

APPLICATION FOR OPEN BURNING PERMIT

SPRINGFIELD OUTDOOR AIR QUALITY
DEPT OF ENVIRONMENTAL SERVICES, 290 E CENTRAL, SPRINGFIELD, MO 65802
Ph (417) 864-1905 / Fax (417) 864-1906 airquality@springfieldmo.gov

The undersigned hereby applies for a permit to conduct open burning and has been advised of the regulations governing open burning in the City of Springfield.

Applicant Name & Company _____ Ph: _____

Burn site Owner Name _____ Ph: _____

Applicant Address _____ E-mail _____

Type of material to be burned: _____ Is this a commercial land clearing project? _____

Only tree trunks, limbs, brush, and untreated wood originating from the site may be burned. For permits allowing the burning of untreated wood, only waste meeting the definition of "untreated wood" may be burned (page 3). Aside from a flame source, only fuel oil may be used to help start the fire. Waste oil, waste tires, or flammable materials like gasoline and kerosene may not be used.

Per Missouri Department of Natural Resources (MDNR) regulations 10CSR10-6.045, open burning for commercial land clearing operations conducted within city limits and within 200 yards of either an occupied structure or structure not owned by the party conducting the burning must use an Air Curtain Incinerator (ACI). Further instructions, restrictions, and citations of open burning regulations start on page 2 of this application.

The City may require the use of an ACI for burning occurring further than 200 yards from another party's structure if health and safety issues are noted. An issued permit may be revoked at any time by the City if permit conditions are violated or valid complaints received.

A signed acknowledgement form (page 4) by home/business occupants is required when vegetative waste is to be burned within 200 yards of any occupied structure. Signatures Required: Yes _____ No _____

Address of burn location: _____

Description of proposed equipment and operating practices: _____

Proposed schedule for open burning: _____

The undersigned applicant hereby declares that they are the owner, or duly authorized agent of the owner, of the property described in this application, and that they accept full responsibility for any open burning permitted by approval of this application and issuance of a permit.

Applicant's Signature

Date

Open Burning Permit Fee is \$84.00. Payment is due upon issuance of permit. Make checks payable to: City of Springfield. Payment by credit card may be arranged by calling 417-864-1905 in advance.

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INSTRUCTIONS

1. This burn permit application is only applicable to properties located inside the Springfield, Missouri City Limits.
2. The quickest response time for a burn permit can be obtained by emailing the application and a site map, drawing, or aerial photo showing the location of the burn pile(s) to airquality@springfieldmo.gov. A program such as Google Earth will allow you to mark the locations and draw a circular 200-yard radius from those locations. This will show you, and the reviewer of your application, if there are any occupied structures that require notification and signatures. You may also use the Greene County Assessor website (<https://greenecountymo.gov/assessor/>) or the City's geographic data viewer (<http://maps.springfieldmo.gov/publicviewer/>). If you are unfamiliar with using mapping programs, you may contact Springfield Outdoor Air Quality for assistance. As staff are frequently out of the office performing inspection and compliance activities, it is recommended that you call or email in advance to assure that someone will be available to assist you.
3. If you are required to obtain signatures from a representative of a home or business, use the form on page 4 so that neighboring property owners are aware of your intent to burn, and acknowledge that they have been notified of such activity. This is to help reduce concerns and prevent unnecessary calls to the local fire department. If you visit a home or business twice, and are unable to contact anyone, note that on the form.

Permits are initially approved for a 3-month period and may be extended up to 1 year for the same site, upon review and approval by Outdoor Air Quality.

RESTRICTIONS

1. The burning of leaves, refuse, or trade waste is not allowed.
2. Only vegetative waste originating from the site may be burned.
3. No person shall cause, permit or allow a salvage operation to be conducted in whole or in part by open burning.
4. Open burning may only take place between sunrise and sunset and must be extinguished at the end of each burn day without a smoldering pile.
5. A responsible person must be in attendance with adequate fire extinguishing equipment at all times during the open burning operation.
6. The Fire Department must be called at 417-862-7911 for daily approval before burning may begin.
7. Wind speeds must be less than 15mph during the entire day.
8. This permit is subject to revocation if valid complaints are received concerning the open burning operation.
9. Failure to comply with any of the above restrictions may result in the issuance of a court summons and revocation of this permit.

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MDNR MOST PERTINENT DEFINITIONS & REGULATIONS (FROM 10 CSR 10-6.045 Open Burning Requirements)

1. Definitions.

- a. Air curtain incinerator – A device that operates by forcefully projecting a curtain of air across an open chamber or open pit in which combustion occurs. (MDNR Operating Guidelines for ACIs are included at the end of this document, and specific regulations of them can be seen in 10 CSR 10-6.045.3(F) “Air curtain incinerator operation.”)
- b. Untreated wood – Wood that has not been chemically preserved, painted, stained, or composited. Untreated wood does not include plywood, particleboard, chipboard, and wood with other than minimal quantities of paint, coating, or finish.

2. Regulations. *(All of these regulations have been reflected in the application and instructions on the first two pages. They are incorporated here for applicant reference and convenience).*

- a. 10 CSR 10-6.045.3(B)(1)
 - i. “The open burning of vegetative waste for the following activities must comply with the conditions in subsection (3)(E) of this rule: (1). Commercial land clearing operations when the burning is located inside the city limits or less than two hundred (200) yards from the nearest occupied structure;...”
- b. 10 CSR 10-6.045.3(E)(1-4)
 - i. (E) Conditions for open burning of vegetative waste or untreated wood from activities described in subsections (3)(B), (3)(C), and (3)(D) of this rule:
 1. Burning is to take place only between sunrise and sunset
 2. Burning is to occur at least two hundred (200) yards from the nearest structure not owned by the party conducting the burning, unless an Air Curtain Incinerator is used and-
 - a. Waivers are obtained from the owner or occupant of the structure; or
 - b. The local fire department provides approval in those circumstances where the distance cannot be maintained;
 3. Burning is to be supervised at all times;
 4. The local fire control or other authority with jurisdiction shall be notified of the burning activities prior to initiation.

NOTICE OF ACKNOWLEDGEMENT - OPEN BURNING PERMIT

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The property is a tract of land inside the City limits of Springfield, Mo. located at:

This property meets restrictions to conduct open burning of vegetative waste from Springfield Outdoor Air Quality. In order to qualify for this permit, there is an additional requirement that if the material to be burned is within 200 yards of any structure owned by another party, that the owner/operator shall get signatures from affected parties, signifying their acknowledgement and agreement to the proposed burning on the tract of land described above.

Neighboring property owners or residents should indicate that they are aware of this action by entering their name, address, and phone number with their signature below:

PROPERTY OWNER/RESIDENT NAME	ADDRESS	PHONE
1)		
Signature		
2)		
Signature		
3)		
Signature		
4)		
Signature		
5)		
Signature		
6)		
Signature		
7)		
Signature		
8)		
Signature		
9)		
Signature		

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PROPERTY OWNER/RESIDENT NAME	ADDRESS	PHONE
10)		
Signature		
11)		
Signature		
12)		
Signature		
13)		
Signature		
14)		
Signature		
15)		
Signature		
16)		
Signature		
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