

<b>Members:</b>			
Derick Barnes ✓	Trace Laughery ✓		Darin Cleir*
Michelle Clark ✓	Krisi Schell	Barbara Williams	Rennie Diekemper ✓
Thomas Douglas ✓	Jerry Carpenter	Ramona George	Steven Hamm ✓
Jane Hood ✓	Susan Johanson ✓	Robin McHugh ✓	Allen Kunkel ✓
Tracy McGrady ✓	Jeremy MacLaughlin ✓	Mary Hitchings ✓	Mike Peters ✓
Carl Rosenkranz ✓	Pat Shay	Bill Skains ✓	
Sharon Walker ✓	Sarah Wyman ✓	Steve Dooley	Dan Montgomery**
✓ indicates present; *indicates by phone **Present Pending Approval			
<b>Guests:</b> Marianne Banks* Mary Ann Rojas			
<b>Item</b>	<b>Discussion/Comments</b>	<b>Action</b>	
<b>Welcome &amp; Call to Order</b>	Sharon Walker called the meeting to order at approximately 12:15 p.m. and a quorum was indicated.		
<b>Consent Agenda</b>	<ul style="list-style-type: none"> <li>• Consent Agenda consisted Minutes of October 2, 2019</li> <li>• Financial Report</li> <li>• Revised Supportive Service Policy</li> <li>• Revised Youth Incentive Policy</li> <li>• WDB/CLEO Calendar 2020</li> </ul>	Motion to approve the consent agenda: Bill Skains Seconded by: Thomas Douglas Motion Carried	
<b>Board Member Updates</b>	No new updates	No action taken	
<b>New Business</b>			
	No New Business presented		
<b>Reports/Updates</b>			
<b>Board Agreements</b>	Sharon Walker explained that Thomas Douglas had agreed to Chair the Ad-Hoc Committee. She noted that the Ad-Hoc Committee has not met, but reported that the agreements had been received by from the City and have been undergoing review by Counsel.	No action necessary	
<b>OSO Report</b>	Katherine Trombetta reported that the One Stop WIOA partners had met on November 18, 2019 to discuss the Memorandum of Understanding and to begin negotiations on the Infrastructure costs.	No action taken	

	<p>Ms. Trombetta also briefly commented on the MOMentum survey that had been released. Approximately 150 surveys have been completed. 145 tickets have been sold for the event, and \$12,000 in sponsorships have been pledged.</p> <p>Ms. Trombetta reported that there were 32, 195 visits to the Job Centers and 100 hiring events. 1,000 jobs are currently available in the system.</p> <p>Allen Kunkel encouraged WDB members to take the survey and to attend the event, which is scheduled for February 19, 2020.</p>	
<p><b>Director's Report</b></p>	<p>Sally Payne provided a year in review to the Board highlighting the following:</p> <ul style="list-style-type: none"> <li>• Two forums on the legalization of marijuana</li> <li>• Multi Industry hiring events</li> <li>• Addition of Wednesday Works (hiring events)</li> <li>• A.P.P.L.I.E in the prison (success)</li> <li>• All counties are Certified Work Ready</li> <li>• Micro grant awards</li> <li>• Largest Build My Future held</li> <li>• Graduates from America's Promise</li> <li>• Bilingual Job Fair</li> <li>• Veteran's Hiring Fair</li> <li>• Hack For Good App</li> <li>• Economic Impact Award</li> <li>• Event with A.P.P.L.I.E Panel</li> </ul>	<p>No action taken</p>

	<ul style="list-style-type: none"> <li>• Green for Greene Graduation</li> <li>• Diversity Roundtable</li> <li>• Employability</li> <li>• Build My Future Healthcare</li> <li>• Youth Roundtable</li> <li>• Industry Roundtable</li> <li>• Multi-Industry Hiring event coming in January 2020</li> </ul> <p>Sharon Walker extended appreciation to staff for the efforts.</p> <p>Ms. Walker also recognized new Finance Supervisor Toby Stevenson.</p>	
<b>Adjourn to closed Session</b>	<p>With no further discussion, a motion was made to adjourn to closed session in accordance with RMSO Section 610-021(1) Legal actions, causes of action or litigation involving the Board and any confidential or privileged communication between the Board and its representatives and its attorneys and (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.</p>	<p>Motion to adjourn to closed session by Bill Skains.</p> <p>Seconded by Allen Kunkel</p> <p>Motion Carried.</p>
<b>Reconvened</b>	<p>Meeting reconvened at 1:21 p.m.</p>	
<b>Firewall Policy Discussion</b>	<p>Sharon Walker led a discussion about the firewall policy presented to the State for approval. Marianne Banks noted that the staff to the Board and the staff for career services/program operations</p>	

	are all City of Springfield employees. As an interim solution to firewall policy concerns of CLEO and the Board, Steve Hamm proposed naming an Interim Executive Director reporting directly to CLEO and the Board.	
	Motion was made to nominate Bill Skains as Interim Executive Director of the Workforce Development Board. It was noted that he would report to the Executive Committee, WDB, and CLEO.	Motion by Steve Hamm Seconded by Thomas Douglas Abstentions: Bill Skains and Robin McHugh Motion Carries
	Please see CLEO minutes for CLEO motion.	
	Motion was made for Chair Sharon Walker to notify Sally Payne, Assistant Director, that Bill Skains will be serving in the role of Interim Executive Director reporting to the WDB and CLEO.	Motion by Jeremy MacLaughlin Seconded by Steve Hamm Abstentions: Bill Skains Motion Carries.
	Please see CLEO minutes for CLEO motion.	
	With no further discussion, the meeting adjourned at 1:30 p.m.	

Notes by Karen Dowdy & Michelle Clark