



A proud partner of the americanjobcenter network®
Workforce Development Board

ORWDB Meeting Minutes
April 6, 2022
Via Zoom

Members:			
✓Allen Kunkel	✓Abby Benz	✓Barbara Williams	✓Bill Skains
✓Candida Deckard	Carl Rosenkranz	✓Dan Montgomery	✓Darin Cleir
Derick Barnes	✓Jane Hood	Jerry Carpenter	✓Jeremy MacLaughlin
Krisi Schell	✓Linda Whipple	Jennifer Roodhouse	✓Diane Rozier
✓Michelle Clark	✓Pat Shay	Annora Lock	Melissa Lloyd
✓Sarah Wyman	✓Steve Hamm	✓Susan Johanson, Chair	Thomas Douglas
✓Laura Starks			
Staff and Guests: Karen Dowdy, Sally Payne, Katherine Trombetta, Dennis Wiggins, Tracy Polk, Carmen May, Toby Stevenson, Cindi Koenneker, Ericka Schmeeckle			
Item	Discussion/Comments		Action
Welcome & Call to Order	Ms. Johanson called the meeting to order at 8:32 a.m. Michelle Clark called roll and a quorum was indicated. Ms. Johanson gave a reminder to declare any conflict of interest.		No action necessary.
Approval of Consent Agenda	<ul style="list-style-type: none"> ORWDB Minutes of February 2, 2021 Plan of Service 		Motion by: Bill Skains Seconded by: Jeremy MacLaughlin Motion Carried.
Review, Discussion, and Possible Action			
Revision to the One Stop Operator	On lines 6 and 7, language was updated to reflect recommendations from the City's Public Information Office.		Motion to Approve: Bill Skains Seconded by: Candida Deckard Motion Carried.
Formation of the 501C3	Ms. Johanson discussed the preparation and readiness to continue the process of forming the Board's 501C3. She noted that the Bylaws are approved, and directors will need to be appointed. She wanted to discuss the process of setting up officers for the 501C3. Past conversations resulted in the idea of the Executive Committee members serving as the officers: the WDB Chair would become President of the corporation, Vice Chair would		No action necessary.



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	<p>become Vice-President of the corporation, the Finance Committee Chair would become the corporation’s Treasurer, and the Secretary would become the corporation’s Secretary. The Executive Committee would serve as the 501C3 Board. Ms. Johanson wanted to set up a planning meeting consisting of the Executive Committee members on April 20th, at 9:00 a.m., to approve these things as well as to discuss setting up a bank account.</p>	
<p>Reports</p>		
<p>Finance Report</p>	<p>Mr. Stevenson provided the Financial Report as of February 2022. Show Me Heroes has 2 confirmed participants. RESEA ends at the end of April; the State asked what we anticipate spending next year and we gave the estimation of \$20,000. We have had conversations with OWD staff to create a plan to ensure RESEA appointments are attended. We are fully expended in PY 21 and FY 21 for both Adult and Dislocated Worker. We have received a waiver to get to the 25% benchmark. PY 20 Youth is fully expended. The obligated WEP benchmark of 20% was met. For PY21, we are already at 17% out of the 20% WEP benchmark.</p> <p>Ms. Johanson asked how much money was left in the Board Admin budget. Mr. Stevenson later reported \$4,906.25 is left in the admin budget.</p>	<p>Motion by: Bill Skains Seconded by: Steve Hamm Motion Carried.</p>
<p>Performance</p>	<p>Ms. Dowdy presented the Performance report. Adult is exceeding 3 measures and working to improve Skill Gains. Dislocated Worker is exceeding all measures. Youth is exceeding 3 measures and working to improve Skill Gains. Wagner Peyser measures show significant room for improvement in Employment Q2 and Q4. State staff developed a survey for enrollees to complete in order to gather information to improve measures.</p>	<p>No action necessary.</p>
<p>OSO</p>	<p>Ms. Trombetta gave the One Stop Operator report and discussed the last WIOA Partner meeting on February 17. They are working through the communication and referral process. Ms. Trombetta reported that 195</p>	<p>No action necessary.</p>



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	<p>referrals have been made to partners. Wednesday Works, mini weekly job fairs, are fully back in swing. TSA is currently at the Branson Job Center and will be in Springfield tomorrow. March 8th was a City Departmental hiring event with over 78 job seekers in attendance. The Job Center assisted KY3 with their hiring event last week that hosted over 140 employers. Additionally, last week, on March 9, the Momentum Event was held at the EFactory. Ms. Trombetta provided the link that will provide the entire livestream program and the full employer survey: springfieldmo.gov/momentum</p> <p>Lastly, CPO has helped to facilitate a series of Lunch and Learns with employers to discuss Diversity Equity and Inclusion.</p>	
<p>ORWDB Director's Report</p>	<p>Mr. Skains noted that the Board is glad to move forward with finalizing the setup of the 501C3. He indicated that the State monitoring reports indicate that the Ozark Region staff are performing well above expectations.</p>	
<p>City of Springfield Workforce Development</p>	<p>Ms. Payne reported additional details from the KY3 hiring fair and asked Board staff that attended for feedback.</p> <p>Upcoming events include the Build My Future Construction Career Day and the I-Create Manufacturing Career Day. I-Create will be held on October 28 at the Robert W Plaster Center for Advanced Manufacturing on OTC's campus. There will be an initial 1,200 student cap on attendance.</p> <p>Ms. Payne recently completed her Podcast Series on mental health including Curtis Matteson from CoxHealth as well as the Dean and Vice Chancellor of Student Services from the OTC Campus program OTC Cares, that assists students with mental health, outreach, and supportive services. The last podcast in the series included a personal testimony and journey of a student with mental illness. She noted that the next series will cover topics pertaining to childcare.</p>	



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	<p>On April 28th and 29th the Missouri Job Center will host College and High School Roundtables to discuss retaining talent and provide student input to local employers.</p> <p>Ms. Payne indicated that we are watching WIOA reauthorization as the markup session started yesterday.</p> <p>Ms. Payne discussed working alongside the International Institute to assist Afghan refugees coming to the area.</p> <p>Mr. Skains noted the need for the Board to get behind Childcare issues in our community. Diane Rozier asked how the Board could help leverage services and engage businesses. Sarah Wyman reported that CoxHealth currently has 3 learning centers, but the waiting list is extremely long, so they are also looking at ways to address the Daycare Desert.</p>	
Adjournment	Ms. Johanson called the meeting adjourned at 9:43 a.m.	No action necessary.

Notes transcribed from Zoom recording by: Haley Jones-Sides