

MINUTES
WORKFORCE DEVELOPMENT BOARD
FEBRUARY 1, 2017

Call to Order: The meeting was called to order by Sharon Walker, Chair.

Roll Call: Conducted by Candida Deckard, Secretary. Quorum declared.

Present: Derick Barnes, Dr. Stephen Bishop, Anthony Blackstock, Tracey, Brown, Michelle Clark, Darin Cleir (via conference call), Candida Deckard, Rennie Diekemper, Stephanie Fowler, Ramona George, Steve Hamm, Susan Johanson, Deborah Kreider, Allen Kunkel, Denise Reed, Carl Rosenkranz, Pat Shay, Bill Skains, Sharon Walker, and Sarah Wyman. Justin Coyan joined later in the meeting

Absent: Thomas Douglas, Jane Hood, Deanna Partridge, and Mike Peters

Consent Agenda Approval: Board minutes from December 14, 2016, November 2016 Financial Report, Concurrence with Missouri Work Assistance RFP

Ms Walker asked Mary Ann Rojas for more detail on the Missouri Work Assistance RFP. Mary Ann explained that a submission for the Missouri Work Assistance RFP had been made. It is to focus on employment, tuition and training assistance, working with the One Stop. Two regions were bid on and it would be approximately \$2.8 million dollars in contracts.

Motion: Motion made by Bill Skains, seconded by Allen Kunkel that the above mentioned items be approved. Ayes: Barnes, Bishop, Blackstock, Cleir, Clark, Deckard, Diekemper, Fowler, George, Hamm, Johanson, Kreider, Kunkel, Reed, Rosenkranz, Shay, Skains, Walker, Wyman. Abstain: Brown Nays: None. Motion carried.

Presentation/Success Stories: Josh Klein gave a presentation on Ozarks Promise. This is a \$3 million dollar grant from the Department of Labor that will encompass the next four years and train 372 individuals in healthcare occupations. The three positions covered by training will be Certified Nurse Assistant (CNA), Behavioral Health Support, and Licensed Practical Nurse (LPN) bridge to Registered Nurse (RN). All of the courses will be through Ozarks Technical College (OTC). The target groups for this grant is 75% e unemployed or under employed and 25% incumbent workers.

New Business:

One Stop Certification

Bill Skains presented an update of the One Stop Certification. The certification review must be conducted by June 30, 2017. He stated that they want to ensure that they are meeting the requirements of the law.

Youth Subcontract

Chad Ray briefly explained that the renewal option with Preferred Family Healthcare is up in April. He stated that they operate with a very low administrative cost.

Motion: Motion made by Blackstock to renew the Youth Subcontract with Preferred Family Healthcare, seconded by George. Ayes: : Barnes, Bishop, Blackstock, Cleir, Clark, Coyan, Deckard, Diekemper, Fowler, George, Hamm, Johanson, Kreider, Kunkel, Reed, Rosenkranz, Shay, Skains, Walker, Wyman. Abstain: Brown Nays: None. Motion carried.

Old Business:

Missouri Job Center - Ozark Region

Phone: 417.887.4343 | 2900 E. Sunshine, Springfield, MO 65804 | Fax: 417.841.1881

The Ozark Region Missouri Job Center is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities. Mo TTY users may call 800-735-2966 or contact Missouri Relay at 7-1-1.

One Stop RFP

Sharon Walker provided an update on the One-Stop RFP. She explained that the City of Springfield has indicated a desire to bid on the One Stop Coordinator position. She stated that consultant, Rochelle Daniels, joined the Executive Committee by conference call to provide an update of the RFP for the One Stop. Ms. Daniels explained that she would be preparing the RFP. A review committee will review the submitted proposals and Ms. Daniels will facilitate the meetings to review the proposals. Ms. Daniels clarified that the law allows the same entity to serve as the One-Stop Operator and the service provider, noting the need for firewalls. They will be using the City of Springfield's purchasing requirements as it meets all of the minimal requirements. The RFP will be advertised for four weeks. They expect an early February release of the RFP.

Director's Update

Prior to the Director's Update, Ms. Rojas asked for Bob Cirtin to make a presentation. Dr. Stephen Bishop was recognized for his years of service and was presented with a plaque for his service on the Ozark Region Workforce Development Board.

Ms. Rojas also recognized Jennifer Biri, Business Services Representative for receiving an outstanding compliment from a customer on how Jennifer had helped her and made a difference. Jennifer was thanked for her excellent customer service. Ms. Rojas recognized Josh Klein for taking on Ozarks Promise grant.

Ms. Rojas also reminded everyone that the State of the Workforce Luncheon, MOmentum, was in two weeks at the Ramada Hotel & Oasis Convention Center. She asked that everyone attend if possible. She noted that this year's keynote speaker is Dr. John Jungmann with Springfield Public Schools.

Ms. Rojas reported that the hiring event held last week had 673 job seekers in attendance. She also reported that staff will be presenting at two national conferences: the National Association of Workforce Boards and National Association of Workforce Development Professionals.

Ms. Rojas briefly discussed the Workforce Development Board 2016 Annual Report that is a snap shot of what was accomplished in 2016. She concluded with stating "let's celebrate 2016 and look forward to 2017."

Adjournment: There being no further discussion, the meeting was adjourned.

Note Taker: Julie Holman

Approved 4-5-17

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