



A proud partner of the americanjobcenter network®
 Workforce Development Board

WDB Meeting Minutes
02-26-2020
Missouri Job Center
2900 E. Sunshine, Springfield, MO 65804

Members:			
Derick Barnes	Steve Dooley	Jerry Carpenter	Thomas Douglas
√Ramona George	√Michelle Clark	√Steven Hamm	√Darin Cleir
Mary Hitchings	√Rennie Diekemper	Jane Hood	V*Tracy McGrady
Susan Johanson	√Robin McHugh	√Allen Kunkel	Dan Montgomery
√Sarah Wyman	√*Mike Peters	√Jeremy MacLaughlin	√Carl Rosenkranz
√Krisi Schell	√Sharon Walker	√*Pay Shay	√Barbara Williams
√Bill Skains			
√ indicates present; *indicates by phone			
Staff and Guests: Haley Jones-Sides, Marianne Banks, Dennis Wiggins, Katherine Trombetta, Andrea Clark, Julie Holman, Cindi Koenneker, Debi Phelps, Jennifer Biri, Bob Dixon, Karen Dowdy, Carmen May, Ericka Combs, Tracy Polk, Sally Payne.			
Item	Discussion/Comments	Action	
Welcome & Call to Order	Sharon Walker called the meeting to Order at 8:33 a.m.		
Approval of Consent Agenda and Minutes from December 11, 2019.	Karen explained why there are so many attachments to the Plan of Service and how the State required separate policies that must be approved individually.	Motion to Approve: Bill Skains Second: Jeremy MacLaughlin Motion Carried	
New Business			
2020-2023 Plan of Service		Motion to Approve: Bill Skains Second: Thomas Douglas Motion Carried	
Increase to Legal Contract	Sharon Walker explained the necessity in increasing the purchasing order so that they can	Motion to Approve: Bill Skains	

	<p>continue to use Marianne Banks as the Boards attorney. The increase will allow them to use her expertise and counsel to help compensate her appropriately.</p> <p>Ms. Walker stated that Marianne started the process of creating a firewall about a year ago. She has been heavily involved in helping the Ozark Region Workforce Development Board in forming a non-profit corporation.</p> <p>The purchasing order had been increased in increments of \$10,000, however after discussion, consensus was the motion to increase this purchasing order to \$20,000.</p> <p>As a side note, Thomas Douglas will be leading the AdHoc Committee moving forward and March 12th will be the next AdHoc meeting.</p>	<p>Second: Jeremy MacLaughlin</p> <p>Motion Carried</p>
<p>One Stop Operator Report</p>	<p>Ms. Payne explained that by WIOA Law our required partners must share in the infrastructure cost. Responses are due back by March 2.</p> <p>Ms. Payne also said that each region is negotiating differently. So long as we continue to move forward and put forth effort, we will be complying. In addition, AARP, requested a space in our Branson office.</p>	<p>Motion to Approve: Steve Hamm</p> <p>Second: Sarah Wyman</p> <p>Motion carried.</p>

	<p>Katherine Trombetta spoke about the Hiring Event on January 29 that had a turnout of 400 job seekers.</p> <p>Tomorrow a hiring event will be held in Branson at the United Methodist church that will have 33 employers. From 12-1p.m. the event will be open to veterans and their spouses, and the event will continue for the public from 1 p.m. until 4 p.m.</p> <p>March 31, the Missouri Job Center will hold a Minimum Wage Forum with a local economist speaking, followed by panel discussion and Q&A. It will be co-hosted with Springfield Area Chamber of Commerce.</p>	
<p>Board Structure Update</p>	<p>Since December, an action was passed that the Board would form a corporation non for profit.</p> <p>Bill Skains, Susan Johanson, Marianne Banks, and Bob Dixon have been working on those actions passed by the Board along with the mayor and city manager. The Board will continue to work with the State to ensure that they are doing things in a way that meet the requirements for the organizational structure.</p> <p>Ms. Walker shared why the Board found it necessary to form</p>	

	<p>a nonprofit and that was primarily to form the firewall between the Executive Director for the Board and the Director of those providing the career services. Ms. Walker explained that the City of Springfield provides the fiscal agent, administrative entity for career services (WIOA funding,) and the One Stop Operator.</p> <p>Ms. Walker said that back in August, the WDB had approved the draft agreement, but the State said that the firewall was not strong enough. She said when Marianne Rojas resigned in October, the Board needed to decide on whether having the director work for a nonprofit would make the firewall stronger.</p> <p>Bill Skains was named as Executive Director of the Ozark Region Workforce Board.</p> <p>Bob Dixon wanted to confirm that the required annual training by DOL would not take the place of the specific Board Structure training.</p> <p>Sharon Walker continued by saying that working on these agreements has been frustrating for everyone. Ms. Walker talked to Mardy Leathers after Momentum and stated that one thing we want to make sure we do is have the State look at</p>	
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	<p>AdHoc agreements to make sure the documents are in place and in compliance before we send it to the City.</p> <p>Marianne Banks confirmed again that the corporation had been filed with the State. The Board is officially named the Ozark Region Workforce Development Board Incorporated.</p> <p>Ms. Banks stated that the details had been given to the Executive Committee and the primary goal was to set up a firewall.</p> <p>Sally Payne informed us that Don Willow has been reassigned as the attorney to the City's Workforce Development.</p>	
<p>Director's Report</p>	<p>Ms. Payne gave us a Momentum update, stating that the trend data was appreciated. Zora Mulligan was the keynote speaker.</p> <p>Ms. Payne let us know that this was the last year for the contract with Mark Ellickson and the productions for Momentum so in order to continue Momentum, a procurement will be in order this spring or summer.</p> <p>Excellent updates were given on Build my Future; Over 3000 children were registered.</p> <p>Greene for Green: Next class starts Monday with 17 currently</p>	

	<p>registered. One employer has agreed to take all 17 upon completion. Greene for Green will hold another class in June.</p> <p>Ms. Payne graduated our 8th class in the Fordland Correction Center and all received job offers. She reported that this program has a 75% success rate of employment.</p> <p>The Opioid Grant is up and running and we are currently training 3 peer support specialists.</p> <p>Ms. Payne also gave a summary on the Franklin Apprenticeship Grant.</p> <p>DOL will be here next week to do a regular audit. They did recommend to the national office that we increase our training providers. We asked for a modification to add other training providers and they accepted. Now we can use any provider on the ETPS list.</p>	
<p>Adjourn to closed session:</p>	<p>With no further discussion, a motion was made to adjourn to closed session in accordance with RMSO Section 610-021(1) Legal actions, causes of action or litigation involving the Board and any confidential or privileged communication between the Board and its representatives and its attorneys and (3) Hiring, firing,</p>	<p>Motion to Approve: Bill Skains</p> <p>Seconded: Jeremy MacLaughlin</p> <p>Motion Carried.</p>



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	disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.	
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Notes Taken By: Haley Jones-Sides