revision be approved with a correction on page 7 substituting Plumbers and Pipefitters with Floor Layers. Ayes: Barnes, Blackstock, Deckard, Johanson, Cleir, Cohan, Diekemper, Hamm, Hood, Kreider, Kunkel, Partridge, Shay, Skains, Walker, Rosenkranz, Washington. Nays: None. Motion carried.

**One-Stop Operator RFP:** Ms. Walker updated the Board on the status of the RFP. The draft RFP was reviewed with the RFP Committee by Rochelle Daniels. After receipt of feedback from the Committee, a final RFP was prepared and released on 2/27/17. Notifications were sent to 74 potential bidders; 10 legal notices were posted; and 2 bidders attended the 3/16/17 bidders conference where questions were answered by Rochelle Daniels. Deadline for responses is 4:00 p.m. on 4/7/17.

Proposals will be reviewed by Ms. Daniels for compliance with the RFP Requirements then reviewed by a RFP Evaluation Committee. Upon selection of a successful One-Stop Operator, a contract will be negotiated.

**Director's Report:**

**Laurie Washington:** An on-site attorney with Legal Services of Southwest Missouri has been recommended as a Board member and is awaiting certification. Laurie will be located on site at the Center. Their goal is to provide immediate access to legal services for our customers.

**WIOA Cuts:** \$500,000 anticipated.

**MWA Proposal:** Awaiting a response from State. Received 3 month extension to current contract. Represents about 30% of our funding.

**Build My Future:** 4/12/17 at Expo Center. 900 students statewide registered; Began with Roundtable initiative. MODOT offered funding for the event. \$23,000 in sponsorships received. 70 volunteers signed up. Exhibits and employers will be present.

**DOL Grant:** OTC meeting on 4/3/17. 84 applicants. 1<sup>st</sup> session scheduled in May.

**Green for Greene Graduation:** Brownfields Grant thru EPA. 26 graduated. 4 females.

**Wheels to Work:** Addresses homelessness/panhandlers. A vehicle to self-sufficiency providing a long-term career path. Crosslines will provide buses to pick up individuals and transport them to the Career Center or Day Labor. 5-week pilot project.

**NAWB:** Derick Barnes, Sharon Walker, Lindsay Haymes, Josh Klein, Sally Payne, Mary Ann Rojas attended. Derick, Lindsay, Josh, Mary Ann, Sally participated on a Panel addressing the generational workforce. It was well received—lots of interest in generational differences. Great audience response. Visits with Long's and Blunt's offices followed to discuss budget cuts, impact on local programs etc. It was noted that representatives should hear from us. A draft contact letter was suggested.

Ms. Walker highlighted two other sessions focusing on Board dynamics, working together and Succession Planning. She will share some of the ideas with the Board on member recruitment, etc.

**Adjournment:** There being no further business, the meeting adjourned.

**Next Meeting:** June 7, 2017

**Note Taker:** Alma Price

**Approved: 6/7/2017**