

# City Council Budget Workshop May 18, 2021



**Proposed Annual Budget for  
July 1, 2021 – June 30, 2022**

A collage of four photographs. The top-left photo shows a group of healthcare workers in blue scrubs and masks holding a banner that says 'THANK YOU HEALTH DEPARTMENT HEROES WORK HERE'. The top-right photo is a close-up of a person in a blue mask and gloves holding a syringe. The bottom-left photo shows a construction worker in a plaid shirt and a high-visibility yellow vest pointing upwards. The bottom-right photo shows a fire captain in a dark uniform with gold epaulettes holding a small white card. The bottom-center photo shows a police officer in a dark uniform and a blue face mask standing next to a police car.

**FY 2021-2022  
SPRINGFIELD, MISSOURI  
PROPOSED ANNUAL  
BUDGET**

**CITY OF  
Springfield**

# Budget Workshop Schedule



- ~~1. Overview May 4, 2021~~
- ~~2. City Council Receives Budget April 30~~
- ~~3. Revenues May 11~~
- 4. General Fund Budget Highlights May 18**
5. Non-General Fund Budget Highlights May 25
6. City Council First Reading June 1
7. City Council Second Reading June 14

# Budget Workshop #3

## May 18, 2021

Budget Workshop #3 provides a review of the City Manager's General Fund funding priorities for fiscal year 2021-2022 (July 1, 2021- June 30, 2022).



### Today's Agenda:

#### Funding Priorities

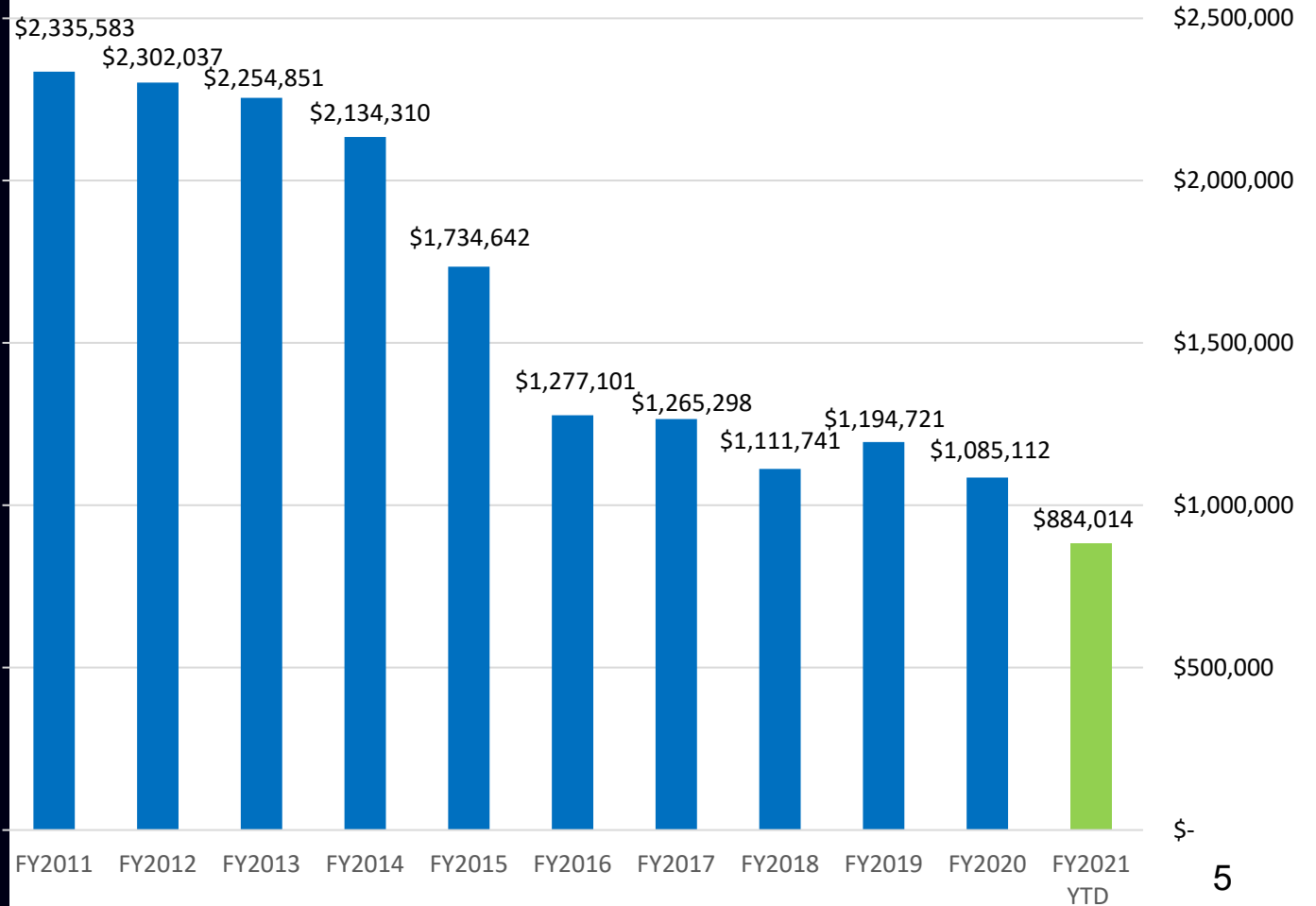
1. Questions from the last meeting
2. General Fund appropriation reviews

## Questions?

- ***Provide 10 years of Municipal Court revenues. (R. Ollis)***  
*Next slide*
- ***Financial involvement of the City with the Chamber of Commerce (M. Schilling)***  
*Pending*
- ***Provide the latest guidelines for the APRA funding to Council. (C. Hosmer)***  
*Links to information emailed*

# Questions?

## Municipal Court - All Revenues



Note: Missouri Senate Bill No. 5 passed 8/28/15 and FY2020 and FY2021 impacted by COVID-19.

# Budget Workshop #3

## May 18, 2021

Budget Workshop #3 provides a review of the City Manager's General Fund funding priorities for fiscal year 2021-2022 (July 1, 2021- June 30, 2022).



### Today's Agenda:

#### Funding Priorities

1. Questions from the last meeting
2. **General Fund appropriation reviews**

## Budget Workshop # 3

### ***FY22 General Fund Proposed Budget Emphasis:***

1. ***Emerging from the COVID-19 Pandemic – Strong***
2. ***Preserve financial health***
  - Balanced budget*
  - Retain Aa1 bond rating*
  - Maintain 20% general fund reserve balance*
3. ***The proposed budget will focus on:***
  - Employee Recruitment and Retention*
  - Public Safety*
  - Fiscal Sustainability*
  - Economic Vitality*
  - Quality of Place*

## Budget Workshop # 3

### ***FY22 General Fund Proposed Requests:***

- *Total new budget requests = \$10.1M*

*Recommend new operating (ongoing) funding \$3.3M*

*Recommend carryover (one-time) funding \$2.0M*

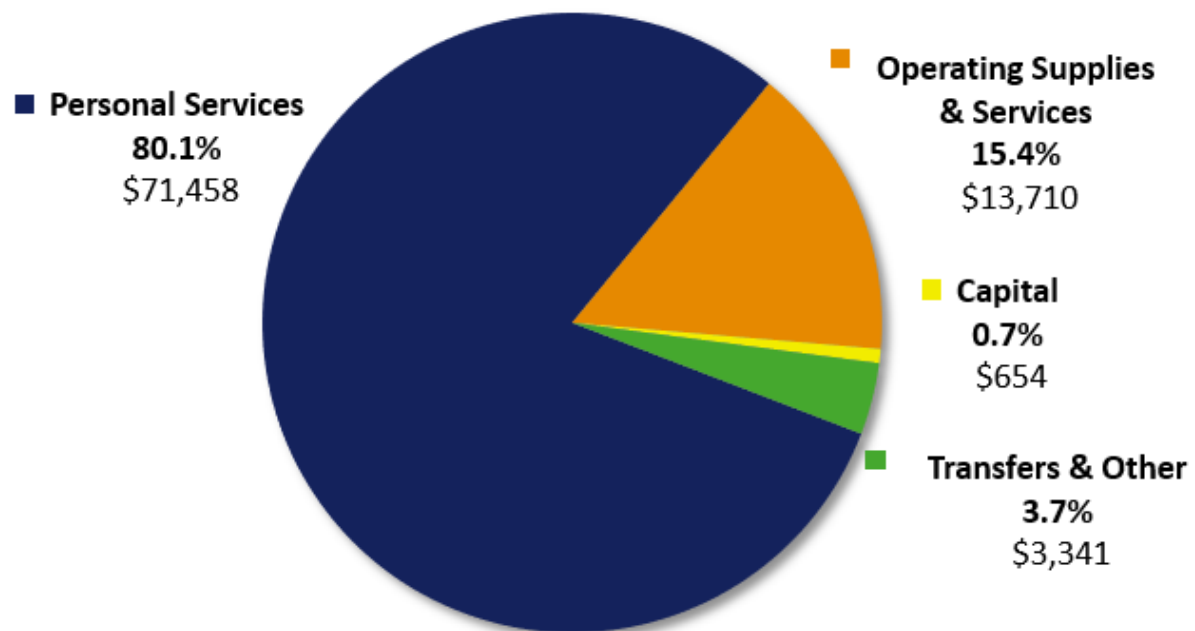


## Springfield City Charter Section 5.8

*In no event shall the total amount of the proposed expenditures exceed the estimated income of the city.”*

# Budget Workshop # 3

## FY2022 Operating Budgeted Appropriations General Fund \$89,163\*



\*All amounts are expressed in thousands

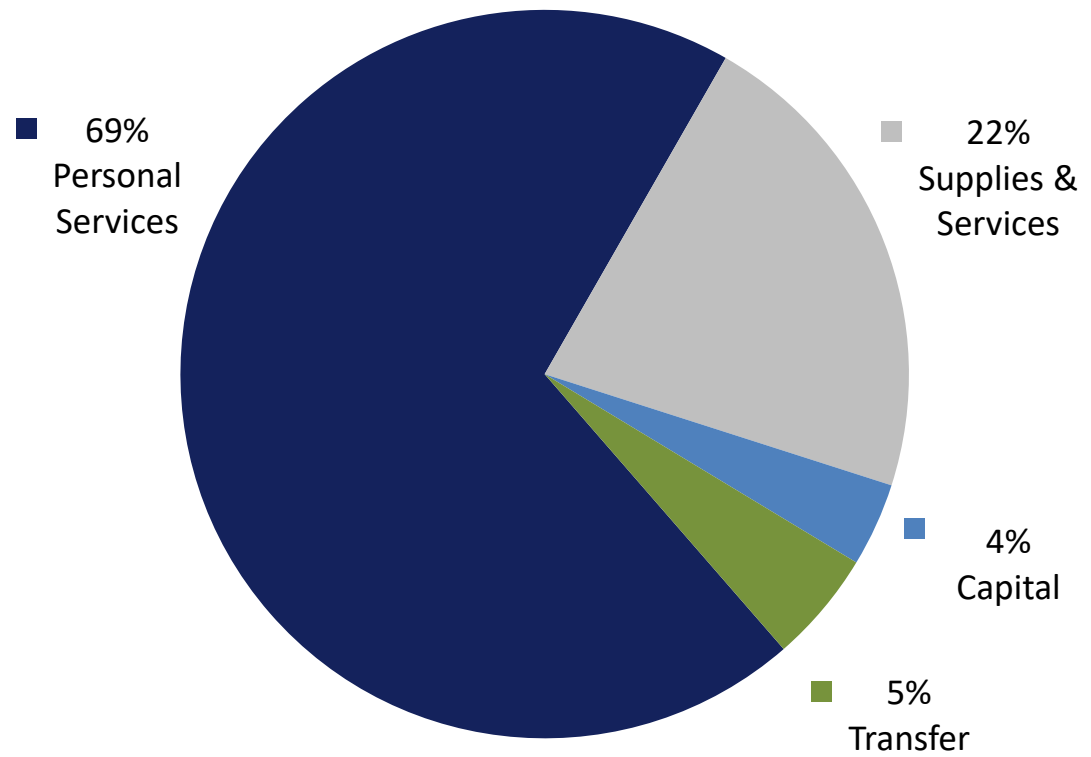
# Building Development Services

Budget Workshop  
Building  
Development  
Services

5% of the General Fund  
Budget

37.2 of FTE's funded in  
the General Fund

FY2022 Appropriations  
\$4,035,848



Budget Workshop  
Building  
Development  
Services

***FY2021-22 Budget Highlights/Takeaways:***

- Added two Residential Construction & Zoning Inspectors and one Land Use Inspector (passed by Council 2/8/21)
- Transferred one position to Fire (Fire Protection Review Specialist)
- Eliminated one unfunded position
- Increased on-going – telecommunication costs - \$7,000
- Added one-time - dangerous building program - \$400,000
- Added one-time - six vehicles for inspectors - \$150,000
- Added one-time - nuisance abatement program - \$200,000

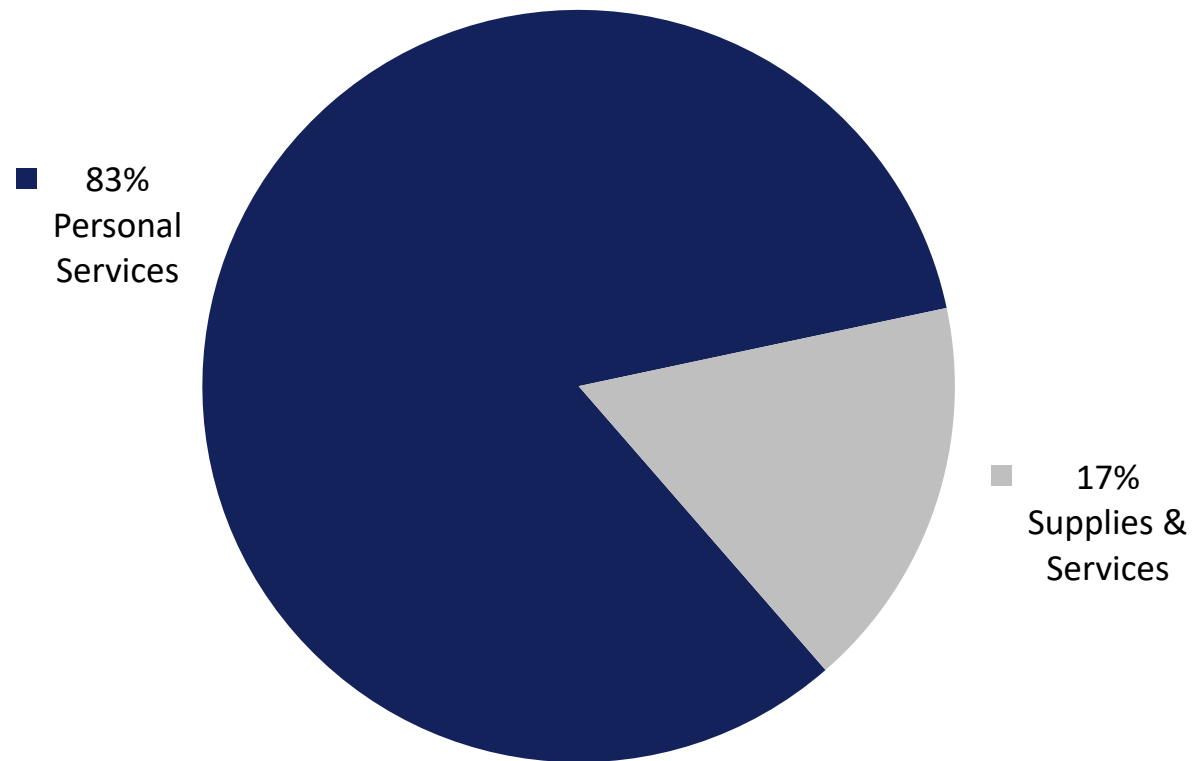
# City Attorney

## Budget Workshop City Attorney

2% of the General Fund  
Budget

18.4 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$2,246,878



## Budget Workshop City Attorney

### ***FY2021-22 Budget Highlights/Takeaways:***

- Eliminated one unfunded position
- Increased on-going - software purchase of Prosecuting Attorney Management Systems (PAMS) - \$16,830



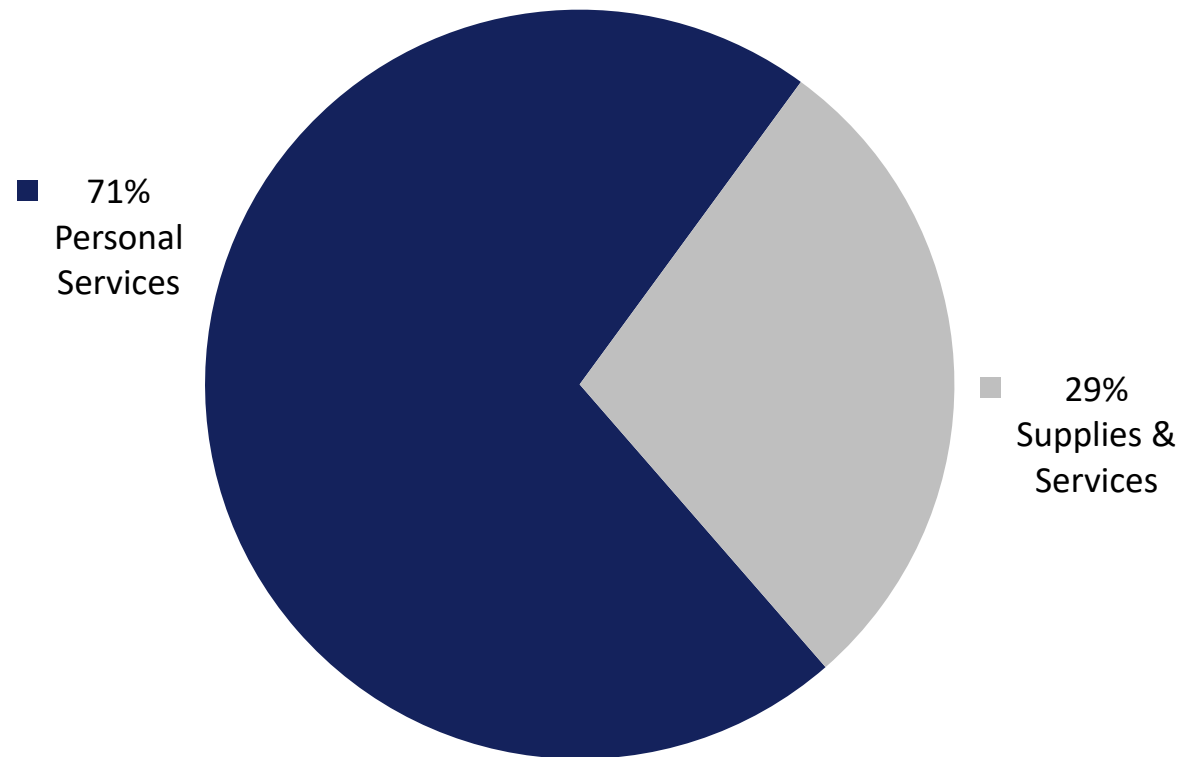
# City Clerk

## Budget Workshop City Clerk

0.5% of the General Fund  
Budget

6.5 of FTE's funded in the  
General Fund

## FY2022 Appropriations \$625,226



## Budget Workshop City Clerk

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added one Executive Secretary position
- Added one-time – Zoom meeting licenses - \$3,600
- Increased on-going - software purchase for processing Sunshine Requests - \$20,000

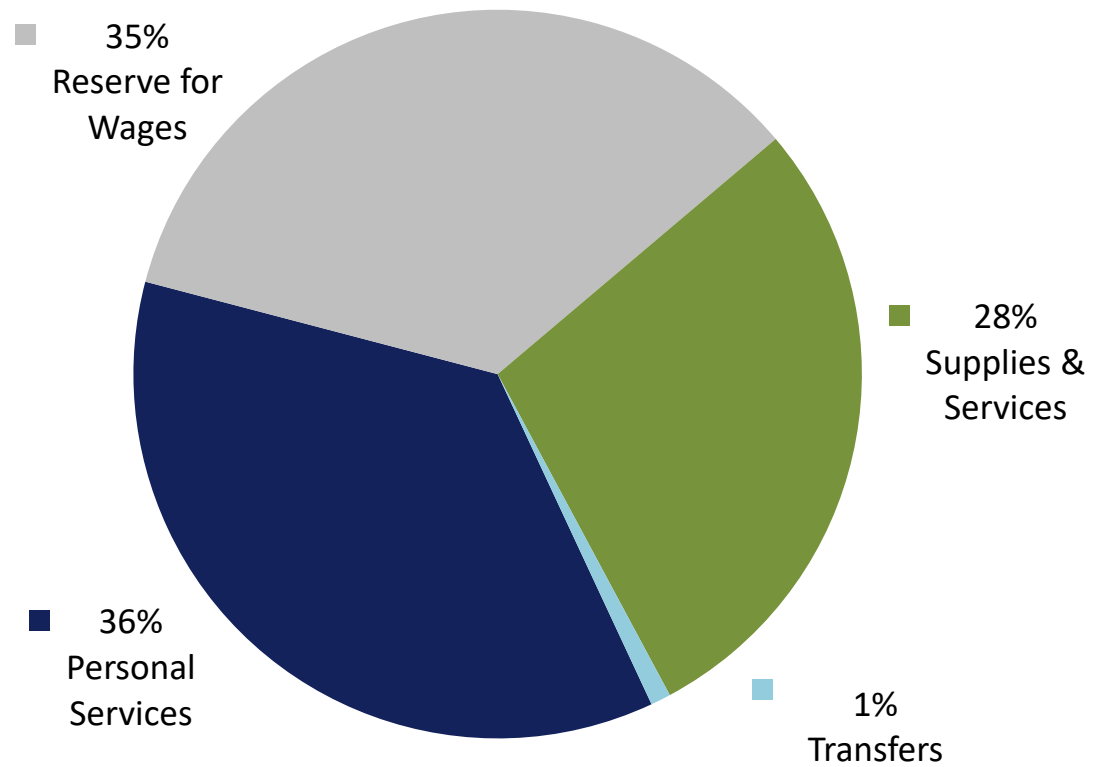
# City Manager

# Budget Workshop City Manager

4.5% of the General Fund  
Budget

6.5 of FTE's funded in the  
General Fund

## FY2022 Appropriations \$3,930,196



## Budget Workshop City Manager

### ***FY2021-22 Budget Highlights/Takeaways:***

- Eliminated two unfunded positions
- Added one new position, Director of Diversity, Equity and Inclusion and the contract Development Project Facilitator.
- Increased on-going - Planning and Development reorganization - \$163,300
- Increased on-going - restored employee wellness and training programs - \$40,500

## FY2021-22 Budget Highlights/Takeaways:

	<b>Recommending one-time support</b>
Sculpture Walk request for support - \$10,000 On-Going	\$ 10,000
Mayor's Commission for Children - Kindergarten Readiness Study - \$6,581 One-Time	6,581
CPO - Prosper Springfield - \$20,000 On-Going	10,000
Commercial Street CID - Outdoor seating and intersection cameras \$20,000 One-Time	20,000
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	\$ 46,581
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# Finance

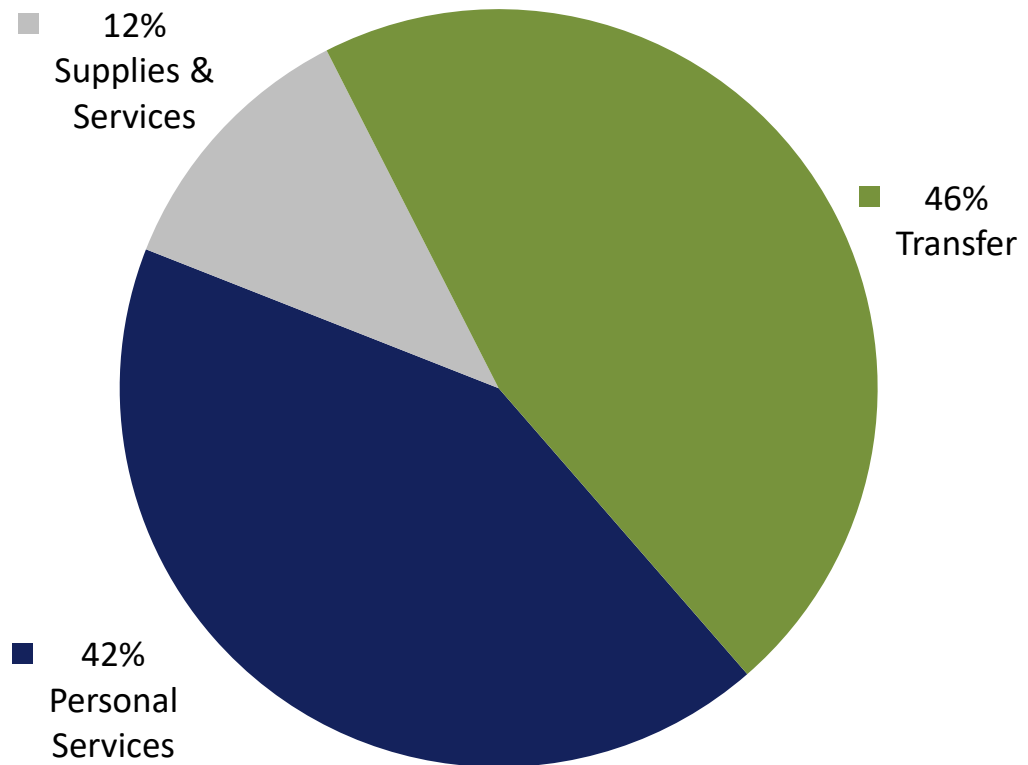


## Budget Workshop Finance

7% of the General Fund  
Budget

35.1 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$6,038,266



## Budget Workshop Finance

### ***FY2021-22 Budget Highlights/Takeaways:***

- Increased on-going - audit costs - \$12,500

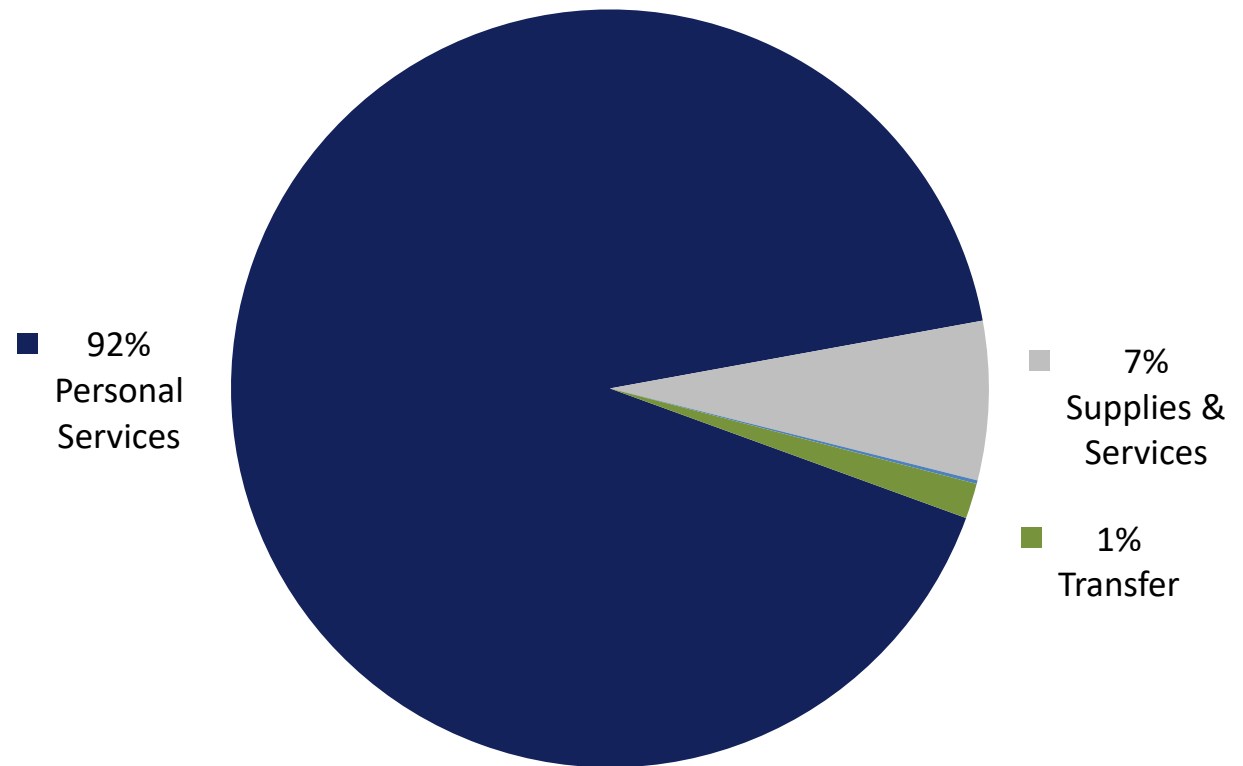
# Fire

## Budget Workshop Fire

24% of the General Fund  
Budget

226.89 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$21,478,686



## Budget Workshop Fire

### ***FY2021-22 Budget Highlights/Takeaways:***

- One position transferred from Building Development Services, Fire Protection Review Specialist.
- Added one-time - software upgrade Records Management System (RMS), ballistic protective equipment, update KNOX system equipment, and Project RED Zone - \$143,397
- Increased on-going – adjustment for inflation - \$38,729.

### *Other funding sources for Fire:*

- *Level Property Tax (Special Revenue Funds) \$1,606,531 and 9.11 FTEs.*

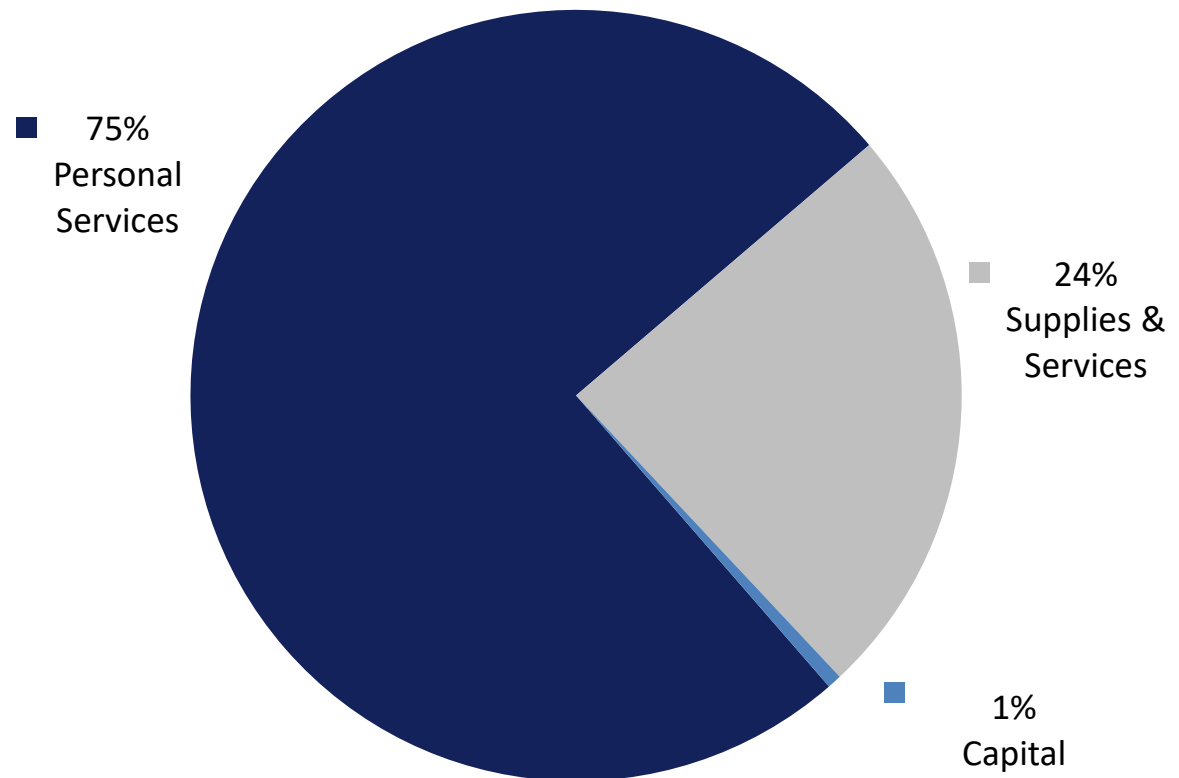
# Human Resources

## Budget Workshop Human Resources

2% of the General Fund  
Budget

19.1 of FTE's funded in  
the General Fund

### FY2022 Appropriations \$2,000,236



## Budget Workshop Human Resources

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added one position, Human Resources Coordinator
- Added one-time - office remodeling, Police recruitment and relocation assistance, and employee referral program - \$29,500
- Increased on-going – employee assistance program (EAP) costs - \$9,237



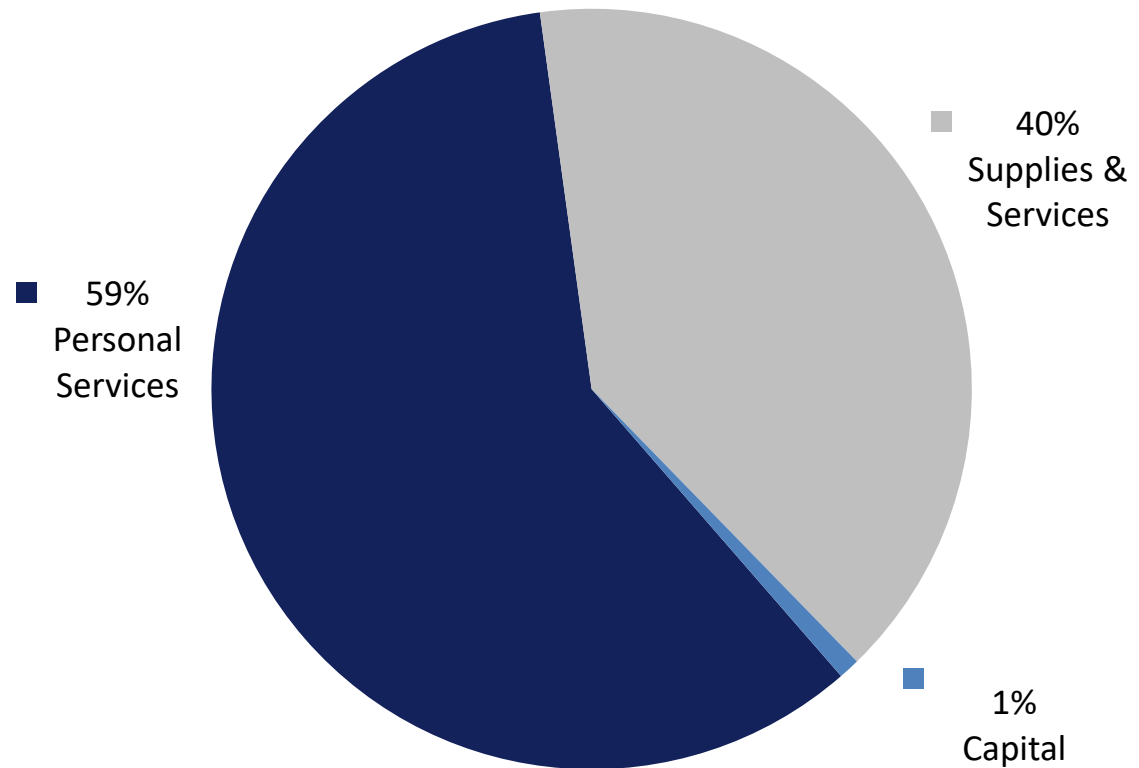
# Information Systems

## Budget Workshop Information Systems

5% of the General Fund  
Budget

26.95 of FTE's funded in  
the General Fund

### FY2022 Appropriations \$4,314,520



## Budget Workshop Information Systems

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added one-time - infrastructure maintenance, improvements, and implementation - \$254,100
- Added on-going - increasing software maintenance and subscription costs - \$50,460

### *Other funding sources for Information Systems:*

- *Level Property Tax (Special Revenue Funds) \$270,300, no FTEs.*

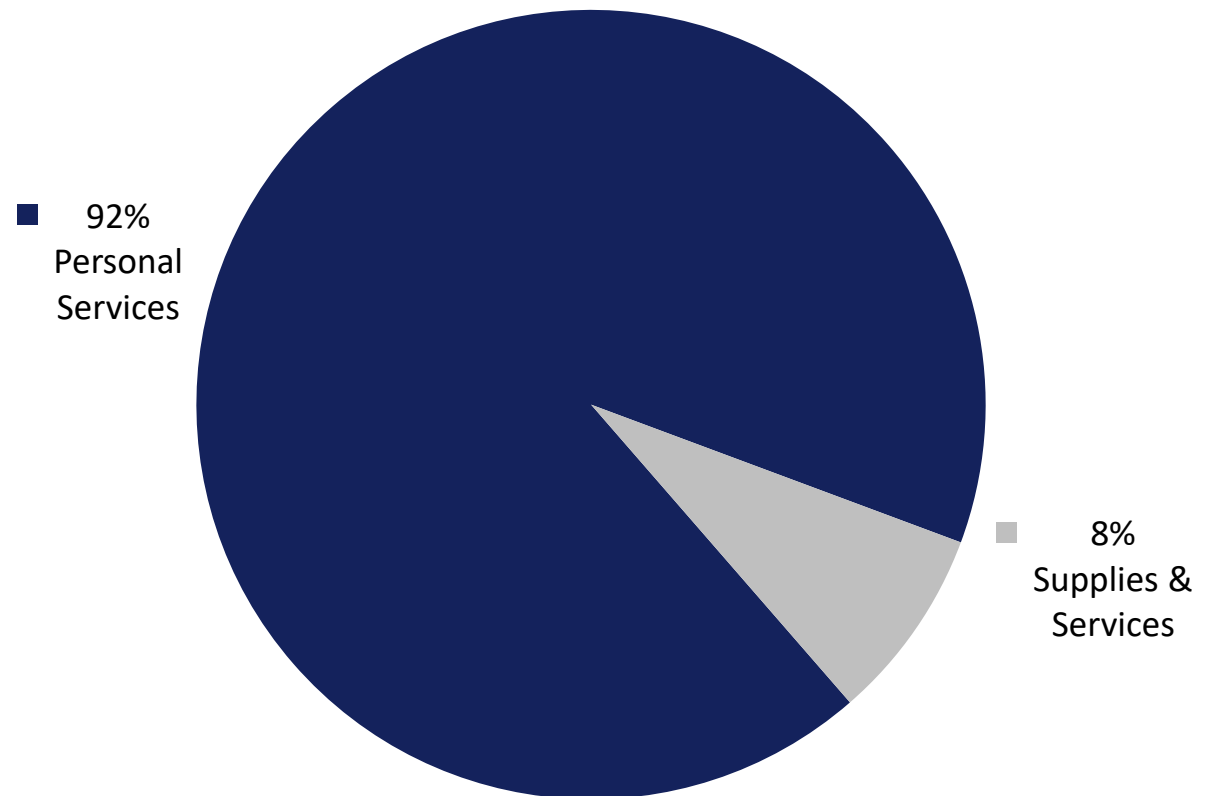
# Municipal Court

## Budget Workshop Municipal Court

2% of the General Fund  
Budget

22 of FTE's funded in the  
General Fund

### FY2022 Appropriations \$1,659,091



## Budget Workshop Municipal Court

### ***FY2021-22 Budget Highlights/Takeaways:***

- Eliminated one unfunded position
- Added one-time - temporary staff costs to implement Show-Me-Courts system - \$13,390
- Added on-going - Public Defender costs - \$10,000

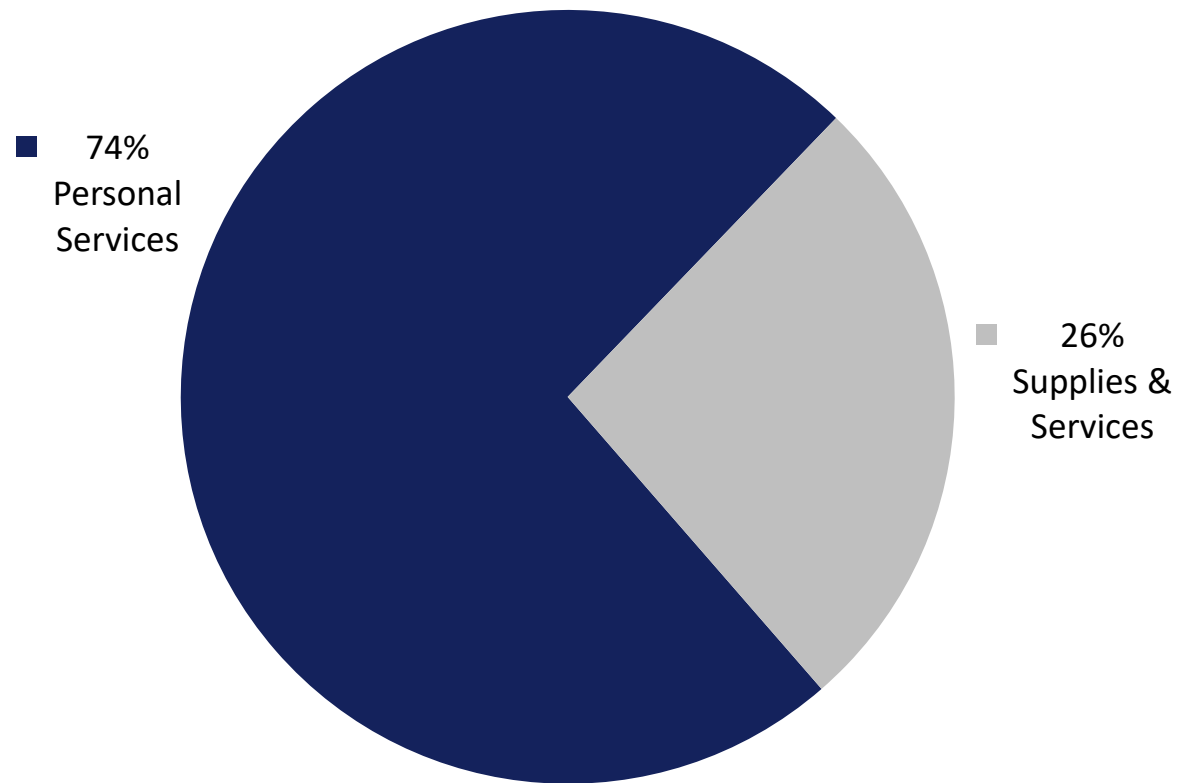
# Planning and Development

# Budget Workshop Planning and Development

3% of the General Fund  
Budget

19.86 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$2,567,368





## Budget Workshop Planning and Development

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added one-time - Forward SGF Grant Avenue zoning and design regulations and land development codes comprehensive update - \$278,000

### *Other funding sources for Planning and Development:*

- *Community Development Block Grant - CDBG (Grant Funds) \$1,550,000 and 9.28 FTEs*
- *Home Investment Partnership Program (Grant Funds) \$2,240,000 and 3.01 FTEs*
- *Planning and Development Grants (Grant Funds) \$3,116,949 and 0.05 FTEs*

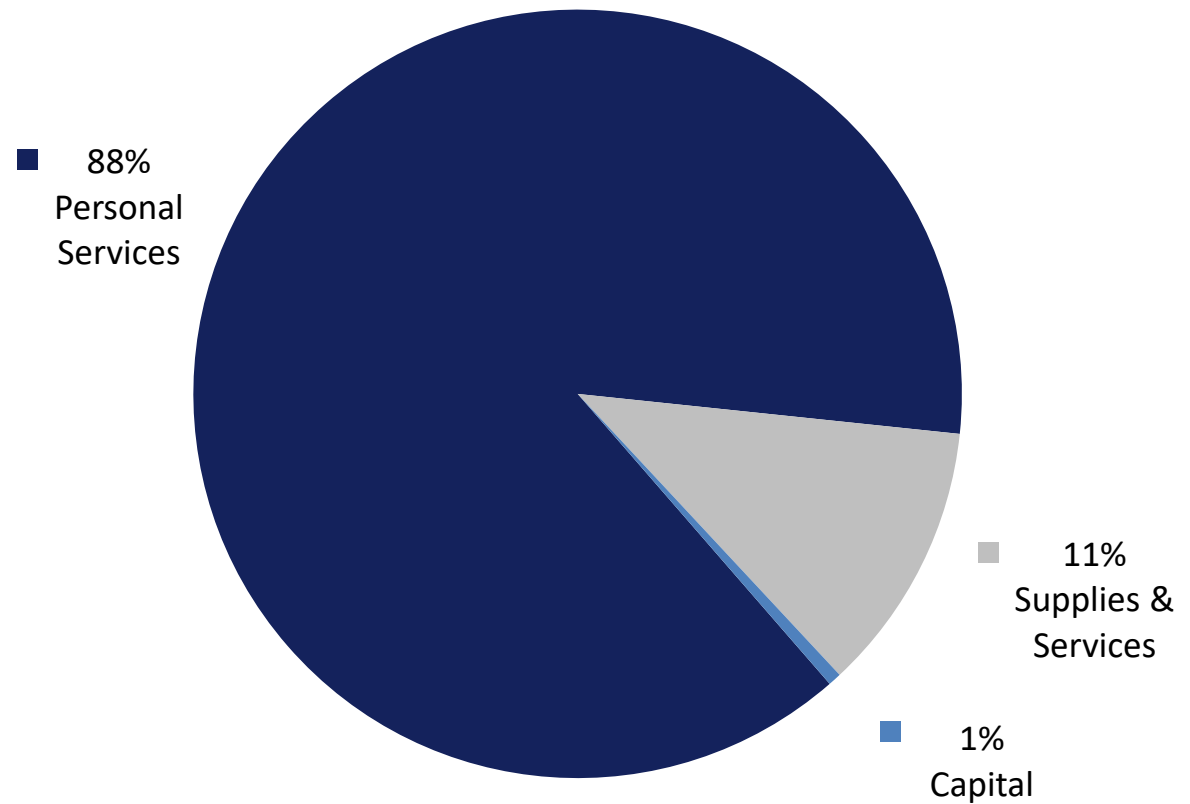
# Police

## Budget Workshop Police

34% of the General Fund  
Budget

350.5 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$30,221,705



## Budget Workshop Police

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added one position, NIBRS (National Incident-Based Reporting System) Coordinator
- Added one-time – taser replacement - \$198,000
- Added one-time – replace carpet at police headquarters - \$167,503

## Budget Workshop Police

### ***FY2021-22 Budget Highlights/Takeaways:***

#### *Other funding sources for Police:*

- *Law Enforcement Sales Tax - LEST (Special Revenue Funds) \$8,618,200 and FTEs: 60 Sworn and 13 Non-Sworn*
- *Level Property Tax (Special Revenue Funds) \$3,374,162 and FTEs: 19 Sworn and 3 Non-Sworn.*
- *Police Special Revenue (Special Revenue Funds) \$2,486,686 and FTEs: 10 Sworn*
- *Police Grants (Grant Funds) \$704,073 and FTEs: 2 Sworn*

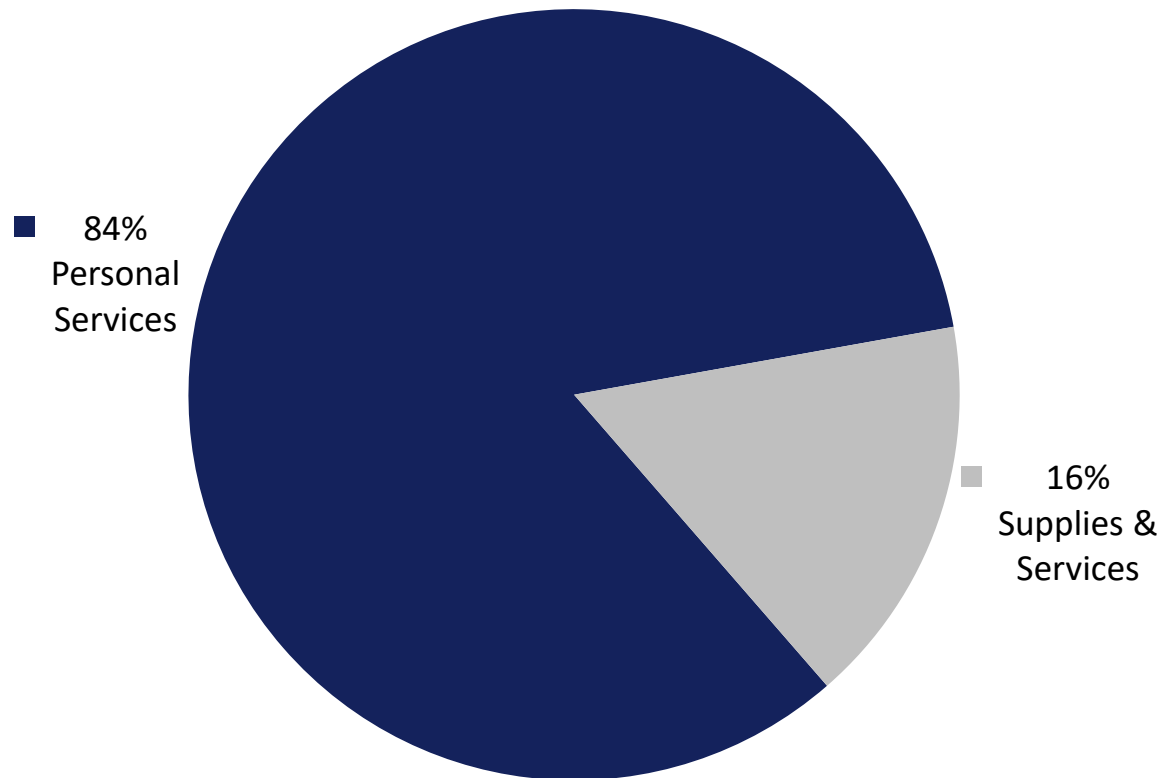
# Public Information Office

Budget Workshop  
Public Information  
Office

0.5% of the General Fund  
Budget

6.25 of FTE's funded in  
the General Fund

FY2022 Appropriations  
\$628,635



Budget Workshop  
Public Information  
Office

***FY2021-22 Budget Highlights/Takeaways:***

- Added one-time - Route 66 Festival and SGF Neighborhood News - \$35,000

*Other funding sources for Public Information Offices:*

- *Video Service Provider (Special Revenue Funds) \$733,594 and 7 FTEs.*



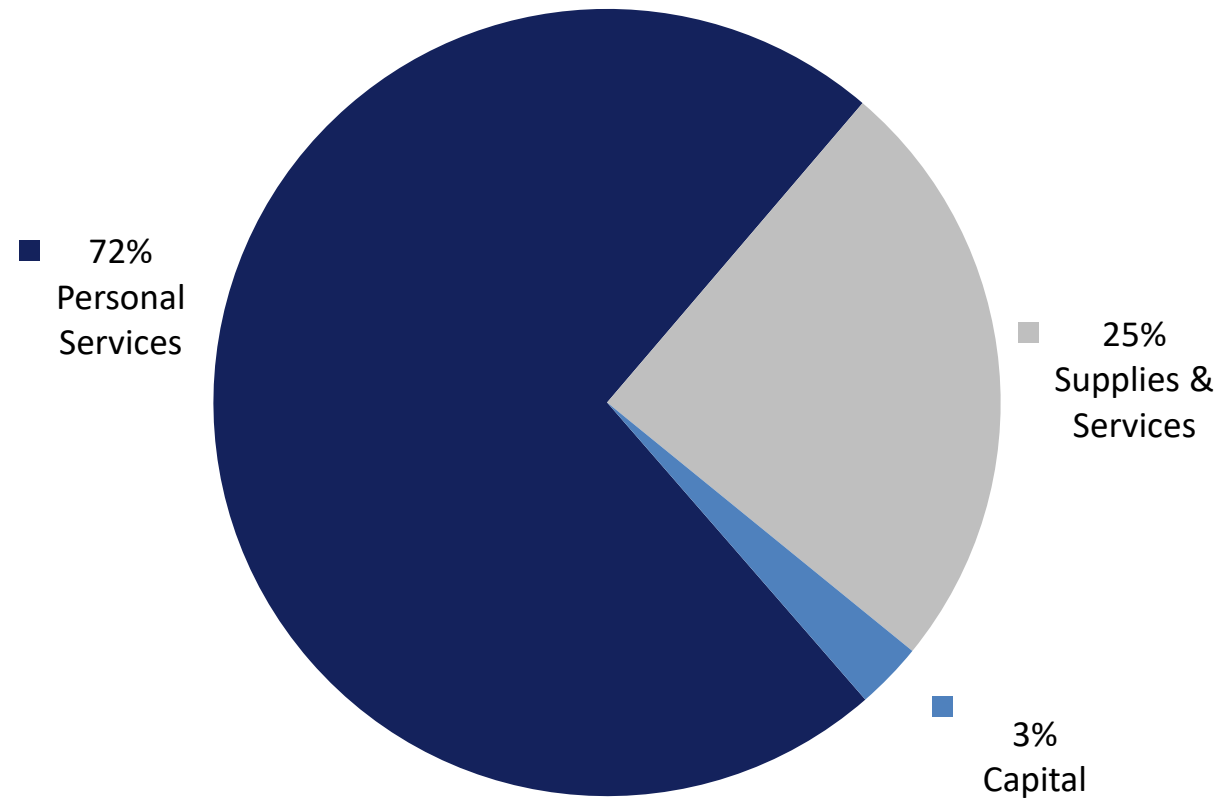
# Public Works

## Budget Workshop Public Works

10% of the General Fund  
Budget

89.2 of FTE's funded in  
the General Fund

## FY2022 Appropriations \$9,238,374



## Budget Workshop Public Works

### ***FY2021-22 Budget Highlights/Takeaways:***

- Added 0.50 position (Professional Engineer)
- Converted five contract positions to FTEs
- Added one-time – Design of the Busch building renovation for the east entrance, two east conference rooms, and employee entrance approach improvements - \$30,000
- Added on-going - increased contract mowing and trash removal for city right-of-ways - \$200,000

## Budget Workshop Public Works

### ***FY2021-22 Budget Highlights/Takeaways:***

#### *Other funding for Public Works:*

- *Public Works Transportation (Special Revenue Funds)  
\$14,200,000 and 108.45 FTEs*
- *Road and Bridge (Special Revenue Funds) \$2,075,000 and no  
FTEs*
- *Service Center (Internal Service Funds) \$4,175,000 and 16 FTEs*
- *Level Property Tax (Special Revenue Funds) \$992,280 and 1 FTEs*

## Budget Workshop Highlights / Takeaways

- Full year cost of the mid-year pay plan improvements implemented in January 2021 - \$2.6M
- We are currently meeting with the union groups, on-going funding has been set-aside for pay plan improvements
- Restored ½ of the reduction to the workers' compensation fund - \$610K
- Restored a traffic service officer, street and sewer construction inspector, and 3 municipal court clerk positions
- Restored department reductions for travel, training, and the employee wellness program

# Questions?

