



***City of Springfield, Missouri***  
***Special Event/***  
***Amplified Sound Permit***

Issued by the City of Springfield, Missouri,

***Funeral for Deputy Aaron Roberts***

For approved event scheduled for:

Event Dates: Thursday, September 13, 2018

Event Time: 1:30–5:00 p.m.

Event Location: Praise Assembly  
3535 N Glenstone

Estimated Attendance: 500

**Condition:**

**\*Tent permit is required.**

Signed: Sharon Spain  
Special Event Permit Coordinator

Date Approved: 9/12/18

*This is a permit only, and is not an endorsement of the scheduled event.*

## Spain, Sharon

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, September 12, 2018 12:32 PM  
**To:** Spain, Sharon  
**Subject:** Online Form Submittal: Special Event Permit Application

### Special Event Permit Application

#### City of Springfield Special Event Permit Application

**Organization Name** Missouri Law Enforcement Funeral Assistance Team

**Address** *Field not completed.*

**Contact Name** Joel Cook

**E-mail Address** j-mcook04@hotmail.com

**Home or Desk Phone** 816-262-2656

**Cell Phone** 816-262-2656

**Fax** 417-869-6654

**Second Contact Person** Samantha Foster

**E-mail Address** Sfoster@greenecountymo.gov

**Home or Desk Phone** 417-689-4525

**Cell Phone** 417-689-4525

**Fax** 417-869-6654

**Promoter, if different from Organization, & Address** *Field not completed.*

**E-mail Address** *Field not completed.*

**Home or Desk Phone** *Field not completed.*

**Cell Phone** *Field not completed.*

**Fax** *Field not completed.*

#### Event Information

**Event Name** Funeral for Deputy Aaron Roberts

Event Description	Other
Please upload 501(c)(3) documentation if required.	<i>Field not completed.</i>
If you checked Other above, please describe.	Funeral for fallen Deputy Aaron Roberts
Event Date(s)	09-13-2018
Alternate Event Date(s)	None
Event Location	Private Property (Please indicate address below)

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance) Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street	Praise Assembly Church
Event Address & Zip	3535 N. Glenstone Springfield MO 65803

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event?	No
Organization benefiting from proceeds	None
% of proceeds being donated	No donation
Is this a first-time event?	Yes
If no, what was the last year the event was held?	<i>Field not completed.</i>
Please list any variations from the last year the event was held.	<i>Field not completed.</i>

**Event Operations**

Event Set Up Starts:	9/12/2018 2:00 PM
Event Set Up Complete By:	9/12/2018 9:00 AM
Event Start:	9/13/2018 1:30 PM
Event Close:	9/13/2018 5:00 PM
Event Teardown Starts:	9/13/2018 6:30 PM
Event Teardown Complete By:	9/13/2018 8:00 PM
Estimated Attendance Per Day	500
Will this event be open to the public?	Yes
Will you be charging admission?	No
Will you be accepting donations?	No
Are you wanting to close a City street for your event?	No
Please indicate the street(s)/cross streets(s) you propose to close and what dates and times.	<i>Field not completed.</i>
From:	<i>Field not completed.</i>
To:	<i>Field not completed.</i>
Upload Event Route	<i>Field not completed.</i>
Food will be	Neither
How will food be prepared?	<i>Field not completed.</i>
Please list the contact information for each temporary food vendor that plans to serve food at the event.	
Food Vendor 1:	No vendors
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>

E-mail address *Field not completed.*

Will more than one food vendor be serving food at the event? No

Will electricity be provided to the food vendors? No

Will alcoholic beverages be available at your event? No

Alcoholic beverages will be *Field not completed.*

What type of alcoholic beverages? *Field not completed.*

Please provide the address at which alcohol will be sold, given away and/or consumed. *Field not completed.*

Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri. *Field not completed.*

Alcohol Will Be Served From: *Field not completed.*

To: *Field not completed.*

**City of Springfield Noise Standards**

*(a) Maximum noise level. No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) Sound level standards. The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) Variations and exemptions. 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00 a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.*

Will there be live entertainment, music or Yes

amplified sound at your event?

If so, will stages be built? No

How many? *Field not completed.*

Performances will start 9/13/2018 2:00 PM

and conclude 9/13/2018 4:00 PM

Will tents be erected for your event? Yes

If you checked Yes, [click here to view tent permits and guidelines and to fill out an application for a tent permit.](#)

Will additional electrical wiring be installed for the event? Yes

How will you get electricity to your event? Utility power

Will access to water be required for the event? No

Will restroom facilities be required for the event? No

Have you arranged for security at your event? Yes

If so, who will be providing security? Please provide Organization, Address and Phone. Law Enforcement

Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.

Describe your plans for Emergency Medical Services. Emergency personnel will be on scene

Describe your plans for trash removal, as well as any organizations or persons directly involved Church will clean up

with this aspect of the event.

Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.

CLEAN UP I agree

INSURANCE I agree

Your event may qualify for insurance through the TULIP Program, which provides low cost general liability insurance to "third party" users of various venues and facilities for events. It protects both the user and the facility against claims by guests who may be injured as a result of attending an event.

[Read more about TULIP and how to get a policy.](#)

UPLOAD Insurance Policy (if required) *Field not completed.*

INDEMNITY I agree

CITY CODES/PERMITS I agree

CONDUCT/NUISANCES I agree

UPLOAD Event Site Map or Sketch here. *Field not completed.*

Signature By checking this box and typing my name below, I am electronically submitting my signature.

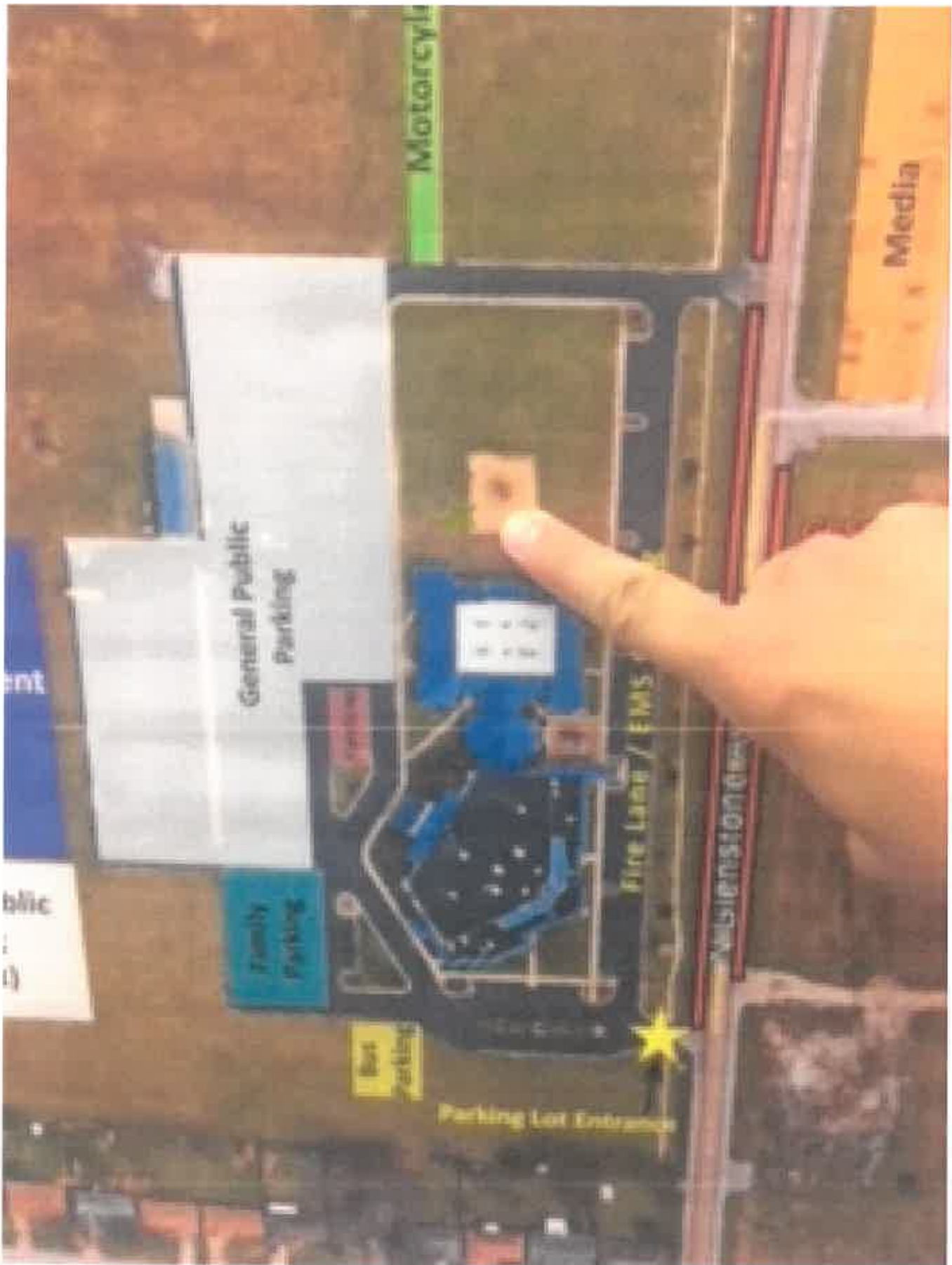
First Name Joel

Middle Initial M

Last Name Cook

If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or [sspain@springfieldmo.gov](mailto:sspain@springfieldmo.gov).

Email not displaying correctly? [View it in your browser.](#)



Public  
( )

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Family  
Parking

General Public  
Parking

Motorcycle

Media

Fire Lane / EMS

Millenston

Bus  
Parking

Parking Lot Entrance