



A proud partner of the **americanjobcenter** network®  
**Workforce Development Board**

**WDB Meeting Minutes**  
**April 7, 2021**  
**Via Zoom Video Conference**

<b>Members:</b>			
*Derick Barnes	Steve Dooley	Jerry Carpenter	*Thomas Douglas
*Jeremy MacLaughlin	*Michelle Clark	*Steven Hamm	Darin Cleir
Mary Hitchings	*Rennie Diekemper	*Jane Hood	Tracy McGrady
*Susan Johanson, Chair	*Susan Johanson	*Allen Kunkel	Dan Montgomery
*Sarah Wyman	*Mike Peters	*Jeremy MacLaughlin	Carl Rosenkranz
Krisi Schell	*Sharon Walker	*Pat Shay	*Barbara Williams
*Bill Skains	*Mardy Leathers	*Linda Whipple	
*indicates present by videoconference			
<b>Staff and Guests:</b> Sally Payne, Haley Jones-Sides, Carmen May, Tracy Polk, Katherine Trombetta, Karen Dowdy, Ericka Combs, Dennis Wiggins, Toby Stevenson			
<b>Item</b>	<b>Discussion/Comments</b>		<b>Action</b>
<b>Welcome &amp; Call to Order</b>	<p>Susan Johanson called the meeting to order at 8:35 a.m.</p> <p>Haley Jones-Sides called roll on behalf of Michelle Clark, and a quorum was indicated.</p> <p>Ms. Johanson asked members to declare any conflicts of interest for items voted upon during this meeting. None were indicated.</p>		
<b>Approval of Consent Agenda</b>	<ul style="list-style-type: none"> <li>WDB Minutes of February 3, 2021</li> <li>Thomas Douglas as designee to acquire bids for 501(c)3 insurance</li> <li>Susan Johanson as designee to discuss grant funding for the completion of the Board's 501(c)3 with Greene County Commissioner, Bob Dixon</li> </ul>		<p>Motion by: Mike Peters</p> <p>Seconded by: Bill Skains</p> <p>Motion Carried</p>
<b>Review, Discussion, and Possible Action</b>			
<b>Financial Report</b>	<p>Mr. Stevenson provided a summary of all current WIOA funding. RESEA and Abilities First funding were extended through the end of the month. He explained that we are into FY 21 funding at just over 51% but should be at the 90% mark by the end of June. We also received an extension to the MO</p>		<p>Motion to Approve: Steve Hamm</p> <p>Seconded by: Jeremy MacLaughlin</p>



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	Works Together grant with an extra \$40,000; we are on target to spend the funds by September 30. Mr. Stevenson briefly explained RESEA funding to the Committee.	Motion Carried
<b>One Stop Operator Extension</b>	Ms. Johanson and Ms. Walker gave a brief overview of the One Stop Operator (OSO) Contract in the amount of \$75,554.84. Ms. Walker stated that there are 3 options to renew annually and that this round would be the second extension. Ms. Johanson asked for a motion to approve the OSO Extension. Mardy Leathers DMgt abstained from the vote.	Motion to Approve: Bill Skains Seconded by: Thomas Douglas Motion Carried
<b>Reports/Updates</b>		
<b>Performance Report</b>	Ms. Dowdy gave a presentation over the Performance measures and reported that Adult has met all measures. In Wagner Peyser, Employment Quarter 2 is 10% shy of meeting the measures. In Youth, credentials and skills gain are both under measure, but these numbers have been consistently low nation-wide. Staff has a very targeted and intentional plan to increase and meet these measures.	<b>No action necessary.</b>
<b>OSO Report</b>	<p>Ms. Trombetta provided encouraging news to the Committee- we have begun in-person hiring events including Bass Pro and Amazon, Big Shots Golf, and an upcoming event with Arc of the Ozarks. Additionally, in-person workshops will all start back up in May.</p> <p>She reported that Branson will have a drive-through event with over 30 employers signed up in May as well as a drive-through event in Springfield on April 29.</p> <p>The Job Center will be hosting a virtual session on May 11<sup>th</sup> to reintroduce employers to the hiring process of A.P.P.L.I.E. graduates from Fordland Correctional Center. Probation and Parole as well as Department of Correction will be in attendance to help answer any questions that employers may have.</p>	<b>No action necessary.</b>



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<p><b>Bill Skain’s Director Report</b></p>	<p>Mr. Skains asked that Haley Jones-Sides coordinate with Ms. Johanson on scheduling a meeting to discuss the One Stop Operator Agreement. Ms. Johanson asked that this item be put on the October Agenda of the Executive Committee meeting.</p> <p>In addition, Mr. Skains stated that they were still awaiting the City’s response to the City/Board agreements.</p>	<p><b>No action necessary.</b></p>
<p><b>Sally Payne’s Director Report</b></p>	<p>Ms. Payne reported that the Job Center will begin the Pop-Ups events with the anticipated start date in June. These have proven to be very successful but are great opportunities to reach targeted populations that have not accessed a Job Center.</p> <p>Ms. Payne discussed a new TEGL that was released that entailed DOL recapturing PY 19 Funds. They were reallocated across various States, and roughly \$72,000 in Dislocated Worker funding was allocated to Missouri.</p> <p>Lastly, Ms. Payne mentioned that Ozark, along with two other Regions were chosen for the Wiley Project. Outreach and marketing were provided to increase enrollments into the CompTIA Certification program, and the Ozark Region was highly successful with the most enrollments in this pilot project. This program reached out to individuals receiving unemployment with the goal of encouraging them to engage in Job Center services.</p>	<p><b>No action necessary.</b></p>
<p><b>Adjournment</b></p>		<p><b>No action necessary.</b></p>

Notes Taken By: Haley Jones-Sides