



City of Springfield Missouri

REQUEST FOR PROPOSALS COMMUNITY DEVELOPMENT BLOCK GRANT – COVID-19 (CDBG-CV) HOMELESS FACILITIES & PUBLIC SERVICES

The City of Springfield, Planning and Development Department is soliciting proposals from non-profit partners for Community Development Block Grant COVID-19 (CDBG-CV) funding for the acquisition, construction, and/or rehabilitation of community transitional housing facilities, or public services that will serve the homeless while also preventing, preparing for, and/or responding to the Coronavirus (COVID-19).

Purpose: The City of Springfield, Planning and Development Department will be applying via a competitive process for CDBG-CV funding through the Missouri Department of Economic Development (DED). Pursuant to the DED CDBG-CV Application Guidelines, the maximum total amount that an applicant (the City) can receive from DED is \$2 million. Proposals will be analyzed by the City staff, and a project or projects will be chosen, allowing for the City to apply to the DED for CDBG-CV funding on behalf of the chosen non-profit partner or partners. The City reserves the right to accept or reject any or all proposals or adjust the requested grant amount to enable multiple projects to be supported in our application to DED.

Eligible Uses of Funds:

The City of Springfield is accepting proposals for:

- The acquisition, construction, and/or rehabilitation of community transitional housing facilities that will serve the community's homeless population.
- Public service projects that will address the unmet needs of the homeless in an effort to prevent, prepare for, or respond to COVID-19.

Proposal Requirements:

- Proposals may only be submitted by local non-profit entities with capacity to administer the funds directly, eligible to conduct business in the City, and in good standing with the state of Missouri. Funding will not be awarded to individuals and may not be sub-granted.
 - Proposals must include a letter of good standing from the Missouri Secretary of State's office.
- Projects must be located within the corporate limits of the City of Springfield.
- Proposals must include a clear and detail description of the community need(s) and project impact, including the number of beneficiaries that will be served.
- Proposals must include a description of the proposed actions to address the need(s) – Be specific.
 - This description must indicate how the proposal will prevent, prepare for, and/or respond to the Coronavirus (COVID-19) or address needs identified

from the COVID-19 impact, while also providing a detailed description of the proposed acquisition, construction, and/or rehabilitation of a proposed transitional housing facility or public service needs being addressed.

- Proposals must include the total estimated cost of the proposed project and the amount of CDBG-CV funding that is being sought.
- Community transitional housing facility proposals must indicate whether or not architectural plans and zoning approvals have already been completed.
 - Community transitional housing facility proposals for shovel ready projects, with architectural plans and zoning approvals will be given preference over similar proposals that are not construction ready.
- Transitional housing project proposals should include architectural plans if plans have been completed for your project.
 - The plans must be submitted in an electronic format.
- Provide detailed responses to all of the questions contained within the applicable attached Community Facility Narratives or Public Service Narratives.
 - Responses to the applicable Community Facility Narratives or Public Service Narratives must be provided in either a Word or Excel format.
- Prepare and submit a detailed budget for the project, indicating the amount of grant funding that is being sought and the private funding that will be potentially be used to leverage the grant funding.

If your proposal is chosen for application submission to DED, please note the following:

The **Davis-Bacon Act** (40 USC, Chapter 3, Section 276a-276a-5; and 29 CFR Parts 1, 3, 5, 6 and 7) is triggered when construction work over \$2,000 is financed in whole or in part with CDBG funds. It requires that workers receive no less than the prevailing wages being paid for similar work in the same area. Davis-Bacon does not apply to the construction or rehabilitation of residential structures containing less than eight units or force account labor (construction carried out by employees of the grantee).

It is the City's policy to avoid the displacement and relocation of any occupants. Projects that involve the acquisition or demolition to real property or the displacement of the current occupants will be reviewed with the potential applicability of the Uniform Relocation Assistance and Real Property Acquisition Policies Act. If the proposal anticipates this, please include the current occupancy information and proposed actions for relocation (if applicable).

Submission:

Please submit your proposal by email to batchley@springfieldmo.gov no later than 5:00 PM on August 18, 2021.

For all questions, please contact:

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or

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