

**JOB DESCRIPTION CITY OF  
SPRINGFIELD, MO**

**HUMAN RESOURCES DEPARTMENT  
EMPLOYMENT AND  
COMPENSATION DIVISION**

Job Title	<u>Firefighter</u>
Sch & Grade	<u>FPS-1</u>
Class Code	<u>DC05</u>
FLSA Status	<u>Non-exempt</u>
Bargain Unit Elig.	<u>IAFF</u>
Occupational Group	<u>Fire</u>

**PRIMARY PURPOSE:**

Performs firefighting, fire prevention, emergency medical services and rescue work; maintains and cleans Fire Department buildings, grounds, and equipment.

**SUPERVISION:**

Works under direct supervision of a Fire Captain, Fire Training Captain, or Fire Lieutenant.

**DESCRIPTION OF WORK:**

**ESSENTIAL FUNCTIONS:**

1. Responds to emergency and non-emergency situations involving fires, motor vehicle accidents, medical emergencies, and special operations incidents.
2. Wears personal protective equipment for emergency medical and fire incidents, to include full turnout gear including helmet, coat, pants, boots, suspenders, gloves, hood, and scba assembly.
3. Lays and connects hose to hydrants and fire apparatus, attaches and changes nozzles, aims and directs water streams.
4. Uses various hand and power tools to fight fires, gain entry, extricate victims, and ventilate buildings.
5. Utilizes various portable extinguishers, wet and dry chemicals, solvents and absorbents to fight fires and contain spills.
6. Performs salvage and overhaul activities including protecting building contents, cleaning, securing and preserving fire scenes.
7. Removes firefighting equipment from trucks; lifts and carries items; sets up and uses ladders and equipment as necessary.
8. Climbs ground and aerial ladders; scales walls and rappels using rope and harness; maneuvers under, over or around obstacles.
9. Searches smoked filled buildings using self contained breathing apparatus looking for location of fires, occupants or victims.
10. Performs prolonged running, walking or standing while conducting inspections, pre-fire tours and emergency scene operations.
11. Operates vehicles and fire apparatus as required.
12. Performs routine and preventive maintenance on equipment and assists in periodic inspections or certification tests.
13. Reads, studies, interprets, and applies department procedures, operating guidelines, and technical manuals.
14. Participates in in-service training, televised/online training, and drills to maintain required level of knowledge, skills, and abilities.
15. Performs pre-fire planning activities including touring and studying businesses for physical layout, possible hazards, location of water sources, potential life loss, etc.
16. Prepares and delivers community risk reduction and public relations programs, and conducts tours of the fire station and apparatus.
17. Assists in fire safety inspections of public and private buildings or property.
18. Maintains and cleans Fire Department buildings and grounds.

**IMPORTANT FUNCTIONS:**

1. Identifies and reports maintenance needs of assigned equipment.
2. Participates in an on-going physical fitness training program designed and/or approved by department administration.

*Performs related work as required*

**QUALIFICATIONS REQUIRED:**

Any combination of training or experience providing the following knowledge, skills and abilities:

**Knowledge**

Entry level position, no specific subject matter knowledge required.

**Abilities**

Successfully complete an intensive training program including but not limited to the principles and methodologies of firefighting, emergency medical services and rescue work; follow oral and written instructions; read and interpret operating guidelines, technical manuals, and procedural guidelines; independently view, learn, and apply applicable televised and online technical training; communicate effectively both verbally and in writing; exercise sound, independent judgment; react appropriately, quickly, and calmly under stress; deal effectively and courteously with associates and the general public; possess a high degree of integrity, initiative, and strong work ethic with the ability to detect and avoid conflicts of interest; must be able to ascend and work at heights required in emergency operations which may involve the tallest man-made structure or natural formation responded to by the Springfield Fire Department; must be able to work in a limited or no visibility environment and in tight or confined spaces; effectively welcome and embrace differences among employees and citizens; performs effectively as a member of the team in carrying out the City and Fire Department’s stated mission and philosophy; perform the essential functions of the job without posing a direct threat to the health and safety of others.

**Experience, Education, and Training**

Must be a high school graduate or have G.E.D. Must possess an Emergency Medical Technician–B license **or** Firefighter I and II certifications **or** 36 hours of college credit from an accredited college or university **or** two years of cumulative active duty military service with an honorable discharge.

**Physical Requirements**

Visual defects cannot exceed 20/100 in both eyes and vision must be corrected to 20/30 in both eyes; successful long-term soft contact lens wearers shall not be subject to the uncorrected criterion; must be able to distinguish primary colors; must be able to pass a post offer medical examination including a hearing test.

Frequently/Routinely:

- Walk, crawl, run, jump, twist, climb, bend, squat, kneel; climb ladders and stairways; sit for long periods of time; stand for long periods of time; lift, carry, push, or pull weight up to 180 lbs; reach to ground level and overhead; hold and grip objects; work at heights of 100 feet or higher as required by emergency situations; observe situations, identify appropriate actions; hear and communicate information and instructions; observe and move about fire scenes.

Rarely/Seldom:

- Direct personnel and utilize firefighting resources.

**Working Environment**

Both indoor and outdoor environments; susceptible to a variety of extreme weather conditions; exposed to life threatening conditions and situations associated with firefighting, hazardous chemical incidents, and emergency medical situations such as toxic chemicals, fumes, smoke, falls, danger from collapsing walls, ceilings or roofs, and possible exposure to contagious diseases; subject to poor visibility and ventilation, and working in cramped spaces.

**Licensing/Certification**

Must possess and maintain a valid Missouri Motor Vehicle Operator's License; Must possess or obtain Firefighter I and II certifications and a valid Emergency Medical Technical –B license during the probationary period and each must be maintained throughout the appointment.

**Miscellaneous Requirements**

Must successfully certify to the most current Missouri Division of Fire Safety adopted standard for Fire Apparatus Driver/Operator within 12 months of employment, and complete the SFD Aerial Apparatus Driver Operator course, within 18 months of employment; Must be at least 18 years of age; must pass a background investigation; must pass post-offer drug test; shift and station assignment may vary depending on department requirements; may be subject to hold over, or mandatory recall. Must comply with the department’s tattoo policy and meet the annual physical ability test and physical requirements established by the department.

<b>Last Revision:</b> May 23, 2017	<b>GENERAL ORDINANCE NO.</b> 2282
<b>Comments:</b> Updated Essential Function, Abilities, Physical Requirements and Licensing/Certifications	<b>Date:</b> May, 1974

**I have read the foregoing job description in its entirety and understand its contents. I can perform the essential functions outlined with or without reasonable accommodation under the Americans with Disabilities Act.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_