



## ADDENDUM #1

CITY OF SPRINGFIELD, MISSOURI  
DIVISION OF PURCHASES

### REQUEST FOR PROPOSAL (RFP) #045-2023

## FOR: Springfield Art Museum Strategic Plan Development Consultant

**RETURN  
TO :**

Morgan Blankenship, Buyer  
City of Springfield  
Division of Purchases  
218 E. Central  
Springfield, MO 65802

Date Issued: December 15, 2022  
Buyer's Email: [morgan.blankenship@springfieldmo.gov](mailto:morgan.blankenship@springfieldmo.gov)  
Telephone Number: 417-864-2079  
Fax Number: 417-864-1927  
***DUE DATE REMAINS: THURSDAY, DECEMBER 22, 2022, AT  
3:00 P.M.***

The original **Request for Proposal #045-2023** for **Springfield Art Museum Strategic Plan Development Consultant** documents shall remain in effect except as revised by the following changes, which shall take precedence over anything to the contrary in the specifications.

**Please Note:** The format of this addendum document will detail questions asked, answers provided, clarifications and statements made and will be denoted as follows: Q = Question, A = Answer, C = Clarification and S = Statement

**S: The Springfield Art Museum is planning to undergo a major construction project expanding parts of the Museum. Estimated start date for this construction is late 2024. The estimated completion time is 18-24 months. The entire museum will be closed during this time.**

**S: The Springfield Art Museum has 18 employees.**

**Q: Is there an additional budget for the planning retreat or would you prefer that it's factored into the total for the project?**

**A:** We would prefer that the full scope of the project including any retreats be included in the total project budget and not as a separate proposal.

**Q: Do you prefer that we keep all forms and attachments in your format or are you open to us providing this information in our formatting?**

**A:** All our forms listed in section 13.1 and identified with "RETURN THIS PAGE" must be submitted with your proposal. You may include additional information at your discretion.

**Q: Will the sculpture garden remain open at any time when the museum is closed for construction?**

**A:** We don't know yet the extent of the closure but anticipate that much of the grounds will be inaccessible during construction.

**ACKNOWLEDGEMENT**

Each proposer shall acknowledge receipt of this **Addendum #1 of Request for Proposal #045-2023, titled Springfield Art Museum Strategic Plan Development Consultant** with his/her signature affixed hereto and shall submit this Addendum and any attachments provided herein with their original RFP submittal.

**CERTIFICATION BY PROPOSER:**

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_