



Application for Zoning Text Amendment

E-PLANS INSTRUCTIONS

PLEASE FOLLOW STEPS 1 & 2 BEFORE SUBMITTING THIS APPLICATION

1. Pre-apply and pay your processing fees online at this [LINK](#)
2. Wait for a "pre-screen complete" e-mail from the City of Springfield with instructions for e-plans review process.
3. Complete this application and upload a digital (pdf) copy through e-plans.

Office Use Only	
Case No.	
Date Filed	
Received By	
Receipt No.	

Fee Amount Paid? *\$ _____
[*See Fee Schedule](#)

We, the undersigned, owners of land, or having an interest in property, within the City of Springfield, request that the City Council of the City of Springfield, Missouri approve an amendment to the text of the City of Springfield *Zoning Ordinance* as described below.

1. THE SECTION(S) OF THE ZONING ORDINANCE PROPOSED TO BE AMENDED (Please list the specific section of the City's Zoning Ordinance the proposed amendment will affect):

2. THE WORDING OF THE PROPOSED AMENDMENT (Please attach a separate sheet, or sheets, with the specific amendment language you wish City Council to adopt).

3. THE REASON(S) FOR THE PROPOSED AMENDMENT (Please attach a separate sheet, or on the same sheet required for item 2, with an explanation as to why City Council should adopt your proposed amendment).

4. IDENTIFY THE PROPERTY YOU OWN, CONTROL, OR OCCUPY WHICH COULD BENEFIT FROM THE PROPOSED AMENDMENT (Please provide the street address, or legal description on an attached separate sheet of the property if not addressed, of the property you own, control or occupy within the City of Springfield):

5. PROVIDE AN EXPLANATION OF THE EXTENT TO WHICH OTHER PROPERTIES IN THE CITY OF SPRINGFIELD THAT ARE SUBJECT TO THE REGULATIONS PROPOSED TO BE AMENDED WOULD BE AFFECTED BY THE PROPOSED AMENDMENT (Please provide this information on a separate sheet and attach it to this application).

APPLICANT'S NAME(S):

Name of applicant(s): _____

Mailing Address: _____ Zip Code: _____

E-mail Address: _____ Phone Number: _____

Applicant's Signature: _____

NOTE: The Planning and Zoning Commission holds regularly scheduled meetings each month (contact the Development Review Office for a current processing schedule). This amendment will be placed on a scheduled Planning Commission meeting which is at least 31 days following receipt of this application. This application must be complete or this case will not be processed. **Fees are non-refundable.*