



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes

June 5, 2019

Missouri Job Center

2900 E. Sunshine, Springfield, MO 65804

| Members: | | | |
|---|--|--|------------------|
| Derick Barnes ✓ | Anthony Blackstock ✓ | Doug Mannell | Darin Cleir |
| Michelle Clark ✓ | Krisi Schell | Barbara Williams ✓ | Rennie Diekemper |
| Thomas Douglas | Jerry Carpenter | Ramona George ✓ | Steven Hamm ✓ |
| Jane Hood ✓ | Susan Johanson ✓ | Robin McHugh ✓ | Allen Kunkel ✓ |
| Tracy McGrady | Jeremy MacLaughlin ✓ | Mary Hitchings * | Mike Peters ✓ |
| Carl Rosenkranz ✓ | Pat Shay * | Bill Skains * | |
| Sharon Walker ✓ | Sarah Wyman | Steve Dooley ✓ | |
| ✓ indicates present; * indicates by phone | | | |
| Guests: Trace Laughery, Marianne Banks | | | |
| Item | Discussion/Comments | Action | |
| Welcome & Call to Order | Sharon Walker recognized Trace Laughery's resignation from the WDB and recognized new Board members | | |
| Consent Agenda | Consent Agenda consisted of minutes, finance report, revisions to the training policy, the basic skills deficient policy, revisions to the testing and assessment policy, and transfer of funds from dislocated to adult. | Motion by: Derick Barnes Seconded by: Jeremy MacLaughlin Motion Passes | |
| Board Member Updates | Jane Hood announced that SMCOG celebrated their 30 th anniversary recently. | No action taken | |
| New Business | | | |
| Tag Line | Susan Johanson discussed the top three taglines to create a brand for the Board and the future presentation to City Council regarding the Impact Report that the Executive Committee has developed with staff. Sharon Walker asked for discussion on the following taglines: Empowering the Workforce, Shaping Futures, Creating Brighter Futures. Ramona George suggested the tagline Empowering Our Workforce. Mike Peters suggested capturing both sides of the equation, the employers | Motion to add suggested taglines and send via survey: Anthony Blackstock Seconded by: Jane Hood Motion Passes | |



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes

June 5, 2019

Missouri Job Center

2900 E. Sunshine, Springfield, MO 65804

| | | |
|--|--|-----------------|
| | and job seekers and suggested the tagline Working for Jobs. Sharon Walker suggested adding the suggested taglines and sending it to the Board to choose via a survey. | |
| Ad-Hoc Committee Board/City Agreement | Ms. Walker discussed the creating a new City of Springfield and Board agreement. The Board’s attorney, Marianne Banks gave an update on the status of the agreement. Incorporating Board staff into the agreement was an addition to the new agreement and also adding firewalls between the City and Board to the agreement. Board members will meet with City officials on June 18 at 4pm to discuss details of the agreement. Ms. Walker also discussed a Board website, auditing, state mandates and changing travel policies. | No action taken |
| Protest Response | Mary Ann Rojas discussed the MWA protest response which was refused. Ms. Rojas said that the transition process has begun, ResCare will be taking some space in the Job Center with two staff present, Ms. Rojas introduced Pleasants Murray, the program manager for MWA. | No action taken |
| DWD Issuance 10-2018 | Ms. Rojas discussed the 10-2018 issuance regarding recertification as a WDB and Board Membership requirements. The issuance will not affect current Board members as far as small business owners that do not meet the employee | No action taken |



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes

June 5, 2019

Missouri Job Center

2900 E. Sunshine, Springfield, MO 65804

| | | |
|--|---|-----------------|
| | requirements. New Board members will be required to meet all the necessary requirements outlined in the Issuance. | |
| Success Story | | |
| Staff Highlights-Aspire Program | Ms. Walker introduced the Aspire Supervisor Ericka Combs to present. Ms. Combs said that the program made changes to service delivery and focused on cohort training programs, assigned staff to specific industries. Danielle Lightfoot oversees the Aspire to Care Healthcare cohort. Two cohorts, a CNA and a MA cohort have been completed or are currently underway. Nick Groves was assigned to the Manufacturing Cohort called Aspire to Create and 13 students have gone through the program to date. Mr. Groves also worked with Green for Greene and Construction companies. Tasha Cook helped recruit for the Transportation and Logistics program called Aspire to Discover, the groups were trained in CDL driving and all the participants obtained employment. Ms. Cook works primarily with participants to help with barriers to employment and resources available. Ashley Essary was assigned to the Summer Jobs Program which places youth in work sites to gain industry specific skills and soft skills. Ms. Combs has presented the Aspire program at the Youth Symposium, and MAWD. | No action taken |



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes

June 5, 2019

Missouri Job Center

2900 E. Sunshine, Springfield, MO 65804

| | | |
|--------------------------|---|-----------------|
| | Currently, WIOA performance measures are at 81 percent and have doubled their rates in the past year. | |
| Reports/Updates | | |
| Director's Report | <p>Mary Ann Rojas reported on the rural outreach initiatives, she recognized the Business Services Team as receiving the Business Advocate of the Year by the Springfield Business Journal. Ms. Rojas recognized Sabrina Bonnette and her work as a LVER and the Veteran's Upward Bound program. Ms. Rojas reported on the APPLIE program and the work being done in prisons.</p> <p>Ms. Rojas reported on new/pending grant funding. A new grant was received to address the opioid crisis to help those affected by opioids. The Department of Workforce Development is now under the Department of Higher Education. The Board Certification process is currently underway. Chad Ray, Finance Supervisor, has taken another job with another City department. Sally Payne updated the Board on FY 19 Allocations. Ms. Payne said that formula funds were received, and funds were down 7.69%. The rest of the regions lost double digits, except Kansas City Area and St. Louis. The Ozark Region did receive a portion of a fund with monies to allocate for WIOA funding lost and the total was \$96,000 which was put into the Youth Program. The MWA</p> | No action taken |



A proud partner of the **americanjobcenter** network®
Workforce Development Board

Meeting Minutes
June 5, 2019
Missouri Job Center
2900 E. Sunshine, Springfield, MO 65804

| | | |
|----------------|---|--|
| | Region 7 received a 9.5% lost of funding and 100% of funding in Region 8 due to the loss of the MWA Contract. Ms. Rojas discussed some of the challenges upcoming, including loss of funding, loss of the MWA contract, staffing changes, and the potential to close Job Center North depending on the lease situation. | |
| Adjourn | Adjourned at 9:57 a.m. | |