

# SPRINGFIELD POLICE DEPARTMENT

## Standard Operating Guideline

<b>Effective Date:</b> 10/06/2015	<b>Supersedes Policy Dated:</b> 06/30/2012	<b>Rescinds:</b>	<b>SOG Number:</b>  <b>410.1</b>
<b>Accreditation Index:</b> 46.1.1, 61.3.3			
<b>Part Title:</b> Operations		<b>Chapter Title:</b> Unusual Occurrences	
<b>Chief of Police:</b>			

## Dignitary Protection

### I Policy

It is the policy of the Springfield Police Department to provide security for dignitaries, visiting officials of other major governmental entities, Very Important Persons (VIPs) or other persons against whom a significant threat is perceived, or to assist other agencies in their assigned security missions while the visiting persons are in the City. Further, it is department policy to coordinate departmental functions to provide adequate coverage during all special events within the City of Springfield.

### II Definitions

**Dignitary** - A person who, because of their social, political, religious or other position, may be the victim of threats of physical harm to themselves, their family, or traveling companions, or may be the victim of threats of intimidation or extortion.

**Special Event** - An activity such as a parade, athletic contest, fair, or public demonstration that results in the need for control of traffic, crowds, or criminal activity.

**VIP/VIPs** – Very Important Person(s)

### III Procedure

#### 1 RESPONSIBILITY FOR DIGNITARY PROTECTION AND SPECIAL EVENT COORDINATOR

1.1 The Uniform Operations Bureau Commander or their designee shall act as the commander/coordinator of all security details for special events, visiting dignitaries, or VIPs. (CALEA 46.1.1)

1.2 In the event the VIP has an accompanying security detail, the Commander will work

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with the person in charge of that detail for a coordination of efforts.

- 1.3 The Commander will assign as many officers as necessary to provide adequate security of the VIP and their staff.
  - 1.3.1 If additional manpower is needed, other area law enforcement agencies will be contacted for assistance.

2 SECURITY REQUIREMENTS (CALEA 61.3.3)

- 2.1 The Uniform Operations Bureau Commander or their designee shall establish and/or coordinate various security measures to be taken to ensure the success of the special operation. These measures may include:
  - 2.1.1 Establishment of travel routes and alternates as necessary;
  - 2.1.2 Time table provisions;
  - 2.1.3 On-site inspections of places to be visited;
  - 2.1.4 Limited access to and egress from locations;
  - 2.1.5 Fire suppression personnel and emergency medical technicians on site at various locations as necessary;
  - 2.1.6 Communications equipment.
    - 2.1.6(a) Land Line (telephone)
    - 2.1.6(b) Radio (mobile and portable)
  - 2.1.7 Body armor for dignitary and/or security personnel.
  - 2.1.8 Intelligence Unit formed to gather intelligence on individuals or groups hostile towards the VIP.
  - 2.1.9 Notification to area hospitals with Level I Trauma Centers:
    - 2.1.9(a) Mercy Hospital Springfield  
1235 E. Cherokee  
(Emergency Room entrance from National Avenue)
  - 2.1.10 Special equipment needs
    - 2.1.10(a) Limousine
    - 2.1.10(b) Vans or buses
    - 2.1.10(c) Escort vehicles
    - 2.1.10(d) Marked and unmarked vehicles
    - 2.1.10(e) Fixed wing aircraft
    - 2.1.10(f) Helicopters
    - 2.1.10(g) Public works vehicles or units
    - 2.1.10(h) Standby ambulance
      - 2.1.10(h.1) Mercy Hospital Springfield  
1235 E. Cherokee
      - 2.1.10(h.2) Cox Health Systems South  
3801 S. National Avenue

