

City Council Budget Workshop May 11, 2019



Proposed Annual Budget for
July 1, 2018 – June 30, 2019



Springfield, Missouri
Proposed Annual Budget FY 2018-2019

*Gateway to the Ozarks
Outdoors!*

CITY OF
Springfield

Budget Workshop Schedule



1. Overview April 24
2. Revenue & Pre-commitments May 1
- 3. Proposed Funding Priorities May 11**
4. Proposed Funding Priorities Continued
May 15
5. City Council First Reading May 21

Budget Workshop # 3

The proposed budget focuses on employee recruitment & retention, public safety, economic vitality and fiscal sustainability.

Questions from the Previous Meeting:

Do We Charge Taxes on E-Cigarettes?

- We collect Sales Tax, not Cigarette Tax (per state statute).

Public Safety Question – What's in the Denominator?

- The % of non-restricted funds allocated to Public Safety: 75%
- General Fund + LEST + LPT + P/F Pension

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Questions from the Previous Meeting:

What do Charges for Services, on pg. 46 of the budget, consist of?

Special Revenue Fund – Charges for Services - \$4.1 Million

- **\$1.3 Million, 32%, Police Services (Drury and MSU Substations, and outside training)**
- **\$1.075 Million, 26%, Convention and Visitors Bureau revenue**
- **\$1.075 Million, 26%, Transportation Fund – Street Repair Fees**
- **\$662K, 16%, Health Department Fees for Services**

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Questions from the Previous Meeting:

What do User Fees, on pg. 46 of the budget, consist of?

Special Revenue Fund – User Fees - \$8.8 Million

- 98% are Park Board fees (All admission and program fees)

What are Intergovernmental, Gasoline Taxes? (pg. 46)

Special Revenue Fund – Gasoline Tax – \$4.5 Million

- \$4.5M is the City portion of the 17 cents per gallon tax
- Allocated by the State of Missouri

What are Intergovernmental, State of Missouri? (pg. 46)

Special Revenue Fund – State of Missouri - \$2.2 Million

- 96% Transportation Fund – Motor Vehicle Sales Tax
- Allocated by the State of Missouri

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FY19 General Fund Proposed Appropriation Highlights:

- **Ongoing total requests = \$7.4M (27.6% is proposed funded)**
- **One-time total requests = \$4.1M (62.1% is proposed funded)**
- **Three new FTEs for economic vitality**
 - **Code Administrator (BDS)**
 - **Fire Review Specialist (BDS)**
 - **Senior Planner (Planning)**

Budget Workshop # 3

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FY19 Proposed Budget Priorities:

- 1. Employee Recruitment and Retention**
- 2. Public Safety**
- 3. Economic Vitality**
- 4. Fiscal Sustainability**

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FY19 General Fund Priorities:

1.) Employee Recruitment and Retention

- **Pay Plan improvements**

“For non-union employees, this would be equivalent to funding merit steps and providing a 2.5% increase to employees currently at the top step of the salary range”

- **Existing Career Ladder funding**
- **Expansion of the Diversity Internship Program**
- **Continuation of the Relocation Assistance Program for Police Officers**

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FY19 General Fund Priorities:

2.) Public Safety

- **Various Fire priorities**
- **Various Police priorities**
- **Continuation of COPS grant**
- **½ funding of an Animal Control Position (Temp/Overtime)**
- **Upgraded security system for Municipal Court**
- **Prisoner Housing**

Budget Workshop # 3

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FY19 General Fund Priorities:

3.) Economic Vitality

- **3 New FTEs**
 - **Code Administrator (BDS)**
 - **Fire Review Specialist (BDS)**
 - **Senior Planner (Planning)**
- **Expansion of the Dangerous Building Program**
- **Continuation of the Job Center North lease**
- **Prosper Springfield (Previously Zone Blitz)**
- **Airport Route guarantee**
- **Infor Software System Phase II**

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FY19 General Fund Priorities:

4.) Fiscal Sustainability

- **Balanced Budget**

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FY19 General Fund Priorities:

The upcoming slides do not reflect the items that have been internally funded within each departments operating budget.

Human Resources

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Human Resources	1	Requested Career Ladder (Established)	2,566	
Human Resources	2	Human Resources Specialist .5 overhire (one-year)		27,371
Human Resources	3	Expansion of the Diversity Internship Program	10,000	
Human Resources	5	Upgrade webpage to a department header webpage		3,500
Human Resources Total			\$ 12,566	\$ 30,871

Fire

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Fire	4	Apparatus Lifts		75,000
Fire	5	Bomb Squad Technician Training		10,000
Fire	6	Mobile Data Computers		38,975
Fire	8	Ballistic Protective Equipment		21,000
Fire	9	Project Red Zone-smoke alarms, etc.		20,000
Fire	10	Portable radios		33,000
Fire	11	Mobile Radios		39,000
Fire	12	Firefighter Personal Protective Equipment	30,000	
Fire	13	Public access bleeding control kits		9,250
Fire Total			\$ 30,000	\$ 246,225

Police

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Police	1	Clothing Allowance increase	7,000	
Police	2	Software license renewals/maintenance and wireless service fees	16,833	
Police	3	Requested Reclassification - Traffic Supervisor	10,114	
Police	12	Requested Career Ladder (Established)	3,666	
Police Total			\$ 37,613	\$ -

Building Development Services

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
BDS		Trash and Weed Abatement subsidy		\$ 274,000
BDS	1A	Demolition of Buildings		200,000
BDS	1B	Environmental Testing increase due to request 1A		70,000
BDS	1C	Certified mail increase to do request 1A		30,000
BDS	1G	(1) Code Administrator	76,217	
BDS	2	Requested Career Ladder (Established)	1,061	
BDS	3	Clothing allowance - steel toe boots	3,000	
BDS	4	Code reference materials		5,500
BDS	6	Project DOX workflow software upgrade		20,000
BDS	8A	(1) Fire Review Specialist	15,643	47,546
BDS Total			\$ 95,921	\$ 647,046

City Clerk's Office

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
City Clerk	1	Part-Time Contract Administrative Assistant (continuation)		23,305
City Clerk	2	Increase in Election Expense		40,000
City Clerk Totals			\$ -	\$ 63,305

City Manager's Office

Department	Dept.	Priority # Description	Proposed Ongoing	Proposed One-Time
City Manager				
		City Manager Total	-	-

Finance

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Finance	1	Increase in Greene County Emergency Management cost	20,000	
Finance Total			\$ 20,000	\$ -

Health

Department	Dept.	Priority #	Description	Proposed Ongoing	Proposed One-Time
Health	1A		1/2 Animal Control Officer (Temp/Overtime)	22,375	
Health	4		Operating expenses-software, vaccines, animal food, microchips, supplies	5,000	
Health Total				27,375	-

Information Systems

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Information Systems		Infor Community Development & Regulation Software - on-going maintenance	100,000	100,000
Information Systems	1	Infor Community Development & Regulation Software - Phase 2 & 3		500,000
Information Systems	2	Requested Career Ladder (Established)	8,255	
Information Systems	3	Requested Career Ladder (Established)	14,676	
		Requested Career Ladder (Established)	3,013	
Information Systems Total			\$ 125,943	\$ 600,000

City Attorney's Office

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Law/Prosecutor	1	Requested Career Ladder (Established)	3,496	
Law/Prosecutor	2	Requested Career Ladder (Established)	3,090	
Law/Prosecutor	4	Requested Career Ladder (Established)	2,593	
Law Total			\$ 9,178	\$ -

Municipal Court

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Municipal Court	1	Requested Career Ladder (Established)	2,892	
Municipal Court	2	Requested Career Ladder (Established)	2,835	
Municipal Court	3	Replacement of security system		14,000
Municipal Court Total			\$ 5,727	\$ 14,000

Planning and Development

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Planning	2	(1) PAT 10 Senior Planner	69,807	
Planning	2	Requested Reclassification	5,550	
Planning	6	Great Neighborhoods Program		5,000
Planning	7	Neighborhood Clean Up (cost increase/new neighborhoods)	20,000	
Planning Total			\$ 95,357	\$ 5,000

Public Information Office

Department	Dept.	Priority #	Description	Proposed Ongoing	Proposed One-Time
Public Information					
			Public Information Total	\$ -	\$ -

Public Works

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Public Works	2.5	Tree removal and treatment for Emerald Ash Borer		75,000
Public Works	2.7	Increased cost of janitorial services for City facilities	45,000	
Public Works	3	Building maintenance repair and preventative funding		30,000
Public Works	4	Aerial truck and chipper		200,000
Public Works	5	Annual parking lot maintenance		143,500
Public Works	7	36 mobile radios		68,000
Public Works	8	Demo 4 obsolete buildings		75,000
Public Works Total			\$ 45,000	\$ 591,500

Workforce Development

Department	Dept. Priority #	Description	Proposed Ongoing	Proposed One-Time
Workforce Development	1	Job Center North Lease		24,780
Workforce Development Total			\$ -	\$ 24,780

Other Requests

Department	Dept.	Priority #	Description	Proposed Ongoing	Proposed One-Time
Other Requests			Pay Plan Improvements (Merit)	691,792	
Other Requests			Pay Plan Improvements (Additional Step)	860,522	
Other Requests			Prisoner Housing		136,000
Other Requests			Prosper Springfield (Service previously funded as Zone Blitz, \$26K line item)		20,000
Other Requests			Airport route guarantee		15,000
Other Requests			Contingency		156,064
			Non-Departmental Total	\$ 1,552,314	\$ 327,064

Budget Workshop # 4

Airport



3 Years: Strong Growth / Business Focus

- Completed Airport Business Plan
- Passengers 17%, Operations 38%, Fuel 14%, Cargo 4%
- Non-Aeronautical Revenue at 56.10%
- Airline Cost Per Enplaned Passenger down 12% to \$5.64
- Terminal debt down 25% to \$60M



Budget Workshop # 4

Airport

A City within a city – we have multiple funds to track multiple sources of revenue and expenses. Total budget of \$27.4M

Operating Fund - \$15.4M

Includes an increase of \$550,500 in revenue over the prior year

Increase in reserve allocation - \$500,000 in accordance with board adopted financial policies.

Reserve/Capital Funds, Grant Funds and Debt Funds - \$12M

\$3.2M of grant funds, \$2M of PFC funding and a portion of operating funds will go towards our debt service expenditures.

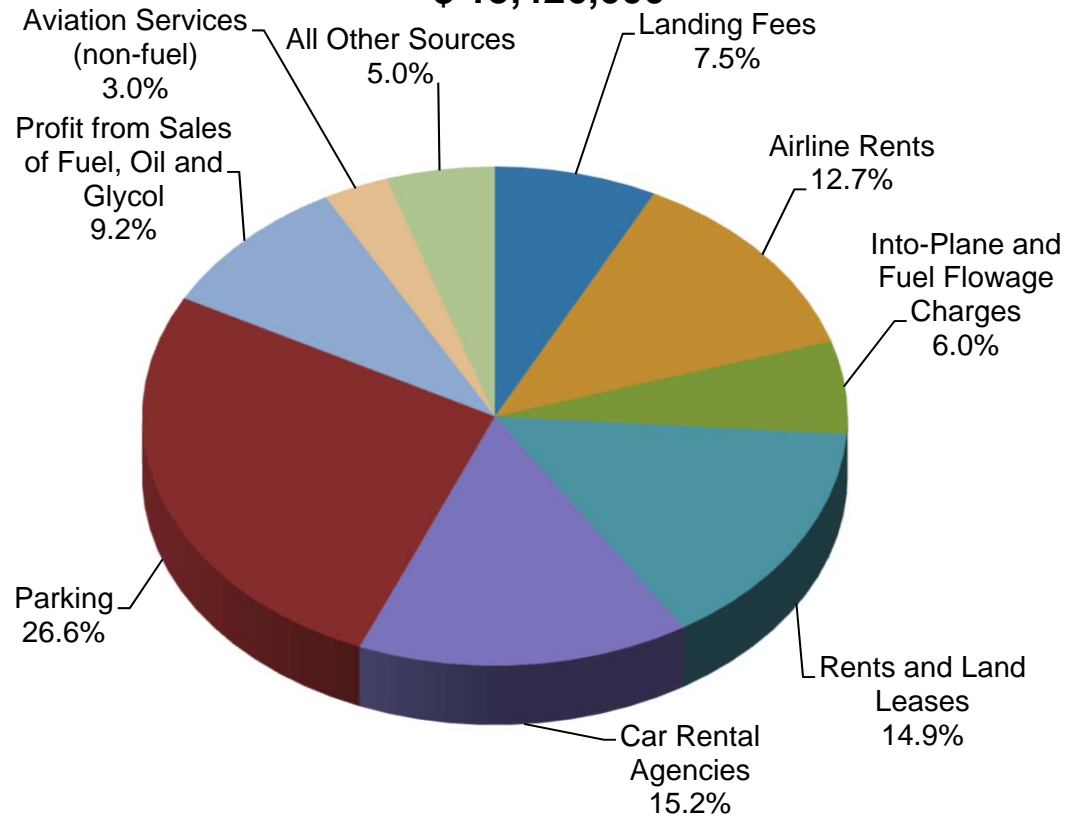
\$4.9M will be used for capital equipment and projects and increase our capital reserve fund

\$1.9M is budgeted to fund our car rental facility, including debt and capital needs.

Budget Workshop
4

Airport

Operating Revenues - Proposed FY 2019
\$ 15,426,000



Budget Workshop
4

Art Museum

Budget Workshop
4

Environmental
Services

Environmental Services

Clean Water Services Division

- FY 2019 Proposed Budget revenues & expenses balanced at \$49,900,000.
- Continues meeting the staffing obligations of the Overflow Control Plan (OCP) by adding 7 new FTEs.
 - 3 FTEs at the Wastewater Treatment Plant will replace three long-term contract positions
 - 3 new positions will be dedicated toward inspection of the sewer system in accordance with the OCP.
 - 1 new engineer to be dedicated toward MS4 Stormwater Permit compliance.
- Continues working towards the goal of eliminating septic systems within the City.
- Continues operating and maintaining an effective sanitary sewer system with competitive rates both regionally and nationally.

Budget Workshop
4

Environmental
Services

Environmental Services

Solid Waste Division

- FY 2019 Proposed Budget revenues & expenses balanced at \$9,100,000.
- No new FTEs.
- Maintains the current landfill tipping fee at \$30.94 per ton with no increase for FY 2019.
- Continues operation of the Integrated Solid Waste Management System which includes:
 - Landfill
 - Recycling Centers
 - Household Chemical Collection Center
 - Yardwaste Recycling Center
 - Education & Market Development Program

Budget Workshop
4

Springfield-Greene
County Health
Department

Budget Workshop # 4



Springfield Greene-County Park Board

Parks Budgetary Priorities for FY2018-19:

- Long-Term Capital Funding Source Needed
- Neighborhood Park Restoration
- Implementation of New Food and Beverage Options
- Continued Emphasis on Sports Tourism
- Golf Division Planning Efforts
- Continued Greenway Trail Development
- Park Safety & Security Measures
- Address Critical Staff Issues
- Importance of Collaborations & Partnerships



Budget Workshop # 4



Springfield Greene-County Park Board

Special Projects & Areas of Emphasis:

- Oversee New Food & Beverage Options for 9 Park Sites
- Long-Awaited Botanical Center Roadway Enhancements
- Implement Rivercut Golf Course Improvements
- Comprehensive Economic Impact Study Underway
- Silver Springs Park Celebration & Reopening of Timmons Temple
- Support Art Museum Master Plan Efforts
- Refine Prospective Parks/Trails/Environmental Funding Initiative



Budget Workshop # 4



Springfield Greene-County Park Board

Thank You to the City for Recent Partnership Efforts:

- Support of Park Board Food & Beverage Initiative
- HUD Funding Available for Neighborhood Parks
- Replacement of Rivercut Bridges
- Founders Park Safety Improvements
- inbalance Employee Wellness Program



Budget Workshop
4

Workforce
Development

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Questions?

