

SPRINGFIELD POLICE DEPARTMENT

Standard Operating Guideline

Effective Date: 01/23/2020	Supersedes Policy Dated: 07/01/2018	Rescinds:	SOG Number:
Accreditation Index: 26.1.1, 41.3.5, 41.3.6			304.6
Part Title: Support Services		Chapter Title: Facilities and Equipment	
Chief of Police:			

Police Uniforms and Appearance Regulations

I Policy

To establish regulations for the proper wearing of police apparel. Officers are placed in uniform so that they all appear in the same neat, clean and orderly clothing. The uniform represents both dignity and authority. Any ornamentation deemed necessary for the uniform will be described. Any additional articles intended to dress up the uniform will not be allowed or permitted except by direct authorization of the Chief of Police.

II Definitions

III Procedure

1 GENERAL REGULATIONS

- 1.1 While wearing the police uniform, no clothing or equipment other than that which has been approved or issued by the Department shall be visible.
- 1.2 No employee shall wear any portion of the uniform while serving a suspension.
 - 1.2.1 Upon notification of being suspended, the employee shall immediately surrender all department issued equipment including but not limited to their badge, identification card(s), and firearms to the supervisor notifying him of the suspension, if directed by the Chief of Police.
- 1.3 Uniforms and civilian clothing shall not be intermixed at any time.
- 1.4 Uniformed personnel shall not wear the uniform outside the city except while performing required duties or travelling to and from work or at the direction of the Chief of Police.
- 1.5 Court Appearances
 - 1.5.1 All employees are required to appear in court as a witness either in their regular

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

duty uniform or appropriate business attire.

- 1.5.2 Emergency Response - Personnel who receive an emergency request from a court that they are needed immediately may respond in the clothing which they were wearing when they received the emergency notification.

- 1.6 The "Americas First Responder" badge, commemorating September 11, 2001, is authorized for wear by all sworn employees during the month of September each year.

- 1.6.1 This badge is purchased at the officer's expense, and shall remain the property of the officer.

- 1.7 In-Service Training Days

- 1.7.1 The clothing standard for in-service training days shall be casual business attire suitable for office wear (e.g. open-neck sport shirt, slacks, blue jeans in good condition), BDU uniform, Field Casual uniform, or the uniform of the day.

- 1.7.2 T-shirts and tennis shoes are acceptable only on training days that include the range or defensive tactics.

- 1.7.3 The same hygiene standards (e.g. clean shaven, etc.) apply for training days as regular duty.

- 1.7.4 The Training Unit Supervisor will have the authority to allow exceptions to the above standards, if a special situation arises.

2 DEPARTMENT ISSUED EQUIPMENT

- 2.1 The City maintains ownership and title of all equipment issued to an employee.

- 2.2 Equipment issued to an employee shall not be transferred or exchanged to other department personnel without the approval of a supervisor.

- 2.3 An employee who loses or damages any city-owned property shall immediately report such loss or damage to his supervisor in writing and may be held responsible for the replacement of the property when the loss or damage is due to the employee's negligence.

- 2.4 When an employee of the Department vacates their position, all issued equipment shall be surrendered to the Department.

3 PERSONAL GROOMING

- 3.1 All personnel shall practice good grooming habits. Uniforms and equipment shall be maintained in a clean, serviceable condition and highly polished where applicable. Employees shall, by their appearance, set an example of neatness and conformity with these regulations.

- 3.1.1 Male Officers

- 3.1.1(a) Hair may be worn in contemporary styles as long as the hair at the back of the head is not formed in a duck tail, pigtail, fool's tail or does not touch the top edge of the collar when standing. Hair may not extend over 1-1/2" from the sides of the head. Hair may not cover the tops of the ears and be styled

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

in such a manner that it falls across the eyes under normal conditions. Sculptured haircuts, eccentric haircuts, and eccentric hair colors are prohibited.

3.1.1(b) Sideburns shall not extend below mid-ear and shall, at no point, be no more than 1" wide.

3.1.1(c) Officers shall be clean shaven with the exception of mustaches. Mustaches shall be neatly trimmed and not extend below the corners of the mouth or the contour of the upper lip.

3.1.2 Female Officers

3.1.2(a) Hair shall be of a length and style which insures safety. The hairstyle and length shall not interfere with the proper wearing of a hat or interfere with the proper use of equipment. Eccentric hair styles, pigtails, ponytails, bouffants, and eccentric hair colors are specifically prohibited. Conspicuous barrettes, pins or combs are not permitted.

4 TATTOOS AND BRANDS

4.1 Officers are prohibited from having objectionable tattoos or brands. Tattoos or brands must not be visible while on duty or representing the SPD in an official capacity unless approved by the Chief of Police.

4.1.1 Officers wearing any SPD-approved uniform must fully cover any tattoos/brands with the actual clothing of the prescribed uniform. Using a wrap as covering is prohibited. A watch or jewelry may cover a tattoo/brand if it complies with Section 5 of this SOG and fully covers the tattoo.

4.1.2 Officers wearing business casual attire as required by assignment, an event, training, or court appearance must fully cover tattoos/brands with the business casual clothing. Using a wrap as covering is prohibited. A watch or jewelry may cover a tattoo/brand if it complies with Section 5 of this SOG and fully covers the tattoo.

4.1.3 Officers wearing casual clothing as allowed by assignment, an event, or during specific in-service training may fully cover tattoos/brands with a black or flesh-colored wrap. A watch or jewelry may cover a tattoo/brand if it complies with Section 5 of this SOG and fully covers the tattoo.

4.1.4 Officers are not required to cover tattoos/brands while participating in an undercover operation and/or while working in their covert office location.

4.2 Non-sworn personnel are prohibited from having objectionable tattoos or brands. Tattoos or brands must not be visible while on duty or representing the SPD in an official capacity unless approved by the Chief of Police or designee.

5 PERSONAL JEWELRY

5.1 Eccentric styles or excessive quantities of personal jewelry are prohibited.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 5.2 No visible neck chains, necklaces or bracelets shall be worn by sworn personnel while in uniform except for medical alert bracelets.
- 5.3 Earrings may be worn by female employees only.
 - 5.3.1 A single, plain earring not exceeding 1/4" in diameter only shall be permitted for uniformed female employees. The earrings may be of the ball, pin or stud type with gold or silver finish.

6 EYE WEAR

- 6.1 Sunglasses may be worn when required for protection from harsh sunlight. Acceptable frame colors are black, brown, chrome, gold or clear. Acceptable lens tints are brown, gray, green or photo-gray. Mirrored or reflective type lenses are prohibited. Frames shall be of conventional design and are subject to department approval.
- 6.2 Prescription glasses may be worn by employees. Acceptable frames and lens tints are the same as for sunglasses; however, exceptions may be made on an individual basis to avoid hardship on the employee.
- 6.3 Plain black elastic retention bands or plain black lanyards are permitted.

7 CLOTHING ALLOWANCE

- 7.1 Eligible employees shall be paid a clothing allowance to cover the initial cost, maintenance and replacement due to normal wear of clothing necessary to perform their jobs (refer to Administrative Memorandum #25).
- 7.2 Employees who damage uniforms in the performance of their duties may apply for reimbursement. Reimbursement for uniforms shall normally be prorated on the life of the article damaged.
- 7.3 Employees who damage personal property while in the performance of their duties may apply for replacement or repair of the property. Normally, only those articles that would be considered necessary for the performance of duties will be replaced or repaired.

8 LEADERSHIP COUNCIL

- 8.1 Purpose – Upon direction of the Chief of Police, to review, evaluate, investigate, and approve/disapprove specific action on any police uniform change.

9 APPROVED UNIFORMS

9.1 Dress Uniform

9.1.1 Uniform authorized to be worn under the following conditions:

- 9.1.1(a) Lieutenants and above may wear this uniform as their Regular Duty Uniform.
- 9.1.1(b) Formal meetings, dinners or similar activities.
- 9.1.1(c) When authorized or directed by the Chief of Police

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

9.1.2 The Dress Uniform will consist of the following articles:

9.1.2(a) Headgear - Dark navy blue round police hat.

9.1.2(a.1) Use is mandatory when outdoors;

9.1.2(a.2) The hat will include the following additional features:

9.1.2(a.2.1) Hat Badge;

9.1.2(a.2.2) The Chief of Police, Majors and Captains shall wear gold oak leaf clusters on the bill of the hat;

9.1.2(a.2.3) Sergeants and above shall wear a gold strap over the bill of the hat.

9.1.2(b) Shirt - Dark navy blue, long-sleeve, banded collar shirt (current Dress Uniform authorized for officers hired prior to 01/01/2018, and only until 07/01/2021). Also authorized: dark navy blue, long-sleeved, banded-collar shirt, equivalent to Fechheimer Flying Cross, FX Class A style dress shirt, Men's style FX5020 86 and Women's style FX5020W 86 (REQUIRED by all officers by 07/01/2021).

9.1.2(b.1) The Dress Uniform will consist of the following features:

9.1.2(b.1.1) Tie - The uniform tie shall be of a black clip-on design. During special events and ceremonies, commanders may direct the tie be worn tucked between the second and third buttons of the uniform shirt.

9.1.2(b.1.2) Issued breast badge centered over the left pocket.

9.1.2(b.1.3) Brass Name Tag - Worn with the bottom edge even with the top edge of the right breast pocket and centered;

9.1.2(b.1.4) Shoulder Patches - A department shoulder patch shall be worn on both sleeves sewn on 1/2" below the shoulder seam.

9.1.2(b.1.5) Rank Insignia:

9.1.2(b.1.5.1) Chief of Police rank insignia, Gold Eagle, worn proportionally centered on the shoulder epaulets.

9.1.2(b.1.5.2) Majors – rank insignia, Gold Oak Leaf Cluster, worn proportionally centered on the shoulder epaulets.

9.1.2(b.1.5.3) Captains-rank insignia, Double Gold Bar worn proportionally centered on the shoulder epaulets.

9.1.2(b.1.5.4) Lieutenants – rank insignia, Single Gold Bar, worn proportionally centered on the shoulder epaulets.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.1.2(b.1.5.5) Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2” below the shoulder patch.
- 9.1.2(b.1.6) SPD Pins- 1/4" from the point of the collar with the bottom edge of the brass aligned with the vertical stitching of the collar.
- 9.1.2(b.1.7) Service Stars - (Optional) Worn on the lower left sleeve with one yellow gold thread star for each five years of service.
- 9.1.2(b.1.8) Department Awards (Optional) – Refer to SOG 103.6 – Department Awards Program.
- 9.1.2(b.1.9) Mourning Band – worn across the center of the breast badge upon order of the Chief of Police.
- 9.1.2(b.1.10) Unit Pins:
 - 9.1.2(b.1.10.1) Worn with the bottom edge even with the top edge of the brass name tag and centered.
 - 9.1.2(b.1.10.2) No more than one unit pin may be worn at one time.
 - 9.1.2(b.1.10.3) Unit pins shall be 1 7/8” wide by 1/2” tall and be consistent in design.
 - 9.1.2(b.1.10.4) All unit pins shall be approved by the Chief of Police.
 - 9.1.2(b.1.10.5) The Chief of Police will maintain a list of approved unit pins.
- 9.1.2(c) Trousers - Dark navy uniform trouser with 1 1/2” black stripes centered on the outer seams of the trouser legs, (current Dress Uniform authorized for officers hired prior to 01/01/2018, and only until 07/01/2021). Also authorized: dark navy uniform trouser with 1-1/2” black stripes centered on the outer seams of the trouser legs, equivalent to Fechheimer Flying Cross FX Class A style duty pant, Men’s style FX57400 86 and Women’s style FX5400W 86 (REQUIRED by all officers by 07/01/2021).
 - 9.1.2(c.1) Length shall allow the front of the trouser to touch the top front of the shoe and allow a slight break in the front crease.
- 9.1.2(d) Footwear
 - 9.1.2(d.1) All leather, lace-up, black shoe with a rounded plain toe.
 - 9.1.2(d.2) Wellington type boot with a maximum upper height of 12”.
 - 9.1.2(d.3) Lace-up, black boot.
 - 9.1.2(d.3.1) Nylon “uppers” are acceptable with this type of boot.
 - 9.1.2(d.4) Socks shall be worn, the visible portion of the sock will be solid

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

black, the length of the sock shall ensure that the officer's bare legs are concealed.

9.1.2(e) Utility Belt

9.1.2(e.1) Finish shall be plain black with Velcro closures or hidden snaps and with no visible buckle or brass showing.

9.1.2(e.1.1) All optional equipment shall match the leather belt style used by the officer.

9.1.2(e.2) Belt system shall consist of:

9.1.2(e.2.1) Duty belt with four rows of stitching with trouser snap loops or under belt;

9.1.2(e.2.2) Security holster with a minimum Level 1 retention system designed by the manufacturer for uniformed-duty purposes only (Duty-rated concealment holsters are not authorized);

9.1.2(e.2.3) Ammunition case(s);

9.1.2(e.2.4) Single handcuff case with stainless, nickel, or black handcuffs (use of other colored handcuffs is prohibited);

9.1.2(e.2.5) Chemical munitions case;

9.1.2(e.2.6) Baton or ASP holder;

9.1.2(e.2.7) At least one keeper holding the exposed end of the top belt in place.

9.1.2(e.3) The following optional accessories may be worn:

9.1.2(e.3.1) Portable radio holder;

9.1.2(e.3.2) Flashlight holder;

9.1.2(e.3.3) Baton holder;

9.1.2(e.3.4) Rubber glove pouch;

9.1.2(e.3.5) Key ring;

9.1.2(e.3.6) Knife case;

9.1.2(e.3.7) Additional handcuffs must be carried in a case if visible;

9.1.2(e.3.8) Cell Phone – attached directly to the belt (not to an accessory).

9.2 Command Dress Uniform

9.2.1 Authorized to be worn by command level personnel, Sergeants and above, under the following conditions:

9.2.1(a) Formal meetings, dinners, academy graduations, and funerals;

9.2.1(b) When authorized or directed by the Chief of Police;

9.2.1(c) The Command Dress Uniform is optional for Sergeants.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

9.2.2 The Command Dress Uniform will consist of the following articles:

9.2.2(a) Headgear: Dark navy blue round police hat.

9.2.2(a.1) Use is mandatory when outdoors;

9.2.2(a.2) The hat will include the following additional features:

9.2.2(a.2.1) Hat Badge;

9.2.2(a.2.2) The Chief of Police, Majors and Captains shall wear gold oak leaf clusters on the bill of the hat;

9.2.2(a.2.3) Sergeants and above shall wear a gold strap over the bill of the hat.

9.2.2(b) Shirt- White, long-sleeve, no button-down collar, no collar pins.

9.2.2(b.1) Tie- uniform, black, standard tie-able (non-clip on).

9.2.2(c) Dress Coat- equivalent to Fechheimer Flying Cross, LAPD Navy 38833 Dacron Polyester Single-Breasted Dress Coat with the following features:

9.2.2(c.1) Issued breast badge worn over left breast.

9.2.2(c.2) Brass Name Tag - worn over right breast.

9.2.2(c.3) Shoulder Patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2” below the shoulder seam.

9.2.2(c.4) Rank Insignia:

9.2.2(c.4.1) Chief of Police - four gold stripes worn on each forearm sleeve and gold eagle insignia on each shoulder.

9.2.2(c.4.2) Major - three gold stripes worn on each forearm sleeve and gold oak leaves each shoulder.

9.2.2(c.4.3) Captain - two gold stripes worn on each forearm sleeve and double gold bar each shoulder.

9.2.2(c.4.4) Lieutenant - one gold stripe worn on each forearm sleeve and single gold bar each shoulder.

9.2.2(c.4.5) Sergeant - no forearm stripes, Sergeant chevrons.

9.2.2(d) Trousers- equivalent to Fechheimer Flying Cross, T-1 LAPD Navy Serge Weave 38233 trousers.

9.2.2(d.1) Length shall allow the front of the trouser to touch the top front of the shoe and allow a slight break in the front crease.

9.2.2(e) Footwear- black oxford, round toe, lace-up shoe.

9.2.2(e.1) Boots are not authorized.

9.2.2(f) Service Weapon- Shall be carried concealed beneath the dress coat.

9.3 Regular Duty Uniform

9.3.1 The Regular Duty Uniform shall be the standard uniform of the day for all uniformed personnel of the rank of Lieutenant and below unless otherwise authorized within this policy or directed by a supervisor.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

9.3.2 The Regular Duty Uniform will consist of the following articles:

9.3.2(a) Headgear

9.3.2(a.1) Dark navy blue round police hat with the following additional features:

9.3.2(a.1.1) Hat badge;

9.3.2(a.1.2) The Chief of Police, Majors and Captains shall wear gold oak leaf cluster on the bill of the hat.

9.3.2(a.1.3) Sergeants and above shall wear a gold cap strap over the bill of the hat.

9.3.2(a.1.4) Use of the hat is optional unless otherwise directed by a supervisor.

9.3.2(a.2) Black pile cap with pull down flap.

9.3.2(a.2.1) Hat badge attached to the front.

9.3.2(a.2.2) Wearing of the black pile cap is optional during periods of cold weather.

9.3.2(a.3) Black watch cap composed of wool or natural or synthetic fleece.

9.3.2(a.3.1) The watch cap will be worn tightly over the head and is optional during periods of cold weather.

9.3.2(a.4) Black balaclava.

9.3.2(a.4.1) Wearing of the black balaclava is optional during periods of extreme cold only when the officer is exposed to these conditions for an extended period of time, such as a barricade or traffic control.

9.3.2(b) Shirt – Dark navy blue, banded open-collar, short or long-sleeve shirt (current Regular Duty Uniform authorized for officers hired prior to 01/01/2018, and only until 07/01/2021). Also authorized: dark navy blue, banded open-collar, short or long-sleeve shirt equivalent to Fechheimer Flying Cross, FX Class B style duty shirt, Men’s style FX5100 86 or FX5120 86 and Women’s style FX5100W 98 or FX5120W 86 (REQUIRED by all officers by 07/01/2021).

9.3.2(b.1) The Regular Duty Uniform will consist of the following features:

9.3.2(b.1.1) The uniform shirt shall be worn with a black crew neck T-shirt showing behind the open collar.

9.3.2(b.1.1.1) The T-shirt sleeves shall not be visible below the sleeves of the uniform shirt.

9.3.2(b.1.2) The long-sleeve uniform shirt may be worn with a black mock long-sleeve turtleneck.

9.3.2(b.1.3) Issued breast badge centered over left pocket;

9.3.2(b.1.4) Brass Name Tag - Worn with the bottom edge even

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- with the top edge of the right breast pocket and centered;
- 9.3.2(b.1.5) Shoulder Patches - A department shoulder patch shall be worn on both sleeves sewn on 1/2" below the shoulder seam.
- 9.3.2(b.1.6) Rank Insignia:
- 9.3.2(b.1.6.1) Chief of Police rank insignia, Gold Eagle, worn proportionally centered on the shoulder epaulets.
 - 9.3.2(b.1.6.2) Majors – rank insignia, Gold Oak Leaf Cluster, worn proportionally centered on the shoulder epaulets.
 - 9.3.2(b.1.6.3) Captains-rank insignia, Double Gold Bar each shoulder, worn proportionally centered on the shoulder epaulets.
 - 9.3.2(b.1.6.4) Lieutenants – rank insignia, Single Gold Bar, worn proportionally centered on the shoulder epaulets.
 - 9.3.2(b.1.6.5) Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2" below the shoulder patch and centered.
- 9.3.2(b.1.7) SPD pins 1/4" from the point of the collar with the bottom edge of the brass aligned with the horizontal stitching of the collar.
- 9.3.2(b.1.8) Service Stars - (Optional, Long-sleeve shirt only) Worn on the lower left sleeve with one yellow gold thread star for each five years of service.
- 9.3.2(b.1.9) Department Awards: (Optional) – Refer to SOG 103.6 – Department Awards Program.
- 9.3.2(b.1.10) Mourning Band – worn across the center of the breast badge upon order of the Chief of Police.
- 9.3.2(b.1.11) Unit Pins:
- 9.3.2(b.1.11.1) Worn with the bottom edge even with the top edge of the brass name tag and centered.
 - 9.3.2(b.1.11.2) No more than one unit pin may be worn at one time.
 - 9.3.2(b.1.11.3) Unit pins shall be 1 7/8" wide by 1/2" tall and be consistent in design.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.3.2(b.1.11.4) All unit pins shall be approved by the Chief of Police.
- 9.3.2(b.1.11.5) The Chief of Police will maintain a list of approved unit pins.
- 9.3.2(c) Trousers - Dark navy uniform trouser with 1-1/2" black stripes centered on the outer seams of the trouser legs, (current Regular Duty Uniform authorized for officers hired prior to 01/01/2018, and only until 07/01/2021). Also authorized: dark navy uniform trouser with 1-1/2" black stripes centered on the outer seams of the trouser legs, equivalent to Fechheimer Flying Cross FX Class A style duty pant, Men's style FX57400 86 and Women's style FX5400W 86 (REQUIRED by all officers by 07/01/2021).
 - 9.3.2(c.1) Length shall allow the front of the trousers to touch the top front of the shoe and allow a slight break in the front crease.
- 9.3.2(d) Footwear
 - 9.3.2(d.1) All leather, lace-up, black shoe with a rounded plain toe.
 - 9.3.2(d.2) Wellington type boot with a maximum upper height of 12".
 - 9.3.2(d.3) Lace-up, black boot.
 - 9.3.2(d.3.1) Nylon "uppers" are acceptable with this type of boot.
 - 9.3.2(d.4) Socks shall be worn, the visible portion of the sock will be solid black, the length shall ensure that the officer's bare legs are concealed.
- 9.3.2(e) Utility Belt
 - 9.3.2(e.1) Finish shall be plain black with Velcro closures or hidden snaps and with no visible buckle or brass showing.
 - 9.3.2(e.1.1) All optional equipment shall match the belt style used by the officer.
 - 9.3.2(e.2) Belt system shall consist of:
 - 9.3.2(e.2.1) Duty belt with four rows of stitching with trouser snap loops or under belt;
 - 9.3.2(e.2.2) Security holster with a minimum Level 1 retention system designed by the manufacturer for uniformed-duty purposes only (Duty-rated concealment holsters are not authorized);
 - 9.3.2(e.2.3) Ammunition case(s);
 - 9.3.2(e.2.4) Single handcuff case with stainless, nickel, or black handcuffs (use of other colored handcuffs is prohibited);
 - 9.3.2(e.2.5) Chemical munitions case;
 - 9.3.2(e.2.6) Baton or ASP holder;

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

9.3.2(e.2.7) At least one keeper holding the exposed end of the top belt in place.

9.3.2(e.3) The following optional accessories may be worn:

9.3.2(e.3.1) Portable radio holder;

9.3.2(e.3.2) Flashlight holder;

9.3.2(e.3.3) Baton holder;

9.3.2(e.3.4) Rubber glove pouch;

9.3.2(e.3.5) Key ring;

9.3.2(e.3.6) Knife case;

9.3.2(e.3.7) Additional handcuffs must be carried in a case if visible;

9.3.2(e.3.8) Cell Phone – attached directly to the belt (not to an accessory).

9.4 BDU Utility Uniform

9.4.1 The BDU Utility Uniform is an optional and restricted uniform which is authorized at the discretion of the Chief of Police or designee.

9.4.2 The BDU Uniform will consist of the following articles:

9.4.2(a) Headgear

9.4.2(a.1) Black baseball style cap with printed logo; "Springfield Police" in yellow gold thread on the front.

9.4.2(a.1.1) Use is optional except when ordered by a supervisor.

9.4.2(a.2) Black pile cap with pull down flap

9.4.2(a.2.1) Hat badge attached to the front

9.4.2(a.2.2) Wearing of the black pile cap is optional during inclement weather only.

9.4.2(b) Shirt - Black, cotton/polyester blend, similar to Brigade Quartermaster style 7838, long or short sleeved shirt tucked into the trousers with the following features:

9.4.2(b.1) The uniform shirt shall be worn with a black crew neck T-shirt showing behind the open collar.

9.4.2(b.1.1) The T-shirt sleeves shall not be visible below the sleeves of the uniform shirt

9.4.2(b.2) The long-sleeve uniform shirt may be worn with a black turtleneck or mock turtleneck shirt with seamless, ribbed collar.

9.4.2(b.3) Cloth breast badge centered above left breast pocket.

9.4.2(b.4) Cloth name tag centered above right breast pocket flap. Name tag shall be sewn in yellow gold thread and letters approximately 3/4" high.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.4.2(b.5) Shoulder Patches - A shoulder patch shall be worn on both sleeves sewn 1/2" below shoulder seam.
- 9.4.2(b.6) Rank Insignia
 - 9.4.2(b.6.1) Chief of Police rank insignia, Gold Eagle, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.
 - 9.4.2(b.6.2) Majors rank insignia, Gold Oak Leaf Cluster, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.
 - 9.4.2(b.6.3) Captains rank insignia, Double Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.
 - 9.4.2(b.6.4) Lieutenants rank insignia, Single Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.
 - 9.4.2(b.6.5) Sergeants and Corporals rank insignia on both sleeves with the top edge of the insignia 1/2" below the shoulder patch and centered.
- 9.4.2(b.7) Service Stars - (Optional, Long-sleeve shirt only) Worn on the lower left sleeve with one yellow gold thread star for each five years of service.
- 9.4.2(c) Trousers
 - 9.4.2(c.1) Black, cotton/polyester blend with 6 pockets, button fly and drawstring cuffs.
 - 9.4.2(c.1.1) Trousers may be worn tucked into boots, bloused, or
 - 9.4.2(c.1.2) Worn over the boot with the drawstring removed, the length shall allow the front of the trousers to touch the top front of the shoe and allow a slight break in the front crease.
 - 9.4.2(c.2) Black cotton/polyester blend "Propper" model #F522082001
 - 9.4.2(c.2.1) Length shall allow the front of the trouser to touch the top front of the shoe and allow a slight break in the front crease.
- 9.4.2(d) Footwear - Lace-up, black boot having a plain round toe and leather lower portion.
- 9.4.2(e) Utility Belt
 - 9.4.2(e.1) Finish shall be plain, black leather with Velcro closures or hidden snaps and with no visible buckle or brass showing or a similar system constructed of black ballistic nylon.
 - 9.4.2(e.1.1) All optional equipment shall match the system used by

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

the officer.

9.4.2(e.2) Belt system shall consist of:

- 9.4.2(e.2.1) Duty belt with four rows of stitching with trouser snap loops or under belt;
- 9.4.2(e.2.2) Security holster with a minimum Level 1 retention system designed by the manufacturer for uniformed-duty purposes only (Duty-rated concealment holsters are not authorized);
- 9.4.2(e.2.3) Ammunition case(s);
- 9.4.2(e.2.4) Single handcuff case with stainless, nickel, or black handcuffs (use of other colored handcuffs is prohibited);
- 9.4.2(e.2.5) Chemical munitions case;
- 9.4.2(e.2.6) Baton or ASP holder;
- 9.4.2(e.2.7) At least one keeper holding the exposed end of the top belt in place.

9.4.2(e.3) The following optional accessories may be worn:

- 9.4.2(e.3.1) Portable radio holder;
- 9.4.2(e.3.2) Flashlight holder;
- 9.4.2(e.3.3) Baton holder;
- 9.4.2(e.3.4) Rubber glove pouch;
- 9.4.2(e.3.5) Key ring;
- 9.4.2(e.3.6) Knife case;
- 9.4.2(e.3.7) Additional handcuffs (must be carried in a case if visible);
- 9.4.2(e.3.8) Cell Phone – attached directly to the belt (not to an accessory).

9.5 Field Casual Uniform

9.5.1 The Field Casual Uniform is an optional and restricted uniform which is authorized at the discretion of the Chief of Police or designee.

9.5.2 The Field Casual Uniform will consist of the following articles:

9.5.2(a) Summer Shirt – Black short-sleeve Polo style shirt.

- 9.5.2(a.1) The shirt shall be worn with a black crew neck T-shirt showing behind the open collar.
 - 9.5.1(a.1.1) The T-shirt sleeves shall not be visible below the sleeves of the Polo shirt.
- 9.5.2(a.2) Badge embroidered in yellow gold thread on left breast.
- 9.5.2(a.3) Officer name and rank embroidered in gold on right breast.
- 9.5.2(a.4) Optional - “POLICE” silk screened on back of shirt between the

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

shoulder blades in 3 1/2" yellow gold letters.

- 9.5.2(b) Winter Shirt – Black Mock long-sleeve or cotton/polyester blend shirt or Black long-sleeve Polo style shirt.
 - 9.5.2(b.1) Badge embroidered in yellow gold thread on left breast.
 - 9.5.2(b.2) Officer name and rank embroidered in yellow gold thread on right breast.
 - 9.5.2(b.3) “SPD” embroidered in yellow gold thread on the left of the collar.
 - 9.5.2(b.4) Optional - “POLICE” silk screened on back of shirt between shoulder blades in 3 1/2” yellow gold letters.
- 9.5.2(c) Trousers - Khaki colored 6 pocket trouser similar to “Propper” model #F522082250, 511 model #74251, or 511 model #74273 in the coyote color.
 - 9.5.2(c.1) Length shall allow the front of the trouser to touch the top front of the shoe and allow a slight break in the front crease.
- 9.5.2(d) Footwear
 - 9.5.2(d.1) All leather, lace-up, black shoe with a rounded plain toe.
 - 9.5.2(d.2) Wellington type boot with a maximum upper height of 12".
 - 9.5.2(d.3) Lace-up, black boot.
 - 9.5.2(d.3.1) Nylon “uppers” are acceptable with this type of boot.
 - 9.5.2(d.3.2) If wearing a duty belt, black boots must be worn.
 - 9.5.2(d.4) Lace-up, brown/tan boot or hiking style boot.
 - 9.5.2(d.4.1) Nylon “uppers” are acceptable with this type of boot.
 - 9.5.2(d.4.2) A tan belt shall be worn when wearing brown/tan boots. Brown/tan boots are not authorized with a duty belt.
 - 9.5.2(d.5) Socks shall be worn, the visible portion of the sock will be solid black, the length shall ensure that the officer’s bare legs are concealed.
- 9.5.2(e) Utility Belt
 - 9.5.2(e.1) Finish shall be plain, black with Velcro closures or hidden snaps and with no visible buckle or brass showing.
 - 9.5.2(e.1.1) All optional equipment shall match the belt style used by the officer.
 - 9.5.2(e.2) Belt system shall consist of:
 - 9.5.2(e.2.1) Duty belt with four rows of stitching with trouser snap loops or under belt;
 - 9.5.2(e.2.2) Security holster with a minimum Level 1 retention system designed by the manufacturer for uniformed-duty purposes only (Duty-rated concealment holsters are not authorized);

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.5.2(e.2.3) Ammunition case(s);
- 9.5.2(e.2.4) Single handcuff case with stainless, nickel, or black handcuffs (use of other colored handcuffs is prohibited);
- 9.5.2(e.2.5) At least one keeper holding the exposed end of the top belt in place.
- 9.5.2(e.3) The following optional accessories may be worn:
 - 9.5.2(e.3.1) Chemical munitions case;
 - 9.5.2(e.3.2) Baton or ASP holder;
 - 9.5.2(e.3.3) Portable radio holder;
 - 9.5.2(e.3.4) Flashlight holder;
 - 9.5.2(e.3.5) Baton holder;
 - 9.5.2(e.3.6) Rubber glove pouch;
 - 9.5.2(e.3.7) Key ring;
 - 9.5.2(e.3.8) Knife case;
 - 9.5.2(e.3.9) Additional handcuffs (must be carried in a case if visible);
 - 9.5.2(e.3.10) Cell Phone – attached directly to the belt (not to an accessory).
- 9.5.2(e.4) If working an administrative assignment, a plain black or brown belt may be worn with an off duty/duty holster and badge attached to the belt. The belt shall match the boots.

9.6 Honor Guard Uniform

9.6.1 Uniform authorized to be worn under the following conditions:

9.6.1(a) When authorized or directed by the Chief of Police.

9.6.2 The honor guard uniform shall be the same as the Dress Uniform with the following exceptions:

- 9.6.2(a) Hat - Clarino hat frame with white cloth cover, gold metal cap strap and hat badge.
- 9.6.2(b) White aiguillette with two outside ropes.
- 9.6.2(c) White ascot in place of tie.
- 9.6.2(d) White stretch nylon gloves. The gloves shall be worn or tucked into the right side of the waistband with the fingers outward.
- 9.6.2(e) Uniform trousers with "West Point Cut" and small belt loops.
- 9.6.2(f) Black Clarino shoes with black socks.
- 9.6.2(g) White web belt with brass buckle or black Clarino belt with brass buckle. Revolver in "Widow Maker Holster". Four Clarino belt keepers with brass snaps.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.6.3 The accessories listed in section 9.6.2(a) through 9.6.2(g) will be issued by the department at the time the officer is assigned to the unit.

9.7 Bicycle Uniform

- 9.7.1 Uniform only authorized while operating a police bicycle or actively engaged in activities arising from the operation of a police bicycle.

- 9.7.2 The Bicycle Uniform will consist of the following articles:

- 9.7.2(a) Headgear - A polystyrene, micro-shell solid black cycling helmet issued to the officer when assigned to the unit with the following features:

9.7.2(a.1) Must be SNELL or ANSI approved with a one-piece strapping system.

9.7.2(a.2) "POLICE" in 1" white retro-reflective letters on each side.

9.7.2(a.3) Use is mandatory any time the officer is on a bike, the helmet will be worn and the safety straps locked.

- 9.7.2(b) Safety Glasses -Eye protection made of predominantly gray or clear plexiglass or safety-rated glass lenses is recommended during the operation of a bicycle.

9.7.2(b.1) Upon request safety glasses may be issued to an officer. If issued, the officer is required to wear the safety glasses at all times while on bicycle patrol.

- 9.7.2(c) Shirt

9.7.2(c.1) Lightweight, black, short-sleeve, open-collar shirt appropriate for Police bicycle patrol with the following features;

9.7.2(c.1.1) The shirt shall be worn with a black crew neck T-shirt showing behind the open collar. The T-shirt sleeves shall not be visible below the sleeves of the Polo shirt.

9.7.2(c.1.2) Badge embroidered in yellow gold thread on left breast.

9.7.2(c.1.3) The officer's last name will be embroidered, in yellow gold thread, above and centered on the right breast pocket.

9.7.2(c.1.4) Shoulder patches – A department shoulder patch shall be worn on both sleeves. Each patch shall be sewn on 1/2" below the shoulder seam.

9.7.2(c.1.5) Lieutenants rank insignia, Single Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

9.7.2(c.1.6) Rank Insignia - Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2" below the shoulder patch.

9.7.2(c.1.7) Optional – "POLICE" silk screened on back of shirt between shoulder blades in 3 1/2" yellow gold letters.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

9.7.2(c.1.8) During cold weather, officers may wear a black turtleneck or balaclava to reduce the wind effect.

9.7.2(d) Trousers

9.7.2(d.1) Solid black tactical shorts appropriate for Police bicycle patrol.

9.7.2(d.2) Solid black long pants, appropriate for Police bicycle patrol.

9.7.2(e) Footwear

9.7.2(e.1) Shoes will be of an all black leather or synthetic leather flat-soled, athletic-type, lace-up design. Shoes may have seams or ventilation holes, but not colored stripes or insignia.

9.7.2(e.2) Socks worn with shorts will be ankle high, solid white or black with no stripes or insignia.

9.7.2(e.3) Socks worn with long pants will be solid black, or such that any white areas, as well as the officer's bare leg, are concealed.

9.7.2(f) Utility Belt

9.7.2(f.1) Finish shall be plain, black leather with Velcro closures or hidden snaps and with no visible buckle or brass showing or a similar system constructed of black ballistic nylon.

9.7.2(f.1.1) All optional equipment shall match the system used by the officer, leather and ballistic nylon may not be mixed.

9.7.2(f.2) Belt system shall consist of:

9.7.2(f.2.1) Duty belt with four rows of stitching with trouser snap loops or under belt;

9.7.2(f.2.2) Security holster with a minimum Level 1 retention system designed by the manufacturer for uniformed-duty purposes only (Duty-rated concealment holsters are not authorized);

9.7.2(f.2.3) Ammunition case(s);

9.7.2(f.2.4) Single handcuff case with stainless, nickel, or black handcuffs (use of other colored handcuffs is prohibited);

9.7.2(f.2.5) Chemical munitions case;

9.7.2(f.2.6) Baton or ASP holder;

9.7.2(f.2.7) At least one keeper holding the exposed end of the top belt in place.

9.7.2(f.3) The following optional accessories may be worn:

9.7.2(f.3.1) Portable radio holder;

9.7.2(f.3.2) Flashlight holder;

9.7.2(f.3.3) Baton holder;

9.7.2(f.3.4) Rubber glove pouch;

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

- 9.7.2(f.3.5) Key ring;
- 9.7.2(f.3.6) Knife case;
- 9.7.2(f.3.7) Additional handcuffs (must be carried in a case if visible);
- 9.7.2(f.3.8) Cell Phone – attached directly to the belt (not to an accessory.)
- 9.7.2(g) Coat -Solid black jacket or coat, appropriate for Police bicycle patrol with the following features:
 - 9.7.2(g.1) Badge embroidered in yellow gold thread on left breast.
 - 9.7.2(g.2) Shoulder patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2” below the shoulder seam.
 - 9.7.2(g.3) Rank Insignia:
 - 9.7.2(g.3.1) Lieutenants – single gold bar embroidered in yellow gold thread worn proportionally centered on the shoulder epaulets.
 - 9.7.2(g.3.2) Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2” below the shoulder patch
- 9.7.2(h) Gloves -Solid black or predominantly black padded cycling gloves will be worn at all times when cycling. (Fingerless gloves optional.)
- 9.7.2(i) Issued Equipment
 - 9.7.2(i.1) Officers assigned to the MSU and Drury Police Substations will have the following bicycle uniform equipment issued to them at the time of their assignment, if funds are available. This is a onetime issue, replacement items will be purchased by the officer:
 - 9.7.2(i.1.1) Two short-sleeve uniform shirts
 - 9.7.2(i.1.2) Two pairs of shorts
 - 9.7.2(i.1.3) Two long-sleeve uniform shirts
 - 9.7.2(i.1.4) One pair of uniform shoes
 - 9.7.2(i.1.5) One police bicycle helmet
 - 9.7.2(i.1.6) One pair of uniform gloves
 - 9.7.2(i.1.7) One pair of long pants.
 - 9.7.2(i.1.8) One uniform coat. The uniform coat shall be returned to the unit supervisor upon transfer from the bicycle unit.
 - 9.7.2(i.2) All other bicycle patrol positions in the COP section, other than MSU and Drury, may request the following bicycle uniform equipment be issued to them at the time of their assignment, if funds are available. This is a onetime issue, replacement items will

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

be purchased by the officer:

- 9.7.2(i.2.1) One short-sleeve uniform shirt
- 9.7.2(i.2.2) One pair of shorts
- 9.7.2(i.2.3) One pair of uniform gloves
- 9.7.2(i.2.4) One police bicycle helmet

9.8 Motorcycle Uniform

9.8.1 The motorcycle uniform shall be the Regular Duty Uniform unless otherwise directed by a supervisor with the following exceptions:

- 9.8.1(a) Headgear – Wearing issued helmet is mandatory while operating a motorcycle.
- 9.8.1(b) Trousers - Same as Regular Duty Uniform except reinforced and designed for motorcycle riders.
- 9.8.1(c) Optional Shirt – Lightweight, dark navy blue (similar to Olympic Uniforms Class A Uniform Shirt style CMA252 (s/s) or CMA258 (l/s)), short or long-sleeve, open-collar shirt appropriate for Police motorcycle patrol with the following features;
 - 9.8.1(c.1) The short-sleeve shirt shall be worn with a black crew neck T-shirt showing behind the open collar.
 - 9.8.1(c.1.1) T-shirt sleeves shall not be visible below the sleeves of the uniform shirt.
 - 9.8.1(c.2) The long-sleeve uniform shirt may be worn with a black crew neck T-shirt, a black turtleneck, or mock turtleneck shirt with seamless, ribbed collar.
 - 9.8.1(c.3) Cloth breast badge centered above left breast pocket.
 - 9.8.1(c.4) The officer's last name will be embroidered, in yellow gold thread and letters approximately $\frac{3}{4}$ " high, centered above the right breast pocket.
 - 9.8.1(c.5) Shoulder patches – A department shoulder patch shall be worn on both sleeves. Each patch shall be sewn on $\frac{1}{2}$ " below the shoulder seam.
 - 9.8.1(c.6) Rank Insignia
 - 9.8.1(c.6.1) Lieutenant – Single Gold Bar, stitched in yellow gold thread, worn proportionally centered on the shoulder epaulets.
 - 9.8.1(c.6.2) Sergeants and Corporals – Rank insignia on both sleeves with the top edge of the insignia $\frac{1}{2}$ " below the shoulder patch.
 - 9.8.1(c.7) Optional motorcycle wings embroidered in yellow gold thread,

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

centered above the officer's name.¹

- 9.8.1(d) Boots – All black, round-toed, full-length boot worn on the outside of the trousers.
- 9.8.1(e) Leather Coat - Black Phoenix Mdl. #4459 leather jacket (Jacket is not available for purchase after January 1, 2015. If owned prior to January 1, 2015, it may be worn until January 1, 2020.)
 - 9.8.1(e.1) Badge – Issued breast badge centered over left pocket.
 - 9.8.1(e.2) Shoulder Patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2” below the shoulder seam.
- 9.8.1(f) Outer Protective Wear – TourMaster Flex-LE 2.0 Jacket and TourMaster Flex-LE otb pants. The TourMaster Flex-LE 2.0 Jacket may be worn without the pants, but the TourMaster Flex-LE otb pants may only be worn with the TourMaster Flex-LE 2.0 Jacket. It shall not be worn with any other department approved jacket/coat.
 - 9.8.1(f.1) Badge – Brass or optional cloth breast badge centered over left pocket.
 - 9.8.1(f.2) Shoulder Patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2” below the shoulder seam.
- 9.8.1(g) Gloves – Solid black or predominantly black gloves. (Fingerless gloves optional.)
- 9.8.1(h) During cold weather, officers may wear a black turtleneck or balaclava to reduce the wind effect.
- 9.8.1(i) Headgear²
 - 9.8.1(i.1) Black baseball style hat with printed logo of police motorcycle wings in yellow gold thread on front. SPD in yellow gold thread centered above motorcycle wings and “Motor in yellow gold thread centered below left wing and “Unit” in yellow gold thread centered below right motor wing.
 - 9.8.1(i.1.1) Use is optional while on duty and off of motorcycle, except during dignitary visits, escorts and funerals.

9.8.2 Issued Equipment

- 9.8.2(a) Officers assigned to the Traffic Unit who become motorcycle qualified will have the following motorcycle uniform equipment issued to them at the time of their qualification, if funds are available.
 - 9.8.2(a.1) One pair of motorcycle boots, Chippewa model #71418.17 steel toe buckle boot.
 - 9.8.2(a.1.1) Motorcycle boots are a onetime issue, replacement

¹ Section 9.8.1(c), optional embroidered motorcycle wings authorized, per Policy Change Order 19-022.

² Section 9.8.1(i), authorizes baseball style hat for motor officers, per Policy Change Order 19-022.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

items will be purchased by the officer.

9.8.2(a.2) One two-tone white over black motorcycle helmet, SuperSeer model #S1602.

9.8.2(a.2.1) The helmet will have a plain black visor for officers and a gold strap for officers of rank.

9.8.2(a.2.2) The helmet will display a gold "Police" sticker on the front.

9.8.2(a.3) One shoulder microphone, Setcom Supermic model.

10 UNIFORM ACCESSORIES

[REDACTED]

10.2 Coats

10.2.1 All Uniform coats and windbreakers will be readily identifiable as part of the police uniform. Mandatory and authorized optional insignia are as follows:

10.2.1(a) Badge – Brass or optional cloth breast badge centered over left pocket.

10.2.1(b) Embroidered Name – (Optional) As an option, an officer's name may be embroidered on the right front of the uniform coat. It shall be embroidered in yellow gold thread, in block letters approximately 3/4" tall. The name shall be centered on the right breast, at the same level as the badge and placed just above the pocket flap, if present.

10.2.1(b.1) On the coat with pull down reflective stripes, the name should be placed just above the seam of the lower edge of the flap, and centered to be compatible with the position of the badge.

10.2.1(c) Shoulder Patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2" below the shoulder seam.

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

10.2.1(d) Rank Insignia

10.2.1(d.1) Chief of Police rank insignia, Gold Eagle, worn proportionally centered on the shoulder epaulets.

10.2.1(d.1.1) Option – Gold Eagle, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.2.1(d.2) Majors – rank insignia, Gold Oak Leaf Cluster, worn proportionally centered on the shoulder epaulets.

10.2.1(d.2.1) Option – Gold Oak Leaf Cluster, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.2.1(d.3) Captains – rank insignia, Double Gold Bar, worn proportionally centered on the shoulder epaulets.

10.2.1(d.3.1) Option – Double Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.2.1(d.4) Lieutenants – rank insignia, Single Gold Bar, worn proportionally centered on the shoulder epaulets.

10.2.1(d.4.1) Option – Single Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.2.1(d.5) Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2” below the shoulder patch

10.2.1(e) Service Stars – (Optional) Worn on the lower left sleeve with one yellow gold thread star for each five years of service.

10.2.2 The following coats have been approved:

10.2.2(a) Black 160-denier cordura with removable thinsulate liner, 23-inch length, or optional 27-inch length, with or without optional pull-down reflective POLICE logo on back. (Spiewak Weathertech model #1770 short duty jacket, model #1775 duty jacket, and model #H1776, duty jacket w/logo) or

10.2.2(b) Black 100 gram with removable thinsulate liner, 26 inch length, with pull-down reflective POLICE logo on front and back. (Newport Harbor Black Suplex with Teflon treatment Nylon, model #02135).

10.2.2(c) Windbreaker - (Optional). Black 100% nylon tafeta jacket. (Similar to Horace-Small Style 2580 Recruit Jacket)

10.2.2(d) Jacket – (Optional). Horace Small APX solid black (midnight) jacket model # HS3342 or Newport Harbor, black nylon taffeta jacket with or without optional pull down reflective POLICE logo on back and on front pocket.

10.3 Sweater - (Optional). Black 100% wool, V-neck. Woolly-Pully sweater by Brigade Quartermaster, Style WP176 worn over the uniform shirt with the following features:

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

10.3.1 Cloth breast badge centered above left breast pocket;

10.3.2 Brass Name Tag – Worn over the right breast;

10.3.2(a) Option – Embroidered name, stitched in yellow gold thread in the center of the name pin patch. No name tapes are allowed and letter size can be no larger than ½ inch.

10.3.3 Shoulder Patches – A department shoulder patch shall be worn on both sleeves sewn on 1/2” below the shoulder seam.

10.3.4 Rank Insignia:

10.3.4(a) Chief of Police rank insignia, Gold Eagle, worn proportionally centered on the shoulder epaulets.

10.3.4(a.1) Option – Gold Eagle, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.3.4(b) Majors – rank insignia, Gold Oak Leaf Cluster, worn proportionally centered on the shoulder epaulets.

10.3.4(b.1) Option – Gold Oak Leaf Cluster, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.3.4(c) Captains – rank insignia, Double Gold Bar, worn proportionally centered on the shoulder epaulets.

10.3.4(c.1) Option-Double Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.3.4(d) Lieutenants – rank insignia, Single Gold Bar, worn proportionally centered on the shoulder epaulets.

10.3.4(d.1) Option – Single Gold Bar, stitched in yellow gold thread worn proportionally centered on the shoulder epaulets.

10.3.4(e) Sergeants and Corporals – rank insignia on both sleeves with the top edge of the insignia 1/2” below the shoulder patch.

10.4 Raingear

10.4.1 Long or Short Raincoats in black or fluorescent yellow. (Reversible raincoat is optional)

10.4.1(a) Fluorescent yellow raincoats shall display “POLICE” in large black letters.

10.4.1(b) The reflective (traffic control) vest may be worn over the black raincoat in those situations where an officer is suddenly moved from a tactical position to a traffic control position and the raincoat is wet.

10.4.1(c) The round police hat shall be worn with the black raincoat.

10.4.2 Solid black overshoes or rubber boots.

10.5 Gloves

10.5.1 Black leather gloves shall be normally worn only in conjunction with a coat or long-sleeve shirt.

10.5.1(a) Black leather gloves may also be worn during motorcycle duty, evidence

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

collection, searches and prisoner searches.

- 10.5.1(b) Fingerless gloves are unacceptable for wear at any time unless specifically authorized elsewhere in this policy.
- 10.5.2 Rubber gloves shall be worn at any time the risk of chemical or biohazard contamination exists.
 - 10.5.2(a) Warning: Leather gloves do not protect against biohazard contamination.
- 10.6 Traffic Vest – An ANSI Class II 207-2006 compliant reflective vest shall be issued to all uniformed officers.
 - 10.6.1 The vest shall be worn at all times during the hours of darkness when the officer is working in and around traffic.
 - 10.6.2 The officer shall wear, day or night, their ANSI Class II 207 compliant traffic vest when working on or near the right-of-way of a Federal Aid Highway, per Federal Law 23CFR634, Worker Visibility.
 - 10.6.2(a) Federal Aid Highways in our jurisdiction are:
 - 10.6.2(a.1) Interstate 44
 - 10.6.2(a.2) James River (US 60 Highway)
 - 10.6.2(a.3) Schoolcraft (US 65 Highway)
 - 10.6.2(a.4) West Bypass (US 160 Highway)
 - 10.6.2(a.5) Kansas Expressway (MO 13 Highway to the North)
 - 10.6.2(a.6) Sunshine (D Highway to the East and 60 Highway to the West)
 - 10.6.2(a.7) Chestnut Expressway (Business Interstate 44)
 - 10.6.2(a.8) Kearney Street (MO 744 Highway to the East)
 - 10.6.2(b) Exception to 23CFR634 would be officer safety issues such as conducting a traffic stop or where it would not otherwise be safe for the officer to “don” the vest prior to police contact.
 - 10.6.3 Officers are strongly encouraged to wear the vest in any traffic-related situation.
 - 10.6.3(a) Exception: Short periods of time. (e.g. traffic stops) including the exception to 23CFR634.
 - 10.6.3(b) Exception: When officers are wearing the Spiewak model H1776 duty jacket with optional retro-reflective police logos displayed. If the officer is conducting activities on a Federal Aid Highway, the ANSI 207 Class II vest is still required.
- 10.7 Major Crime Coverall (optional) May be worn with supervisory approval, by officers working extended investigations at major crime scenes. The coverall may be worn over, or in place of the regular duty uniform.
 - 10.7.1 The Major Crime Coverall will include the following options.
 - 10.7.1(a) The coverall will be Solid black in color
 - 10.7.1(a.1) If worn in place of the regular duty uniform the coverall will be worn with a black crew neck T-shirt showing behind the open

SOG 304.6

Police Uniforms and Appearance Regulations

Effective Date: 01/23/2020

collar.

- 10.7.1(b) Badge embroidered in yellow gold thread on left breast.
- 10.7.1(c) Officer's last name embroidered in yellow gold thread above and centered over the right breast pocket.
- 10.7.1(d) Shoulder Patch – A department shoulder patch shall be worn on both sleeves sewn on 1/2" below the shoulder seam.
- 10.7.1(e) Appropriate rank chevrons will be worn.
- 10.7.1(f) Utility belt may be removed.

IV Attachments