



**Missouri Department of Health and Senior Services**

P.O. Box 570, Jefferson City, MO 65102-0570 Phone: 573-751-6400 FAX: 573-751-6010  
RELAY MISSOURI for Hearing and Speech Impaired 1-800-735-2966 VOICE 1-800-735-246



**Michael L. Parson**  
Governor

## What To Do When Toilet Paper is Not Available

In the event that a licensed child care does not have access to toilet paper and decides to use paper towels, wet wipes or other products that should not be flushed down a toilet, follow these steps for proper disposal:

1. Ensure there is an adequate number of containers with tight fitting lids.
2. Make sure soiled paper towels, wet wipes or other products used are stored in a solid, non-absorbent container with a tight fitting lid located immediately accessible.
3. Soiled containers need to be emptied, washed, rinsed and sanitized daily.
4. If cloth products are used instead of paper products, the soiled cloth shall be stored in an air tight plastic bag and removed from the building daily.
5. Promote proper handwashing. Supervise handwashing.
6. Caregivers and children must wash hands after toileting, diapering, assisting with toileting, nose blowing, coughing and sneezing.
7. Make sure handwashing signs are placed where employees can see them.  
Wash hands thoroughly with soap and warm water for at least 20 seconds.  
Dry hands with paper towels and throw the paper towels in the trash.

Sincerely,

A handwritten signature in blue ink that reads "Craig Sullivan".

Craig Sullivan, Program Manager  
Environmental Child Care Program  
Bureau of Environmental Health Services  
Enclosure

[www.health.mo.gov](http://www.health.mo.gov)

**Healthy Missourians for life.**

The Missouri Department of Health and Senior Services will be the leader in promoting, protecting and partnering for health.

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER: Services provided on a nondiscriminatory basis.