



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes

Dec. 12, 2018

Missouri Job Center

2900 E. Sunshine, Springfield, MO 65804

Members:			
Derick Barnes ✓	Anthony Blackstock ✓	Tracey Brown	Darin Cleir *
Michelle Clark ✓	Krisi Schell ✓	Candida Deckard ✓	Rennie Diekemper ✓
Thomas Douglas ✓	Stephanie Fowler	Ramona George ✓	Steven Hamm ✓
Jane Hood ✓	Susan Johanson ✓	Deborah Kreider ✓	Allen Kunkel ✓
Tracy McGrady	Jeremy MacLaughlin ✓		Mike Peters ✓
Trace Laughery ✓	Carl Rosenkranz	Pat Shay *	Bill Skains ✓
Sharon Walker ✓		Sarah Wyman ✓	
✓ indicates present; *indicates by phone			
Item	Discussion/Comments	Action	
Welcome & Call to Order	Sharon Walker		
Consent Agenda	Consent Agenda consisted of minutes, finance report, Adult and Dislocated Worker Allocation Increase, Incumbent Worker Policy, OJT Policy, Youth Incentive Policy, WDB/CLEO meeting calendar, new candidates for WDB, MWA proposal new bus, rural outreach, and Board oversight and documentation policy	Motion by: Jeremy MacLaughlin Seconded by: Rennie Diekemper Motion Passes	
New Business			
One Stop Operator Agreement	Sharon Walker reviewed the One Stop Operator Agreement that was provided to each member at the meeting. This agreement was created by Marianne Banks who attend the meeting via phone. Sharon referred to Ms. Banks to review the firewall portion of the agreement. The first firewall is a cost allocation plan that will go to the P&O Committee and Executive. The Missouri Division of Workforce Development will also continue to provide monitoring. Specific provisions relating to Mary Ann Rojas' role were also added to the agreement. The agreement outlines the key staff that will	Motion by: Bill Skains Seconded by: Anthony Blackstock Motion Passes	



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	be responsible for different roles. The agreement is in place for one-year. The City of Springfield as an entity is the One-Stop Operator	
Strategic Goals	Mary Ann Rojas reviewed the strategic goals, 1. Increasing Market Driven Approaches, 2. Recognition and accelerate engagement of employers as the chief customer, 3. Enhance and strengthen community partnerships, 4. Develop other options to secure additional funding, 5. Reevaluate and increase Board engagement and accountability, 6. Escalate level of outreach and engagement strategies and accountability to increase awareness, and 7. Establish consistency in practices to build capacity of job center staff.	Motion by: Jane Hood Seconded by: Mike Peters Motion Passes
Board Secretary Special Election	Walker discussed electing a new Board Secretary to replace Candida Deckard, the nominating committee recommended Michelle Clark to replace Ms. Deckard.	Motion by: Jane Hood Seconded by: Sarah Wyman Motion carries
Legal Services Contract Addendum	Sharon Walker discussed raising the amount of the Legal Services Contract with Marianne Banks from \$20,000 to \$40,000.	Motion by: Thomas Douglas Seconded by: Bill Skains Motion Passes
Board Member Updates	No updates from Board Members	
Reports/Updates		
Director's Report	Mary Ann Rojas presented the Director's Report. Ms. Rojas introduced Frances, a youth participant in Change 1000 and Aspire to Care. Before coming to the Job Center Frances had a three-year-old daughter and was working in fast food. She	



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	<p>said that Aspire helped her start a career and get her HiSET. She entered the CNA program and is currently in her Clinicals with a week left. She has been offered a job opportunity with the place where she is doing her clinicals. Ms. Rojas reminded the Board about the Momentum survey and the event, the State Workforce Development conference will be held in Branson in April, NAWB will March 23-26, NAWDP will be held in San Antonio in May. Dennis Wiggins then spoke to the Board about the Rural Outreach Initiative and the Town Halls. Mr. Wiggins discussed some of the key take-aways from the Town Halls.</p>	
<p>Adjourn</p>	<p>Adjourned at 1:05 p.m.</p>	